

DRAFT

MINUTES OF BOARD OF EDUCATION MEETING, COMMACK, NEW YORK

Date of Meeting: November 20, 2014
Place: Hubbs Administration Center
Members Present: Mrs. Guber, Mr. Hartman, Mrs. DiGirolamo, Mrs. Masciello, Mr. Tampellini
Members Absent: None
Administration
Present: Dr. James, Mrs. Ryan, Dr. Pecora, Mr. Kolahifar, Mrs. Newman
Counsel Present: Mr. Barnosky
Guests: None

Meeting called to order by Mrs. Guber at 7:00 p.m.

Motion made by Mr. Hartman, seconded by Mrs. Guber and carried unanimously to adjourn into Executive Session at 7:02 p.m. for the purpose of:

- To discuss matters leading up to the appointment of a particular individual for the position of Dean of students
- To discuss pending litigation against the District involving a particular student
- to discuss negotiations conducted pursuant to the Taylor Law involving the CTA
- to discuss pending litigation in the matter of Renzi v Commack Union Free School District et al
- for the purpose of seeking legal advice from the Board's attorney.

Motion made by Mrs. Masciello, seconded by Mrs. DiGirolamo and carried unanimously to adjourn Executive Session and return to public meeting at 7:59 p.m. for the purpose of conducting the public portion of the Regular Board Meeting. Meeting continued at 8:05 p.m.

Members Present: Mrs. Guber, Mr. Hartman, Mrs. DiGirolamo, Mrs. Masciello, Mr. Tampellini
Members Absent: None
Administration
Present: Dr. James, Mrs. Newman, Mrs. Ryan, Dr. Pecora, Mr. Kolahifar, Mrs. Budde
Counsel Present: Mr. Barnosky
Guests: Approximately 40 guests

- Pledge of Allegiance
- Roll Call

II. OPENING CEREMONIES

The Board of Education recognized Commack High School students for their achievement in the Huntington Elks Lodge #1565 Second Annual Photo Contest.

OPENING CEREMONIES

CHS students recognized – Photo Contest.

BOARD STATEMENT

On behalf of the Board of Education Mr. Hartman read a statement regarding Board of Education meeting structure.

III. ADMINISTRATIVE REPORTS

- An overview was given of the District/Board of Education Goals focusing on the following areas:
- Curriculum and Instruction;
 - Budget, Finance, and Facilities;
 - Personnel;
 - Security and Technology;
 - Public Relations and Communication;
 - Smart Schools Bond Act; and
 - Energy Efficiency Project.
- Proposal presentation by ECG Engineering, LLC regarding a second phase to energy performance contract.

SUPERINTENDENT STATEMENT:

Dr. James read a statement regarding meeting decorum.

IV. CORRESPONDENCE

The Board of Education acknowledged receipt of the following correspondence:

1. Communication dated October 22, 2014 from Pamela Verity re: relevant info regarding NYSSBA.
2. Communication dated October 28, 2014 from Pamela Verity re: Smart School Bond Act. This item handled administratively.
3. Communicated dated October 28, 2014 from Valerie Bauman re: Marion Carll Property court case. This item handled administratively.
4. Communication dated October 28, 2014 from Valerie Bauman re: Marion Carll Property. This item handled administratively.
5. Communication received October 23, 2014 from Susan Garofalo re: personnel matter.
6. Communication received November 3, 2014 from Valerie Bauman for information only re: Marion Carll Property.

BOARD STATEMENT:

Statement read re: BOE Meeting Structure.

ADMINISTRATIVE REPORTS

Overview of District/BOE Goals

Proposal by ECG Engineering, LLC – 2nd Phase Energy Performance Project

SUPERINTENDENT STATEMENT**CORRESPONDENCE**

Acknowledged receipt of correspondence.

Pam Verity – NYSSBA;
Pam Verity – Smart School Bond Act;
Valerie Bauman – MCP court case;
Valerie Bauman – MCP;
Susan Garofalo – personnel matter; and
Valerie Bauman – MCP.

PUBLIC PARTICIPATION ON AGENDA ITEMS

No questions or comments heard regarding agenda items.

V. CONSENT AGENDA

Motion made by Mrs. Masciello, seconded by Mr. Hartman and carried unanimously to approve the consent agenda as recommended.

A. Minutes - October 16 and October 23, 2014 Board Meetings;

B. Old Business – Moved out of Consent Agenda to Item VI;

C. Personnel

D. Bids – None;

E. New Business

1. Approve and authorize President of the Board to sign same:

	Consultant/Vendor/ Association	Purpose	Budget Code
a.	Capital Region Education Council (CREC)	Provide the District with services for RTI progress monitoring and technical assistance.	Will be paid from IDEA Grant.
b.	Patti Jean Dieck	Provided the District with Common Core Math professional development services.	Will be paid from Teacher Center Grant.

2. Approve tuition contracts for special education services for guest students placed in the District special education program for the 2014-2015 school year and authorize the President of the Board to sign same:

- a. Islip Union Free School District;
West Islip Union Free School District; and
- b. Elwood Public Schools.

PUBLIC PARTICIPATION

None.

CONSENT AGENDA

Approved CONSENT AGENDA.

MINUTES - October 16 and 23, 2014

OLD BUSINESS – Moved to VI.

PERSONNEL Approved personnel.

BIDS – none.

NEW BUSINESS:

Approved agreements:

Capital Region Education Council; and

Patti Jean Dieck – Common Core Math.

Approved tuition contracts for guest students for 2014-2015 school year:

Islip UFSD; West Islip UFSD and Elwood Public Schools.

V. CONSENT AGENDA (Continued)

3. Accepted the following donations:

- a. Donation of \$600 worth of gift certificates from US Games for Burr Intermediate School for their efforts in Jump Rope for Heart. The gift certificates will be used toward the purchase of a modified pull-up bar for the students.
- b. Donation of equipment bags and practice pinnies valued at \$1,886.83 from Commack Stix Booster Club to be used by the high school field hockey team.
- c. Donation of \$1,100 from the North Ridge PTA for the purpose of purchasing a sound system for North Ridge Primary School.

4. Approved the following field trips:

- a. CMS Field Trip – December 2, 2014 (8th grade D House)
American Museum of Natural History
New York, NY
- b. CHS Field Trip – December 12, 2014
Fashion Institute
New York, NY
- c. CHS Field Trip – December 18, 2014
Metropolitan Museum of Art
New York, NY
- d. CHS Field Trip – December 4, 2014
Met Life Stadium
East Rutherford, NJ

5. Approved the obsolescence and disposal of the following equipment:

- 1990 Mobil Sweeper (VIN# 1A9A24DB9LR059019), Mileage 48,564
- 1995 Mercury Sable (VIN# AMELM50U8SA623718), Mileage 162,396
- 1996 Ford Crown Victoria (VIN # 2FALP74W9TX213122) Mileage 212,084
- File Cabinet (Tag #96-04333)

**CONSENT AGENDA,
continued:
NEW BUSINESS,
continued:**

Accepted the following donations:
\$600 worth of gift certificates from US Games to Burr I.S. –;

\$1,886.83 worth of equipment from Commack Stix Booster Club; and

\$1,100 from North Ridge PTA to purchase sound system.

Approved field trips:

CMS – American Museum of Natural History – 12/2/14;

CHS – Fashion Institute – 12/12/14;

CHS – Metropolitan Museum of Art – 12/18/14;

CHS – Met Life Stadium – 12/4/14

Approved the obsolescence and disposal of various equipment.

V. CONSENT AGENDA (Continued)

CONSENT AGENDA, continued:

6. Adopted the following resolution in accordance with Regulation 315.4 reporting requirements for elected or appointed officials:

Adopted the following resolution – elected or appointed officials:

BE IT RESOLVED, that the Commack Board of Education/Location code 74768 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time-keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

APPOINTED OFFICIALS							
Title	Name	Social Security # Last 4 Digits	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer’s Time Keeping System	Days/Months (based on Record of Activities)
District Clerk	Mary Jane Budde	xxxx	xxxxxxxx	7 hours/day	07/01/14 – 6/30/15	Yes	N/A
Treasurer	Kerry M. Reinhardt	xxxx	xxxxxxxx	7 hours/day	07/01/14 – 6/30/15	Yes	N/A
Purchasing Agent	Catherine G. Sebesta	xxxx	xxxxxxxx	7 hours/day	07/01/14 – 6/30/15	Yes	N/A

7. Moved out of Consent Agenda to Item VI;

Moved to Item VI.

8. Moved out of Consent Agenda to Item VI;

Moved to Item VI.

9. Acknowledged receipt of the Internal Auditor’s Reports for the following:

Acknowledged receipt of Internal Auditor’s Reports.

- Risk Asset Update Report
- Internal Audit Report of Facilities and Capital Projects
- Internal Audit Report on Capital Asset Management

10. Approved the Commack Teachers Association (CTA) “Memorandum of Agreement – Additional Scale Units for CMS and CHS.”

Approved CTA Memorandum of Agreement. – Add’l scale units – CMS/CHS.

F. Legal - Moved out of Consent Agenda to Item VI.

Moved to Item VI.

VI. ITEMS REMOVED FROM CONSENT AGENDA FOR A SEPARATE VOTE:

REMOVED FROM CONSENT AGENDA:

B. Old Business – Superintendent read statement regarding District’s procedures regarding payment of invoices.

OLD BUSINESS:
Superintendent read statement.

Motion made by Mrs. Guber, seconded by Mr. Hartman and voted on as follows to authorize Mrs. Newman to set forth an RFP for the retention of special counsel regarding legal billing:

RFP for retention of special counsel – Motion failed.

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>
Mr. Tampellini	Mrs. DiGirolamo	
	Mrs. Guber	
	Mr. Hartman	
	Mrs. Masciello	

Motion failed: 1-4-0

E. New Business:

NEW BUSINESS:

7. Motion made by Mrs. Guber, seconded by Mr. Tampellini and carried unanimously to rescind Board Policy #8310 – Formulation of Board Policies and Administrative Regulations.

Rescinded Board Policy #8310.

8. Motion made by Mrs. Guber, seconded by Mrs. DiGirolamo and carried unanimously to approve the quote from Rogers & Taylor Appraisers, Inc. for the single-bundled report property appraisal for Marion Carll Farm.

Approved quote from Rogers & Taylor Appraisers, Inc. – MCP.

F. Legal

1. Motion made by Mrs. Masciello, seconded by Mr. Hartman and voted on as follows to acknowledge receipt of the statement for professional services rendered on non-retainer matters in the amount of \$30,467.21 for the period ending October 31, 2014 submitted by Lamb & Barnosky, LLP.

Acknowledged receipt of L&B invoice for the period ending October 31,2014. – Motion passed.

<u>Ayes</u>	<u>Nays</u>	<u>Abstentions</u>
Mrs. DiGirolamo	Mr. Tampellini	None
Mrs. Guber		
Mrs. Masciello		
Mr. Hartman		

Motion passed: 4-1-0

VII. BOARD BUSINESS

Motion made by Mr. Hartman, seconded by Mrs. Masciello and carried unanimously to approve the following items:

- A. Acknowledged receipt of the Internal Claims Auditor's Monthly Update;
- B. Acknowledged receipt of the following financial reports:
1. Summary of the Treasurer's Report for the month of July 2014;
 2. Summary of the Treasurer's Report for the month of August 2014;
 3. Summary of the Treasurer's Report for the month of September 2014;
 4. CD Rates 2014-2015;
 5. Commack Middle School Extra Class Activity Central Treasurer's Quarterly Report for 7/1/14 – 9/30/14;
 6. Commack High School Extra Class Activity Central Treasurer's Quarterly Report for 7/1/14 – 9/30/14;
 7. General Fund Trial Balance for Fiscal Year 2015 Post Dates 7/1/14 – 9/30/14;
 8. Cash Flow Summary 2014-2015 Projection (000) – Actual through October, 2014;
 9. Revenue Status Report as of 9/30/14 – Fiscal Year 2015 – General Fund;
 10. Budget Status Reports as of 9/30/14 – Fiscal Year 2015 – General Fund;
 11. Budgetary Transfer Report – Fiscal Year 2014 – Current Appropriation – Effective 6/30/14 to 6/30/14;
 12. Budget Status Report as of 6/30/14 – Fiscal Year 2014 – General Fund;
 13. Revenue Status Report as of 6/30/14 – Fiscal Year 2014 – General Fund; and
 14. General Fund Trial Balance for Fiscal Year 2014 – Post Dates from 7/1/13 – 6/30/14.
- C. The Board of Education is requested to acknowledge receipt of the CSE/CPSE recommendations approved on the following dates: March 19; April 30; May 13, 19, 21; June 2, 11, 23, 25; July 17; August 14, 21, 27, 28; September 11, 12, 17, 22, 24; October 2, 3, 6, 8, 9, 10, 15, 16, 17, 20, 21, 22, 23, 24, 27, 30, 31; and November 6, 2014.

BOARD BUSINESS, continued:

Acknowledged receipt: Internal Claim's Auditor's Monthly Update.

Acknowledged receipt of financial reports; and

Acknowledged receipt of CSE/CPSE recommendations.

PUBLIC PARTICIPATION

Heard questions and comments with regard to the following topics: public participation on agenda items added; CEF; Policy re: board member conflict of interest; request changing board vote re: donation of MCP; Policy 8310; printing of assignments by students; suggest assignments be emailed by students to teachers; suggest schools be closed during elections or security be increased on election days; Common Core practices; kindergarten cut-off date; smart meters at school buildings; Smart School Bond Act; technology in schools; cost to parents for printing assignments; location of board meeting video on website; claims auditor’s role in District.

ADJOURNMENT

Motion made by Mr. Tampellini, seconded by Mrs. Guber and carried unanimously to adjourn public meeting at 10:25 p.m.

Respectfully submitted by,

Mary Jane Budde

Mary Jane Budde,
District Clerk

PUBLIC PARTICIPATION

Heard questions and comments from the public.

ADJOURNMENT

Adjourned public meeting at 10:25 p.m.