

**John Mandracchia-Sawmill Intermediate School
Commack, New York**

Michelle Tancredi-Zott
Principal

**New Highway
Commack, New York 11725**

Dr. Maria Ruffini
Assistant Principal

MSIS Administration: 631-858-3650
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January 9, 2019

Dear Fifth Grade Parents/Guardians of Students in: Mrs. Angacian, Mr. McLaughlin,
Ms. Woythaler & Mr. Zielinski's classes:

Our fifth grade environmental trip will be held at Camp Mariah on Sharpe Reservation in Fishkill, New York on **Monday, May 13**. Buses will leave Mandracchia-Sawmill Intermediate School at approximately 7:00a.m. and return about 9:30p.m. There is no cost for the students to attend. Please find the permission slip attached. Permission slips must be returned by **Friday, February 15**. We will also need parent chaperones and the cost for parent chaperones to attend is \$23.00 (check to be made payable to Commack Union Free School District). If you are interested, please indicate below and you will be notified if you are selected to be a chaperone on this trip. Any parent who is a registered nurse and who would like to volunteer his/her services should indicate so on this form and contact either Mrs. Boker or Mrs. Roman.

Included in this packet is a letter from our school nurses, one Residential Health Information Form and a Request for Administration of Medication.

Medication Form

This is only to be filled out if you want your child to be given medicine between 7am and 10pm on the day of the trip. ***If the school already has an order on file and the medications on hand, these medications will be brought on the trip and no additional paperwork relating to these medications is necessary.*** Any additional medication your child may need for that day, please drop it off at the school in a Ziploc bag labeled (using masking tape on the outside of the bag) with the child's name and classroom teacher's name. In the bag, please include the consent form signed by the parent/guardian and physician (this includes parents/guardians and physician's signature for over-the-counter medication.) If the consent form has already been returned to the school, the nurse will put it in the Ziploc bag. The form **must** be filled out, signed and stamped by your **health care provider**. Each item on the form must be filled in by the health care provider. If the form is not filled in completely, it cannot be accepted by the Health Office.

Medicines include prescription medicine and any over-the-counter medicines. This includes, but is not limited to, any brand of ibuprofen such as Motrin or Advil, any brand of acetaminophen such as Tylenol, cough or allergy medication, medicated cream and **insect repellent**.

Once the medication form is completed, an adult is to bring the form and the medication, as written on the form, to the Health Office at **Sawmill by Tuesday, April 30**. Should the medication be different from what the health care provider wrote on the form, it will not be

accepted by the Health Office. Please bring medication to Health Office between the hours of 8:30a.m. and 2:30p.m.

A nurse will administer all medicines. This includes insect repellent. Students are not allowed to carry medication – unless specifically instructed (aka self-administer) on the medication form from your health care provider. In the interest of student safety, if a child is found with medication it will be confiscated and your child will be taken to the nurse.

Sunscreen

We encourage you to apply all sunscreen and insect repellent at home on the morning of the trip. Students are allowed to carry and apply sunscreen. In order to do so, written parent/guardian permission must be submitted by **April 30, 2019** and kept on file.

Insect Repellent/Bug Spray

Students are **not permitted** to carry and apply insect repellent without an order from your health care provider (aka self-administer). As noted above, this must be clearly indicated on the **Administration of Medication Form** included in this packet. The form can only be filled out, signed and stamped by your **health care provider**. This form must be submitted by **April 30, 2019** and kept on file.

Thank you for your attention to these important details.

*****REMEMBER – forms are due to the Health Office by April 30, 2019*****

EXCEPTIONS

- Medications that must be refrigerated may be brought to school on **Friday, May 10** by 10:00a.m.

- New medications in original container with a new consent form signed by the doctor must be brought to school on **Friday, May 10**.

We thank you for your support of the Camp Mariah program which promises to be an exciting experience for your youngster.

Sincerely,

Michelle Tancredi-Zott
Principal

*MTZ/das
attachments
H:/CampMariah/parentlettertrip2*

JOHN MANDRACCHIA-SAWMILL INTERMEDIATE SCHOOL

Please return permission slip by Friday, February 15, 2019.

My child, _____, has my permission to attend Camp Mariah, Sharpe Reservation in Fishkill, New York, on **Monday, May 13, 2019.**

My child, _____, will not be attending the Camp Mariah trip on **Monday, May 13, 2019.**

Parent Signature

Date

Classroom Teacher

I am interested in attending Camp Mariah, Sharpe Reservation in Fishkill, New York, as a parent volunteer on **Monday, May 13, 2019.**

(Check One) Yes _____ No _____

Relationship to student: _____
(i.e. mother/father/guardian)

Mr. /Mrs.

Parent Signature

Date

I am a registered nurse and would like to volunteer for the fifth grade environmental trip on **Monday, May 13, 2019** to Camp Mariah, Sharpe Reservation in Fishkill, New York.

(Check One) Yes _____ No _____

Parent Signature

Date