

**Commack Union Free School District  
Board of Education Meeting Minutes  
Hubbs Administration Center  
Thursday, December 13, 2018  
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender,  
Jennifer Carpenter  
Board Members Absent: None  
Administration Present: Dr. Donald James, Mrs. Laura Newman, Amy Ryan  
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

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**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 6:02 p.m.

**B. EXECUTIVE SESSION**

Motion made by Mr. Hender, seconded by Mr. Behar to adjourn into executive session for the purpose of discussing the following:

- Negotiations conducted pursuant to the Taylor Law involving CTA, CTAA and CASA
- Employment history of a particular clerical member
- Matters leading to the appointment of an administrative position
- Matters leading to the discipline of a particular individual
- Issues involving a student
- The proposed sale of a real property because the publicity would substantially affect the value thereof

Motion made by Jennifer Carpenter, seconded by William Hender and carried unanimously 4-0, to exit executive session at 8:06 pm and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

**C. STUDENT RECOGNITION**

Recognized students for their achievements in music.

**D. ADMINISTRATIVE REPORT**

- Elementary State of the District
- Safety Review
- Smart School Investment Plan 2

## **E. COMMITTEE REPORT**

- Marion Carll Property Committee
- Legislative Advocacy Committee
- Security Connector Group

## **F. BOARD OF EDUCATION MEETING STATEMENT**

Mr. Behar read a statement outlining the structure of the public Board meeting.

## **G. COMMENTS ON SPECIFIC AGENDA ITEMS**

- None

## **H. DONATIONS**

### **1. Donation by Ms. Rita Mahoney for Carnival Games**

- The Board accepted, on behalf of the District, a donation by Ms. Rita Mahoney of four children's carnival games, with an estimated value of \$200.00 to be used at various events at the District's primary and Intermediate schools.

### **2. Donation by USTA/Sports Time**

- The Board accepted, on behalf of the District, a donation by USTA/Sports Time of a tennis curriculum and an equipment pack, valued at \$500.00, featuring 30 youth racquets, 36 felt balls, 1 roll of barrier tape, cones, chalk and a roller bag.

Motion by William Hender, seconded by Jennifer Carpenter

Final Resolution: Motion Carried

- Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **I. CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

- Correspondence received December 9, 2018 regarding serving water at student's lunch. All correspondence has been responded to accordingly.

## **J. CONSENT AGENDA – MINUTES**

The Board of Education approved the minutes of the November 8, 2018 Regular Meeting and the November 15, 2018 Executive Session Meeting

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **K. CONSENT AGENDA - OLD BUSINESS**

### **L. CONSENT AGENDA - PERSONNEL**

Approved Personnel items attached.

Motion by William Hender, second by Jennifer Carpenter

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **M. CONSENT AGENDA –NEW BUSINESS**

### **1. Field Trips**

- a. Six Flags New England  
Boston, Massachusetts  
Holiday Inn Springfield South  
1 Bright Meadow Blvd.  
Enfield, Ct 06082  
May 10-11, 2019  
Commack Middle School
- b. VE International Trade Show/  
Youth Business Summit  
Brooklyn Cruise Terminal  
72 Bowne Street  
Brooklyn, New York  
April 17, 2019  
Commack High School
- c. Enrico Fermi Cultural Center/Belmont Library  
610 E. 186th Street  
Bronx, New York

April 10, 2019  
Commack High School

- d. New York State Theatre Association (NYSTEA) Conference  
Villa Roma  
356 Villa Roma Road  
Callicon, New York 12723  
January 11-13, 2019  
Commack High School
- e. UCA Cheerleading Nationals  
1701 West Buena Vista Drive  
Lake Buena Vista, Florida 32830  
February 7 - 11, 2019  
Commack High School

## **2. SEQRA TYPE II RESOLUTION – 2018-2019 CAPITAL IMPROVEMENT PROGRAM**

Motion to adopt the SEQRA Type II resolution in connection with elevator upgrades and roof replacement as part of our 2018-2019 Capital Improvement Program, as recommended by administration.

### **2018-2019 CAPITAL IMPROVEMENT PROGRAM State Environment Quality Review Notice of Determination of Non-Significance**

WHEREAS, the Board of Education of the COMMACK UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

1. Elevator upgrades, cab, controllers, doors etc. and existing shaft to remain at Commack middle school, Commack high school, burr road elementary school and sawmill intermediate school
2. Roof replacement at Commack middle school

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Maintenance or repair involving no substantial changes in an existing structure of facility;
- B. Replacement, Rehabilitation or Reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part;

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories "A" or "B" above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is "No Additional Required Action under 6NYCRR§617.5(a)".

**3. Scope of Proposed Project**

Approve the Scope of Proposed Project Forms for the 2018-2019 Capital I Improvement Program and authorize the President of the Board to sign same.

**4. Application for examination and approval of final plans and specifications**

Approved the application for examination and approval of final plans and specifications for the 2018-2019 Capital Improvement Program.

**5. Obsolete and Disposable Equipment**

Approved the obsolescence and disposal of the listed items:

Equipment	Model / Serial #	Tag #	Reason
Minolta RP606Z Microfilm Machine	365009	015076	The machine does not print or advance the film; can't be repaired as parts are not available.

Equipment	Tag #	Reason
Pavement Roller	01546	The item is inoperable and beyond repair.
Cement Mixer	770870	The item is inoperable and beyond repair.

Equipment	Tag #	Reason
Wrestling Mats (4)	None	The mats are unusable.

Equipment	Tag #	Reason
Café Tables	770746; 102277; 770750; 010013; 014942; 102274; 102273; 770738	The items are broken and can't be repaired.
Wooden Block-Top Table	010012	The item is broken and can't be repaired.

Wooden Teacher Desk	021079	The item is broken and can't be repaired.
Testing Carol/Desk	102798	The item is broken and can't be repaired.
RCA Television	101924	The item is broken and can't be repaired.
GE Refrigerator	021201	The item is broken and can't be repaired.

## 6. Obsolete Equipment

Approve the obsolescence of the listed items.

Equipment	Model / Serial #	Tag #	Reason
Lesro Seat Double Seat Chair		96-05258 96-05259 96-05260 96-05261	A new sofa/loveseat has been purchased for the Faculty Room.

Equipment	Tag #	Reason
Serving Line with Tray Slide (4)	103344 103345 104014 103661	The items are old and no longer useful to the district; they may have some scrap value.

Vehicle	Model #	Serial #	VIN #	Mileage	Reason
1989 Case Tractor 485, a/k/a International Tractor	2400QT	1109501	B480017B023859	n/a	The vehicle is inoperable and beyond repair.

Textbook	ISBN #	Quantity	Reason
Exploring Life Science	0-13-807801-7 0-13-435871-6	462 145	The textbooks are no longer used in the District's 6 <sup>th</sup> grade classes.

## 7. Idea Flow – Through Funds

Approved contract with The Opportunity Pre-School for the 2018-2019 IDEA Flow Through Funds

### **8. Appointment – Dignity Act Coordinator**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, Jaclyn Fedak is appointed as a Dignity Act Coordinator for the 2018-2019 school year.

### **9. Consultant/Vender/Association Contracts**

Approved the contracts and riders where applicable, with the listed vendors for their services for the 2018-2019 school year and authorize the President of the Board to sign.

- a. Consulting Agreement – Daniel Tappin – DJ Services for Sports Night

### **10. Guest Tuition Contracts**

Approved contract with the listed school district for students to receive special education services from our district from July 1, 2018 to June 30, 2019 and authorize the President of the Board to sign same.

- a. South Country School District

### **11. Settlement Agreement**

Approved the Settlement Agreement between the school district and employee #12796.

### **12. Smart Schools Investment Plan 2**

Approved the Smart School Investment Plan 2

### **13. Stipulation Agreement**

Approved the Stipulation Agreement between the school district and a Commack Teachers Association employee.

### **N. Items Removed from Consent Agenda**

None

### **O. Board Business**

#### **1. CSE/CPSE Recommendations**

Acknowledge receipt of Committee on Special Education: 11/2/18; 11/7/18; 11/9/18; 11/13/18; 11/14/18; 11/15/18; 11/16/18; 11/19/18; 11/20/18; 11/21/18; 11/26/18; 11/27/18; 11/29/18; 12/3/18; 12/4/18; 12/5/18; 12/6/18; 12/10/18; 12/11/18; 12/12/18; 12/13/18.

Acknowledge receipt of Committee on Preschool Special Education: 10/31/18; 11/7/18; 11/14/18; 11/21/18.

#### **2. Internal Claims Auditor's Monthly Update**

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

### 3. Financial Reports

The Board of Education acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: October 2018
- b. Revenue Status Reports: October 2018
- c. Budget Status: October 2018
- d. Budgetary Transfer: October 2018
- e. Cash Flow Report: October 2018
- f. CD Rates Report: November 2018
- g. Treasurer Reports: October 2018
- h. Collateral Statement Summary: October 2018
- i. Investment Journal: November 2018

### 4. Statement of Professional Services by Lamb & Barnosky, LLP

Approved the Statement for Profession Services Rendered by Lamb & Barnosky for the month ending November 30, 2018 in the amount of \$8,368.13.

### 5. Board Meeting Announcement

The Board of Education of the Commack Union Free School District shall hold its Regular Business Meeting on Thursday, January 10, 2019 at 6:30 pm at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 8:00 pm the Board will reconvene in Public Session for the purpose of holding its Regular Public Meeting.

### **P. Public Comments:**

Comments about vaping in our schools.

### **Q. Adjournment**

Meeting adjourned: 10:35

Motion made by Jarrett Behar, seconded by Jennifer Carpenter

Motion carried

Aye: Jarrett Behar, Steven Hartman, Jennifer Carpenter, William Hender



