

**Commack Union Free School District  
Board of Education Meeting Minutes  
Hubbs Administration Center  
Thursday, November 8, 2018  
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender,  
Jennifer Carpenter (arrived 6:33 pm)  
Board Members Absent: None  
Administration Present: Dr. Donald James, Mrs. Laura Newman,  
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

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**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 6:30 p.m.

**B. EXECUTIVE SESSION**

Motion made by Mr. Hender, seconded by Mr. Behar to adjourn into executive session for the purpose of discussing the following:

- Pending Litigation in the matter(s) of Notice of Claim from A.D.
- Negotiations conducted pursuant to the Taylor Law involving CTAA
- Matters leading to the appointment of a particular corporation to provide services to the District
- Issues involving a student
- Matters that would impact public safety

Motion made by Mr. Hender, seconded by Mr. Behar and carried unanimously (3-0) to exit executive session at 7:39 p.m. and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

**C. OPENING CEREMONIES**

**D. BOARD OF EDUCATION MEETING STATEMENT**

Mr. Behar read a statement outlining the structure of the public Board meeting.

**E. COMMITTEE REPORTS**

1. Marion Carll Property Committee Update

2. Legislative Advocacy Committee Update

3. Security Connector Group Update

4. NYSSBA 2018 Conference Summary

## **F. PUBLIC PARTICIPATION**

1. Comments heard on specific agenda items

## **G. DONATIONS**

### **1. Donation by the Commack Retired Teachers Chapter**

The Board accepted, on behalf of the District, a donation by the Commack Retired Teachers Chapter of \$750.00 to the Indian Hollow Primary School to be applied towards the school's library, and;

The District will deposit these funds into TA038.16.

### **2. Acer's Florist**

The Board accepted, on behalf of the District, a donation by Acer's Florist of seed packets to the Commack High School Garden Club for the planting of vegetables for a food pantry. The donation is valued at \$227.50.

### **3. Mandracchia-Sawmill Intermediate School PTA**

The Board accepted, on behalf of the District, a donation by the Mandracchia-Sawmill Intermediate School PTA for a total of \$4,000.00 to Mandracchia-Sawmill Intermediate School to be applied towards the school's 3rd and 4th Grade field trips (\$2,000 per grade), and;

The District will deposit these funds into TA038.28.

### **4. Mr. & Mrs. Michael Goldfarb**

The Board accepted, on behalf of the District, a donation by Mr. & Mrs. Michael Goldfarb of a Lowrey organ, which will be housed in the North Ridge Primary School's music room.

### **5. Mr. Frank Agovino**

The Board accepted, on behalf of the District, a donation by Mr. Frank Agovino of a ping-pong table, which will be used in the Commack Middle School's lunch recreation room. The estimated value of the donation is \$100.00.

## **6. Donation by Commack Road Runners Club**

The Board accepted, on behalf of the District, a donation by the Commack Road Runners Club PTA of \$1,450.00 to be applied towards the cost of a chartered bus used to transport their Cross Country team to a meet in Warwick, NY, and;

The District will deposit these funds into Gifts and Donations A2705, and;

The Board authorized an increase to Budget Code A 5540-401-00 for use of these funds.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **H. CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

1. Correspondence received November 2, 2018 from Ms. Nicole Pignataro regarding Relay for Life.

All correspondence has been responded to accordingly.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **I. CONSENT AGENDA - MINUTES**

The Board of Education Approved the minutes of the October 11, 2018 Regular Meeting.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **J. CONSENT AGENDA - OLD BUSINESS**

## **K. CONSENT AGENDA - PERSONNEL**

Approved Personnel items as amended. (Attached)

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye:, Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **L. CONSENT AGENDA - BIDS**

The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
18-31	Graduation Needs	Herff Jones & Fogarty	low bidders by item
18-32	Purchase of Used Sedans	Stevens Ford	low bidder
18-33	Sale of Obsolete Vehicle	Wheels Used Cars	high bidder

The Board of Education approved the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
GRPS-070115	Groundskeeping, Repair Parts Serv	Malvese Equipment Co., Inc.	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	Bissett Equipment Corporation	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	Chief Equipment Inc	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	Northeast Equipment, Inc.	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	Partsway Inc	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	Storr Tractor Company	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	Montage Enterprises	6/30/2019
GRPS-070115	Groundskeeping, Repair Parts Serv	All Island Equipment Corp.	6/30/2019

The Board of Education approved the following BOCES BIDS:

Bid #	Name of Bid
2019-049-0802	Concrete, Asphalt and Related Site Work Improvements
2017-037-0124	Custodial Liners and Gloves
2019-007-0809	Custodial Supplies
2019-002-0628	Fine and Recycled Paper

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye:, Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**M. CONSENT AGENDA - NEW BUSINESS**

## 1. Field Trips

The following field trips have been approved:

- a. Metropolitan Museum of Art  
5th Avenue at 81st Street  
New York, New York  
April 6, 2019  
Commack High School
- b. The Guggenheim Museum  
via Long Island Railroad  
1071 5th Avenue  
New York, New York 10128  
December 4, 2018  
Commack High School
- c. Metropolitan Museum of Art  
via Long Island Railroad  
1000 Fifth Avenue  
New York, New York  
November 16, 2018  
Commack High School
- d. Metropolitan Opera House  
Lincoln Center Plaza  
New York, New York  
January 28, 2019  
Commack Middle School
- e. Madison Square Garden  
2 Pennsylvania Plaza, 14th  
New York, New York  
January 3, 2019  
Commack High School
- f. York College  
34-20 Guy Brewer Blvd.  
Jamaica, New York 11451  
February 3, 2019  
Commack High School
- g. Federal Reserve Bank of New York  
Maiden Lane  
New York, New York  
December 14, 2018  
Commack High School

h. The Bronx Zoo  
2300 Southern Blvd.  
Bronx, New York 10460  
April 30, 2019  
Commack High School &  
Commack Middle School

i. Glamour Gals Leadership Institute  
1285 6th Avenue  
New York, New York  
November 17, 2018  
Commack High School

2. Approved the non-payroll related Budget Transfer Request and authorized the President of the Board to sign same

3. Guest Student Tuition Contracts – Various School Districts

Approved contracts with the following school districts for students to receive special education services from our district from July 1, 2018 to June 30, 2019.

- a. Deer Park UFSD
- b. Islip UFSD
- c. Massapequa UFSD
- d. Northport-East Northport UFSD
- e. West Islip UFSD
- f. Hauppauge UFSD

4. Summer Guest Student Tuition contracts – Various School Districts

Approved contracts with the following school districts for students placed in our special education program from July 1, 2018 to August 30, 2018:

- a. Hauppauge UFSD
- b. Kings Park UFSD

6. Obsolete and Disposable Equipment

Approved the obsolescence and disposal of the listed items:

<b>Equipment</b>	<b>Serial #</b>	<b>Tag #</b>
Adam Highland Digital Balance, HCB 302	SE76303424	024173

Ohaus Scout Pro SPE401 Balance	7129281532	024996
Ohaus Scout Pro SPE402 Balance	B317267820	None
Ohaus GT 400 Balance	3130	90-34252
Selstrom Sanitizing Goggle Cabinet	None	96-00650/021513

Interactive White Boards

**7. Proposal for Eagle Scout Project**

Motion to approve the Proposal for an Eagle Scout Project at Indian Hollow Primary School and authorize the President of the Board to sign same.

**8. Resolution Agreement**

Satisfaction of Judgment with Commack Union Free School District and The Jewish Academy of Suffolk

**9. District of Location Contract - Amendment**

Approved the amendment to Confidential Schedules “A” and “B” for the previously approved 2018-2019 District of Location contract for the following school:

a. Kings Park CSD - for the addition of students receiving special education services from the District

**10. Consultant/Vendor/Association Contracts – Various Vendors**

Approved contract, and rider where applicable, with the listed vendors for their services for the 2018-2019 school year.

a. The Henry Viscardi School - Educational Services

b. Sunshine Alternative Education & Prevention Center - Tutoring Services

**11. Smart Schools Preliminary Plan**

Approved the Smart Schools Preliminary Plan.

**12. Appointment of Volunteers to the Districts Volunteer Program**

Motion to approve the appointment of volunteers to the District Volunteer Program

Motion by Jarrett M Behar, second by Steve Hartman.

Final Resolution: Motion Carried

Aye:, Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**N. CONSENT AGENDA – LEGAL**

**O. ITEMS REMOVED FROM CONSENT AGENDA**

**P. BOARD BUSINESS**

1. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

2. Financial reports

The Board of Education acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: June 2018, July 2018, August 2018, September 2018
- b. Revenue Status Reports: June 2018, July 2018, August 2018, September 2018
- c. Budget Status: June 2018, July 2018, August 2018, September 2018
- d. Budgetary Transfer: August 2018, September 2018
- e. Cash Flow Report: June 2018, July 2018, August 2018, September 2018
- f. CD Rates Report: October 2018
- g. Treasurer Reports: September 2018
- h. Collateral Statement Summary: September 2018
- i. Investment Journal: October 2018
- j. Extra Class Quarterly Reports: July 2018 - September 2018

3. Financial Statements and Supplementary Information Ended 6/30/2018

4. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 9/17/18; 10/1/18; 10/5/18; 10/12/18; 10/15/18; 10/16/18; 10/17/18; 10/18/18; 10/19/18; 10/23/18; 10/24/18; 10/25/18; 10/29/18; 10/30/18; 10/31/18; 11/1/18; 11/7/18.

Acknowledged receipt of Committee on Preschool Special Education: 9/26/18; 10/3/18; 10/10/18.

5. Statement for Professional Services Rendered by Lamb & Barnosky, LLP

Approved the Statement for Profession Services Rendered by Lamb & Barnosky for the month ending October 31, 2018 in the amount of \$22,567.67

6. The Board of Education of the Commack Union Free School District shall hold its Regular Business Meeting on Thursday, December 13, 2018 at 6:30 pm at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 8:00 pm the Board will reconvene in Public Session for the purpose of holding its Regular Public Meeting.



**Q. PUBLIC PARTICIPATION**

Heard comments regarding Marion Carll Farm and religious expression in school.

**R. ADJOURNMENT**

Motion made to adjourn the meeting

Motion made by Jennifer Carpenter, seconded by Steve Hartman carried unanimously (4-0) to exit Board Meeting at 9:35 p.m.

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter