

Student Name (last, first) \_\_\_\_\_

Dear Parent/Guardian

I welcome all parents/guardians and students to the 2018/2019 school year! This year, your student is enrolled in Intermediate Algebra, which encompasses many chapters/topics. Throughout each topic there might be more than one unit test administered to the student. Within each chapter several quizzes might be administered as well. ***In an effort to ensure your student's success in his/her math class, it will be my policy for all students to have each quiz/test signed by a parent or guardian.*** Signed exams may count as additionally missed homework assignments if not completed. The exact breakdown of the student's grade will be as follows. Please keep in mind that this grading policy is subject to change as per the teachers' discretion:

**Tests:** Throughout each chapter, Unit test(s) will be given. Your student will receive ample notice ahead of time as to when the test will be given. It is the student's responsibility to ensure that he/she is present the day of the test. A make-up will ONLY be provided if sufficient documentation is given to the teacher proving that it is a legal absence. This documentation is due no more than ONE DAY after the student returns to school from being absent.

**Quizzes:** Several quizzes will be given throughout the course of each chapter. The same policy applies to quizzes as tests with regards to make-ups, except, the student will have no more than ONE WEEK after the student returns to school to make up the quiz, or else they will receive a numerical grade of Zero. Pop quizzes and graded review packets and classwork should and can be expected, but will probably not be common unless the situation calls for it.

**Homework:** Homework is another remaining factor. ***It is vital to one's education that each homework is completed in full the day it is due to ensure proper understanding of the material.*** Each day homework will be checked and gone over in class. Students will also be asked to provide homework solutions on the board on a routine basis. **Homework for the week will be assigned at the beginning of each week to ensure that the student knows what homework assignments are expected for that week.** Also, one homework assignment (or more) per week may be considered as a quiz, which is why ***students should always commit to having accurate and complete homework assignments!!***

**To compute the grade:** Take all of the scores and what they are out of. Add the denominator. Then take all of the scores and the actual number of points received; add them up. Divide the total number of points received by the total number of possible point. Multiply by 100 to get the percent. Then, multiply that number by 0.9 to get the Test/Quiz score. Write down that score somewhere. Now, compute the homework average and multiply by 0.1. This is the Homework score. Add the Test/Quiz score to the Homework score to get a student's average for each Quarter.

## Other Requirements:

**Absences and Lateness:** I adhere to the Commack UFSD policies with regards to absences and lateness. Being late three times will result in one cut, which is an inexcusable absence for the student. *It is vital to ones education that students arrive to class every day prepared and on time to ensure proper understanding of the material.*

**Materials:** Students are required to bring with them each day: 1. Textbook 2. 2-inch 3 ring binder 3. pen/pencil 4. folder 5. Assigned Homework 6. TI-84 plus calculator 7. graph paper 8. loose-leaf paper

The student needs to buy the materials, including the TI-84 plus calculator. If the family has a financial issue, see me privately with regards to the calculator. I will expect all of the students to have all of the materials by the beginning of the week of September 11<sup>th</sup>.

**Cell phones and Bathroom:** If a student is caught using his/her cell phone their phone will be taken from them and given to Administration or a referral will be written for the Dean's Office with regards to the cell phone use, depending on the situation. More often than not, the phone will be taken. This is non-negotiable! When a student is using the bathroom, if they have a cell phone on them the student must then leave the phone on the teacher's desk. The student must make eye-contact with the teacher to have the teacher acknowledge which phone is theirs. Mr. Martino, and any affiliation of the Commack School District is not responsible for a lost, broken, or damaged cell phone. Students are to NOT leave a cell phone on the teacher's desk any day there is a sub!

**Class participation:** Class participation is essential for the mastery of each topic. *It is vital to ones education that students participate and become involved in each lesson to ensure proper understanding of the material.* Each lesson will be tailored to be engaging for the students and as a dedicated teacher I will work hard to ensure that each lesson involves some aspect of the interest of the students to make Mathematics truly enjoyable! Class participation also *does* have an influential factor with regards to subjectively increasing or decreasing a students grade accordingly.

\* In Case of an Emergency, Please provide me with some information on separate sheet\*

Sincerely

Mr. M. Martino

mmartino@commack.k12.ny.us

Students Name (last, first) \_\_\_\_\_

\*By signing this, you acknowledge that you have fully read and understood everything on the I.A./Math contract sheet!

\*Any questions should be directed to mmartino@commack.k12.ny.us

\* In Case of An Emergency, Please Provide Me With The Following Information \*

1.

Parent/Guardian's: Cell Phone Number:

(mom / dad / guardian) Home Phone Number:

Work Number: hours at work:

Name \_\_\_\_\_ Email Address:

2.

Other Parent/Guardian's: Cell Phone Number:

(mom / dad / guardian) Home Phone Number:

Work Number: hours at work:

Name \_\_\_\_\_ Email Address:

Student Signature \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_

Some new classroom rules

- Students are not allowed to eat in class without permission each day. The only two exceptions are for medical reasons, or if a student does not have a lunch period. Please ask for special permission.
- Fidget Spinners are not allowed to be out during class.
- Before the bell rings at the start of class, students are allowed to use their cell phones only if their homework is out and their binder is open to either a blank piece of paper or today's assignment. If a cell phone is out and a student does not have these materials on their desk, then the phone will be placed on the teacher's desk for the entire period.