

**Commack Union Free School District  
Board of Education Meeting Minutes  
Hubbs Administration Center  
Thursday, October 11, 2018  
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender,  
Jennifer Carpenter  
Board Members Absent: None  
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan  
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

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**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 6:45 p.m.

**B. EXECUTIVE SESSION**

Motion made by Mr. Hender, seconded by Mr. Behar to adjourn into executive session for the purpose of discussing the following:

- Negotiations conducted pursuant to the Taylor Law involving CTA
- The employment history of a particular member of UPSEU Secretarial

Motion made by Mr. Behar, seconded by Mrs. Carpenter and carried unanimously (4-0) to exit executive session at 7:31 p.m. and return to public meeting.

1. Pledge of Allegiance
2. Roll Call

**C. OPENING CEREMONIES**

1. Board of Education Recognition
  - a. The students, staff and PTA Council presented the Board of Education with tokens of their appreciation in recognition of the Board's dedication to the children of the Commack School District.
2. Board of Education and Superintendent Goals
  - a. Presentation by Dr. James on Board of Education and Superintendent goals.
3. Setting the Tax Levy Presentation by Laura Newman

**D. BOARD OF EDUCATION MEETING STATEMENT**

Mr. Behar read a statement outlining the structure of the public Board meeting.

**E. COMMITTEE REPORTS**

1. Marion Carll Property Committee Update
2. Legislative Advocacy Committee Update
3. Security Connector Group Update
4. Suffolk County-Wide Shared Services Plan

**F. PUBLIC PARTICIPATION**

1. Comments heard regarding Marion Carll Farm

**G. DONATIONS**

**1. Donation by K12 Licensing**

The Board accepted, on behalf of the District, a donation by K12 Licensing of \$157.10 to Commack High School for royalty fees generated through the sale of licensed merchandise with Commack High school's name, and;

The District will deposit these funds into Gifts and Donations A2705 and;

The Board authorized an increase to Budget Code A2855-500-00 to purchase equipment for athletic teams.

**2. Donation by Rolling Hills Primary School PTA**

The Board accepted, on behalf of the District, a donation by the Rolling Hills Primary School PTA of \$2,270.00 to Rolling Hills Primary School to be applied toward the cost of school field trips for Kindergarten, Grade 1 and Grade 2, and;

The District will deposit these funds into Restricted Donation Account TA038.34

**3. Donation by Mr. Scott Rubenstein**

The Board accepted, on behalf of the District, a donation by Mr. Scott Rubenstein of golf clubs and bag, with an estimated value of \$100.00 to be used by the Commack High School Physical Education Department.

**4. Donation by the Commack High School Class of 2018**

The Board accepted, on behalf of the District, a donation of \$15,995.00 to Commack High School for the improvement of the school’s electronic sign and;

The District will deposit these funds into Gifts and Donations A2705 and;

The Board authorized an increase to Budget Code A2110-211-00 for use of these funds.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**H. CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

- 1. Correspondence received September 6, 2018 from Mr. Bob Semprini regarding Marion Carll Farm.
- 2. Correspondence received September 29, 2018 from Mr. Dan Fusco regarding Marion Carll Farm.

All correspondence have been responded to accordingly.

**I. CONSENT AGENDA**

**J. CONSENT AGENDA - MINUTES**

The Board of Education Approved the minutes of the September 6, 2018 Regular Meeting.

**K. CONSENT AGENDA - OLD BUSINESS**

**L. CONSENT AGENDA - PERSONNEL**

Approved (Attached)

**M. CONSENT AGENDA - BIDS**

The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
18-30	Purchase of LED Sign - CHS	Alley Cat Signs Design Co. Inc.	Low bidder

The Board of Education approved the following BOCES BIDS as recommended:

Bid #	Name of Bid
2018-062-0706	Fence Equipment Accessories
2015-043-0526	Integrated Pest Management
2016-057-0630	Promotional Items (Catalog Purchase)
2018-065-0711	Paint & Paint Supplies

## **N. CONSENT AGENDA - NEW BUSINESS**

### 1. Field Trips

The following field trips have been approved:

- a. State Capitol Building  
Legislative Advocacy Committee  
Albany, New York  
Commack High School  
March 5, 2019
- b. NCL FBLA San Antonio, Texas  
Convention Center  
123 Losoya Street  
San Antonio, Texas  
Commack High School  
June 29 – July 2, 2019
- c. NYSSMA All-State Winter Conference  
Rochester Convention Center  
Rochester, New York  
Commack High School  
November 29 – December 2, 2018

### Revised

- d. Metropolitan Museum of Art  
1000 5<sup>th</sup> Avenue  
New York, New York  
Broadway Play – Come From Away  
Circle in the Square Theatre  
235 West 50<sup>th</sup> Street  
New York, New York  
December 12, 2018  
Commack Middle School
- e. Wicked  
Gershwin Theatre  
222 West 51<sup>st</sup> Street

New York, New York  
Dallas BBQ  
241 West 42<sup>nd</sup> Street  
New York, New York  
June 12 & June 19, 2019

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## 2. Resolution for Signatories

The Board of Education approved the Resolution to authorize Laura A. Newman and Brian Grodotzke to sign insurance policy proceeds applications for policies purchased by the District written under certain insurance companies.

Motion by William Hender, second by Steve Hartman.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## 3. Guest Tuition Contracts – Various School Districts

The Board of Education approved contracts with the listed school districts for Commack UFSD students placed in their special education program from July 1, 2019 to June 30, 2019.

- a. Center Moriches UFSD
- b. Comsewogue SD

Motion by William Hender, second Steve Hartman.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## 4. Summer Guest Student Tuition contracts – Various School Districts

The Board of Education approved contracts with the following school districts for their students placed in our special education program from July 1, 2018 to August 30, 2018.

- a. Babylon UFSD
- b. Deer Park UFSD
- c. Northport-East Northport UFSD
- d. West Islip SD

Motion by Steve Hartman, second by Jennifer Carpenter.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## 5. Summer Guest Student Tuition contracts – Center Moriches UFSD

The Board of Education approved the contract with Center Moriches UFSD for a Commack UFSD student placed in their special education program from July 2, 2018 to August 10, 2018.

Motion by William Hender, second by Jarrett M Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

6. Consultant/Vendor/Association Contracts – Various Vendors

Approved contracts, and riders where applicable, with the listed vendors for their services from July 1, 2018 through June 30, 2019 and authorized the President of the Board to sign same.

- a. ABAskills, LLC – Behavioral Consultation for Children with Autism
- b. Amanda Accardi – Accompanist for Sawmill Intermediate School Concerts
- c. Kiddie Care Early Learning Center, Inc. – renewal Agreement for Universal Pre-Kindergarten Program
- d. Learn Thru Movement, Inc.
- e. Sharon Infante – Managing Stress in the Classroom for Self and Students

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

7. Obsolete and Disposable Equipment

Approved the obsolescence and disposal of the listed items:

<b>Equipment</b>	<b>Tag #</b>	<b>Style / Serial #</b>	<b>Reason</b>
Xerox WorkCentre	None	B91487550	The item is inoperable and beyond repair.

<b>Equipment</b>	<b>Tag #</b>	<b>Reason</b>
Cafeteria Tables (3)	96-03097 96-03109 014364	The items are broken and beyond repair
Hobart Meat Slicer	104001	The item is broken and beyond repair.
Martin Yale Paper Folder	770412	The item is broken and beyond repair.
GBS Ultima65 Laminator	770448	The item is broken and beyond repair.

Motion by William Hender, second by Steve Hartman.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

8. Building Emergency Response Plan

Adopted the 2018-2019 Emergency Response Plan for each of the schools within the Commack UFSD.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

9. Allowance Authorization

The Board of Education acknowledged receipt of the following Allowance Authorization.

a. Nickerson Corporation – Allowance Authorization #1 – Exterior Visitor Bleacher Replacements at Commack High School.

Motion by Steve Hartman, second by Jennifer Carpenter.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

10. Guest Student Tuition Contract – Harborfields CSD

Approved contract with Harborfields CSD for their students to receive special education services from our district from July 1, 2018 to June 30, 2019

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

11. Budget Transfers

Approved the non-payroll related budget Transfer Request.

Motion by William Hender, second by Steve Hartman.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

12. Settlement Agreement

Approved the Settlement Agreement between the District and Employee ID 10517.

Motion by William Hender, second by Jarrett M Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

13. Memorandum of Agreement

Approved the Memorandum of Agreement between the CUFSD and the Commack Teachers Association regarding the eligibility for a health insurance buyout

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

14. Stipulation of Agreement

Approved the Stipulation of Agreement between the CUFSD and Commack Administration and Supervisory Association.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**O. CONSENT AGENDA – LEGAL**

**P. ITEMS REMOVED FROM CONSENT AGENDA**

1. Policy #4216.1 – Policy Against Workplace Sexual Harassment

Adopted the Policy Against Workplace Sexual Harassment effective October 9, 2018.

2. Policy #1161 – Policy Against Workplace Discrimination and Harassment

Adopted the Policy Against Workplace Discrimination and Harassment effective October 9, 2018.

Motion by Steve Hartman, second by Jennifer Carpenter.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

3. Discrimination and Harassment Complaint

The Board of Education waives the requirement under Policy 1161 for the Compliance Officer or his/her designee to render a determination within two weeks of the District's receipt of the Discrimination & Harassment Form in this case.

4. Tax Levy

Approved the 2018-2019 Tax Levy

**Total Tax Levy:**

<b>School</b>	\$138,464,368
<b>Library</b>	<u>\$ 4,146,138</u>
	\$142,610,506

**2018-2019**

Huntington:	\$ 53,759,603
Smithtown:	\$ 84,704,765
Commack Library:	\$ 4,146,138



**Estimated Tax Rates:**

<b>(For informational purposes)</b>	<b><u>2017-2018</u></b>	<b><u>2018-2019</u></b>	
Huntington:	\$270.27	\$272.57	(.85%)
Smithtown:	\$172.30	\$177.28	(2.89%)
Commack Library:	\$205.85	\$210.22	(2.12%)

5. Resolution Appointing Audit Committee Member

Upon the recommendation of the Superintendent of Schools, the following new member was appointed to the District's 2018-2019 Audit Committee:

Karen Homler

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

6. Special Education Plan

The Special Education Plan was approved.

Motion by Steve Hartman, second by Jennifer Carpenter.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

7. Voting Delegates

On behalf of the Commack Board of Education, Steve Hartman was appointed as Voting delegate and William Hender was appointed as the Alternate delegate for the 2018 NYSSBA Annual Meeting.

Motion by Jarrett M Behar, second by Jennifer Carpenter.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**Q. BOARD BUSINESS**

1. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 7/9/18; 8/23/18; 8/28/18; 8/29/18; 8/30/18; 9/6/18; 9/12/18; 9/17/18; 9/18/18; 9/25/18; 9/27/18; 10/2/18; 10/3/18; 10/4/18; 10/9/18; 10/10/18; 10/11/18.

Acknowledged receipt of Committee on Preschool Special Education: 9/5/18.

2. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

3. Financial reports

The Board of Education acknowledged receipt of the Financial Reports listed below:

- a. CD Rates Report: September 2018
- b. Treasurer Reports: July 2018, August 2018
- c. Collateral Statement Summary: July 2018, August 2018
- d. Investment Journal: September 2018

4. Statement for Professional Services Rendered by Lamb & Barnosky, LLP

Approved the statement for Professional Services Rendered by Lamb & Barnosky, LLP for the month of August, 2018 in the amount of \$6,995.87 and September 2018 in the amount of \$8,346.91

5. Discussion of NYSSBA Voting Resolutions

## **R. PUBLIC PARTICIPATION**

Comments heard regarding outcome of leases with Tree Believers and Acers; inquiry into when Special Education Plan will be posted.

## **S. ADJOURNMENT**

Motion made to adjourn the meeting

Motion made by Jarrett Behar, seconded by William Hender.

Final Resolution; Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

Motion made by Mr. Behar, seconded by Mr. Hender and carried unanimously (4-0) to exit Board Meeting at 9:00 p.m.