

DRAFT Minutes of Board of Education Meeting, 10/19/17

MEMBERS PRESENT:

Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

A. OPENING OF MEETING

Procedural: 1. Pledge of Allegiance

Procedural: 2. Roll Call

Action: 3. Appointment of Acting District Clerk

Motion to adopt the following resolution:

Upon recommendation of the Superintendent of Schools, be it resolved, that Reza Kolahihfar is hereby appointed acting Confidential District Clerk until the close of business on October 19, 2017 or until no longer needed.

Motion by Jarrett M Behar, second by Pamela Verity.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

B. OPENING CEREMONIES

The students, staff and PTA Council honored the Board of Education in recognition of the Board's dedication to the children of the Commack School District.

C. PUBLIC HEARING – INTERNET SAFETY AND CONTENT FILTERING POLICY

A public hearing was held to discuss the proposed policy regarding internet safety and content filtering.

D. ADMINISTRATIVE REPORT

Discussion: 1. Questions or Comments from the Board members.

E. PUBLIC PARTICIPATION

Information: 1. Comments on Specific Agenda Items

F. DONATIONS

Action: 1. Donation by the Rolling Hills Primary School PTA

Motion to adopt resolution to accept a donation of \$790.00 from the Rolling Hills Primary School PTA and deposit the funds into TA 038.34.

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BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$790.00 to Rolling Hills Primary School towards their Kindergarten and 1st Grade field trips.

BE IT FURTHER RESOLVED that the District will deposit the funds into TA 038.34.

Motion by Pamela Verity, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Motion to accept Donations Items F2 - F5.

Action: F2. Donation by the Suffolk County Tennis and Education Foundation

Motion to adopt resolution to accept a donation of \$500.00 from the Suffolk County Tennis and Education Foundation and authorize an increase in budget code A2550-500-00.

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$500.00 towards Commack High School's tennis teams.

BE IT FURTHER RESOLVED that the District increase budget code A2550-500-00 in the amount of \$500.00 for this purpose.

Action: F3. Donation by Acer's Florist

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of seed packets to the Commack High School Garden Club to plant vegetables for a food pantry.

Action: F4. Donation by the Mandracchia-Sawmill Intermediate School PTA

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$500.00 to Mandracchia-Sawmill Intermediate School's 3rd Grade field trips.

BE IT FURTHER RESOLVED that the District will deposit the funds into TA038.28.

Action: F5. Donation by the Mandracchia-Sawmill Intermediate School PTA

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$500.00 towards Mandracchia-Sawmill Intermediate School's 4th Grade field trips.

BE IT FURTHER RESOLVED that the District will deposit the funds into TA 038.28.

Motion by Jarrett M Behar, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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G. CORRESPONDENCE

Acknowledge: 1. Acknowledge receipt of correspondence.

The Board of Education to acknowledge the below correspondence:

1. Communication from parent received September 12, 2017 re: homework. This item handled administratively.
2. Communication from Diana Michel received September 15, 2017 re: 2017-2018 budget posted on website, volume of audio during simulcast of board meetings and number of lawsuits. This item handled.
3. Communication from parent received September 19, 2017 re: homework. This item handled administratively.
4. Communication from parent received September 20, 2017 re: homework. This item handled administratively.
5. Communication from parent received September 26, 2017 re: homework. This item handled administratively.
6. Communication from Diana Michel received September 26, 2017 re: parent surveys. This item handled administratively.
7. Communication from parent received October 5, 2017 re: Parent Focus Group - homework. This item handled administratively.

H. CONSENT AGENDA

Action (Consent): 1. Approval of Consent Agenda Items

Resolution: Motion to Approve All Items in Consent Agenda

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

I. CONSENT AGENDA - MINUTES

Action (Consent), Minutes: 1. Minutes - 9/14/17 Board of Education Meeting

Resolution: Motion to approve the minutes of the September 14, 2017 Board of Education Meeting.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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J. CONSENT AGENDA - OLD BUSINESS – None**K. CONSENT AGENDA - PERSONNEL****Action (Consent): 1. Personnel**

Resolution: That upon the recommendation of the Superintendent of Schools, the Board of Education approves personnel as recommended (see attached).

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

L. CONSENT AGENDA - BIDS**Action (Consent): 1. Bids**

Resolution: The administration recommends that the Board of Education approve the following bids as recommended:

Motion to Approve All Items in Consent Agenda

The administration recommends that the Board of Education approve the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
17-36	Gym Bleacher Replacement - CHS	Nickerson Corporation	Low Bidder
17-37	Sale of Obsolete Vehicles	Wheels Used Cars	High Bidder/Explorer
		Gershow Recycling	High Bidder/FCV
17-38	Graduation Needs	Herff Jones & Fogarty	Low Bidders By Item

The administration recommends that the Board of Education approve the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
Ltc-041617	Large Tonnage Chillers	Best Climate Control	4/15/2018
Ges-110113-P	Generator Emergency Repair, Parts	Power Pro	10/31/2018
24-13.10.13	Plow And Sander Parts	Dejana Truck & Utility Co.	11/24/2017
Psp-061916	Plumbing Specialties	Interline Brands	6/18/2018
Grps-021113	Grounds Keeping Parts And	Storr Tractor Company	2/10/2018

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	Service		
23-13.11.7-P	Asphalt	Kings Park Asphalt Corp.	12/22/2017
T-071414	Tires	Barnwell House Of Tires,Inc.	7/13/2018
Ls-090115	Locksmith Services	Brookhaven Locksmiths, Inc.	8/31/2018
Afvps-070115	Automotive - Ford Parts & Service	Newins Bay Shore Ford	6/30/2018

The administration recommends that the Board of Education approve the following BOCES BIDS:

Bid #	Name of Bid
2015-023-0709R	Boiler, Kitchen, Exhaust, and Duct Cleaning Services
2017-016-0406	Electrical Services
2018-062-0706	Fence Equipment Accessories
2017-045-0623R	Metal Fencing
2018-022-0413	HVAC Services
2015-043-0526	Integrated Pest Management
2017-044-0414	Networked Copiers
2016-057-0630	Promotional Items (Catalog Purchase)
2018-065-0711	Paint & Paint Supplies

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

M. CONSENT AGENDA - NEW BUSINESS

Action (Consent): 1. Emergency Response Plans

Resolution: Motion to adopt the 2017-2018 Emergency Response Plans for each of the schools within the Commack UFSD.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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M. CONSENT AGENDA - NEW BUSINESS (Continued)

Action (Consent): 2. Budget Transfer - BOCES

Resolution: Motion to approve the non-payroll related Budget Transfer Request and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 3. Summer Guest Student Tuition Contracts – Various School Districts

Resolution: Motion to approve contracts with Kings Park Central School District and North Babylon Union Free School District for students to be placed in our special education program from July 1, 2017 to August 30, 2017, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 4. Guest Tuition Contract - Kings Park Central School District

Resolution: Motion to approve the Tuition contract for General Education Services between Commack UFSD and Kings Park CSD for a student who resides in the Kings Park CSD and attends school in the Commack UFSD for the 2017-2018 school year and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 5. Consultant School - Brookville Center for Children's Services

Resolution: Motion to approve the Tuition Agreement and Rider with Brookville Center for Children's Services for Commack UFSD students placed in their special education program from July 1, 2017 to June 30, 2018 and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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M. CONSENT AGENDA - NEW BUSINESS (Continued)

Action (Consent): 6. Consultant / Vendor /Association Contracts - Catherine Mahler

Resolution: Motion to approve contract with Catherine Mahler to accompany the fourth and fifth grade winter and spring concerts at Sawmill Intermediate School from July 1, 2017 to June 30, 2018, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 7. Consultant/Vendor/Association Contracts – Daniel Tappin

Resolution: Motion to approve contract with Daniel Tappin to provide DJ Services for Sports Nights from July 1, 2017 to June 30, 2018, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 8. Consultant/Vendor/Association Contracts – MZQ Consulting, LLC

Resolution: Motion to approve contract with MZQ Consulting, LLC for services regarding Affordable Care Act compliance and tracking from July 1, 2017 to June 30, 2018, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 9. Consultant/Vendor/Association Contracts – Dr. Vicki Klein

Resolution: Motion to approve contract with Dr. Vicki Klein for neuropsychological and psychoeducational evaluations from July 1, 2017 to June 30, 2018, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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M. CONSENT AGENDA - NEW BUSINESS (Continued)

Action (Consent): 10. Consultant/Vendor/Association Contracts – Dr. Philip Eisenberg
Resolution: Motion to approve contract with Dr. Philip Eisenberg for neuropsychological and psychoeducational evaluations from July 1, 2017 to June 30, 2018, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 11. Hold Harmless Agreement - Town of Smithtown

Resolution: Motion to approve the Hold Harmless Agreement with the Town of Smithtown for the use of town roads and property for Wood Park Primary School's "Walk to School" event on June 1, 2018, and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 12. District of Location Contract - William Floyd UFSD

Resolution: Motion to approve the 2017-2018 District of Location contract with the William Floyd UFSD for students who reside in the William Floyd UFSD and attend private or parochial schools in the Commack UFSD that also require special education services and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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Resolution: Motion to approve the obsolescence of the listed item:

Equipment	Tag #	Reason
File Cabinet	103610	The item is in very poor condition and the drawers jam upon opening.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 14. Obsolete and Disposable Equipment

Resolution: Motion to approve the obsolescence and disposal of the listed items:

Equipment	Model	Serial #	Reason
Hild Floor Machine (CHS)	F	PS67428	The item is inoperable and beyond repair.

Equipment	Model / Catalog #	Tag #	Reason
Cenco Low Voltage Power Supply	79549	52-00823	The item is inoperable and beyond repair.
Broadhead-Garrett Power Supply	ET221	90-09340	The item is inoperable and beyond repair.
Broadhead-Garrett Power Supply	P46	58-0509	The item is inoperable and beyond repair.

Equipment	Model #	Reason
Market Forge Pressure/Steam Cooker (Burr)	103667	The item is inoperable and beyond repair.

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Equipment	Model #	Serial #	Reason
Toro 1028 Snowblower (IH)	38560	200000877	The item is inoperable and beyond repair.
Toro 1028 Snowblower (MSIS)	38556	8900898	The item is inoperable and beyond repair.
Toro 1028 Snowblower (CHS)	38556	8900898	The item is inoperable and beyond repair.

Equipment	Commack ID / Tag #	Reason
Teacher Desks (CMS)	102190, 102415, 014540 770621, 102586 1 Steelcase desk (no ID)	The items are broken and cannot be used.
File Cabinets (CMS)	341645, 341799, 340712 341575, 341735, 770649 Tennsco Lateral File Cabinet (no ID)	The items are broken and cannot be used.
Cafeteria Tables (CMS)	069408, 102270 770758, 12762689M (serial number)	The items are broken and cannot be used.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 15. Consultant/Vendor/Association Contracts – St. Baldrick's Foundation

Resolution: Motion to approve contract with St. Baldrick's Foundation to provide the Commack UFSD as Host for the 2017-2018 Fund Raising Event and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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M. CONSENT AGENDA - NEW BUSINESS (Continued)

Action (Consent): 16. Consultant School – The Center for Discovery

Resolution: Motion to approve the Agreement and Rider with The Center for Discovery for residentially placed Commack UFSD students from July 1, 2017 to June 30, 2018 and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 17. Field Trips

Resolution: Approve School Field Trips

a. Metropolitan Museum of Art

5th Avenue

New York, New York

April 11, 2018

Commack High School

b. Rochester Convention Center

Rochester, New York

NYSSMA All-State Winter Conference

November 30-December 3, 2017

Commack High School

c. Museum of Moving Image

36-01 35th Avenue

Queens, New York 11106

Broadway Play (School of Rock)

Winter Garden Theater

1634 Broadway

New York, New York 10019

December 6, 2017

Commack Middle School

d. Metropolitan Opera House

Lincoln Center Plaza

New York, New York 10023

January 5, 2018

Commack High School

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Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

N. CONSENT AGENDA – LEGAL - None

O. ITEMS REMOVED FROM CONSENT AGENDA

Action: 1. Board of Education District Goals - 2017/2018 School Year

Motion to adopt the Board of Education Goals for the 2017-2018 School Year.

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action: 2. Consultant School - Comsewogue School District

Motion to approve the Tuition Agreement with Comsewogue SD for Commack UFSD students placed in their special education program from July 1, 2017 to June 30, 2018 and authorize the President of the Board to sign same.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

Abstain: Pamela Verity

Action: 3. Board Policy - Internet Safety/Internet Content Filtering

Motion to approve a second reading of Board Policy - Internet Safety/Internet Content Filtering.

Motion by Pamela Verity, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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O. ITEMS REMOVED FROM CONSENT AGENDA (Continued)

Action: 4. 2017-2018 Tax Levy Adoption
Motion to adopt the 2017-2018 Tax Levy.

Total Tax Levy:

School	\$135,067,651
Library	\$ 4,081,664
	\$139,149,315

	<u>2017-2018</u>
Huntington:	\$ 53,593,597
Smithtown:	\$ 81,474,054
Commack Library:	\$ 4,081,664

Estimated Tax Rates:
(For informational purposes)

	<u>2016-2017</u>	<u>2017-2018</u>	
Huntington:	\$264.16	\$270.20	(2.29%)
Smithtown:	\$169.10	\$173.26	(2.46%)
Commack Library:	\$204.55	\$205.78	(0.6%)

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action: 5. Lease Modification

Motion to approve the following lease modification and authorize the President of the Board to sign same:

- Old Farms Elementary School: Commack UFSD with Child Care Council of Suffolk, Inc. for a lease modification - reduction by 1 classroom, effective November 1, 2017 through July 31, 2019.

Motion by Pamela Verity, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

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O. ITEMS REMOVED FROM CONSENT AGENDA (Continued)

Action: 6. Appointment of Members to the Marion Carll Property Committee

Be it resolved, that upon the recommendation of the Superintendent of Schools the Board of Education establishes the Marion Carll Property Committee and appoints the following individuals as members to the committee for the period ending June 30, 2018:

- **Facilitator:** Superintendent/Designee - Dr. Donald James/Mrs. Laura Newman
- **BOE Members:** Jarrett Behar, Pamela Verity and Jennifer Carpenter (Subcommittee - Early Education and Farming)
- **Administrator:** Matthew Keltos
- **Teacher Members:** Nancy Carillo and Angelina Napoli
- **Emeritus:** Sherman Carll
- **Student:** Madison Schneider
- **Resident Members:** Bruce Ettenberg, Bari Sontarp, Eric Scott, Matthew Steinberg and Nancy Troisi

Action: 7. Pam Verity made motion to revise Code of Ethics Policy, no second.

P. BOARD BUSINESS

Information: 1. Update on the NYSSBA Convention

Acknowledge 2: The Board of Education acknowledges receipt of the statements for professional services rendered on non-retainer matters for June 2017 for \$13,853.65; July 2017 for \$5,930.75; August 2017 for \$7,198.92; and September for \$18,070.52.

Acknowledge: 3. CSE/CPSE Recommendations

Acknowledge receipt of Committee on Special Education: 5/9/17; 5/10/17; 5/16/17; 5/18/17; 5/21/17; 5/23/17; 5/31/17; 6/6/17; 6/7/17; 6/14/17; 6/20/17; 6/21/17; 8/24/17; 8/31/17; 9/1/17; 9/14/17; 9/18/17; 9/20/17; 9/28/17; 10/2/17; 10/3/17; 10/4/17; 10/5/17; 10/6/17; 10/12/17; 10/16/17; 10/18/17; 10/19/17.

Acknowledge receipt of Committee on Preschool Special Education: 10/19/17.

Acknowledge: 4. Financial Reports

Acknowledge receipt of the Financial Reports listed below:

- CD Rates Report: September 2017
- Investment Journal: August 2017

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P. BOARD BUSINESS (Continued)

Acknowledge: 5. Internal Claims Auditor's Monthly Update

Information: 6. Board Meeting Announcement - November 9, 2017

- The Board of Education of the Commack Union Free School District shall hold its Regular Business Meeting on Thursday, November 9, 2017 at 6:30 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Public Meeting.

Q. PUBLIC PARTICIPATION

Heard questions and comments on the following topics: Homework issues; mechanics of Homework Focus Groups, Homework Focus Group equal representation; JV Baseball team, new recommended playground equipment.

R. ADJOURNMENT

Action: 1. Adjourn The Meeting
Motion to Adjourn the Meeting

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter