

DRAFT

Board of Education Meeting Minutes (Thursday, February 11, 2016)

Generated by Mary Jane Budde

Members present

Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Members absent

Mary Jo Masciello, James Tampellini

A. OPENING OF MEETING

Procedural: 1. Pledge of Allegiance

B. OPENING CEREMONIES

Recognition: 1. NYSSBA - School Board Excellence Award

Recognition: 2. Intel Science Talent Search Semifinalists

C. ADMINISTRATIVE REPORT

Presentation, Procedural, Recognition: 1. State of the District Report (Continued)

D. BOARD STRUCTURE STATEMENT

E. PUBLIC PARTICIPATION

F. DONATIONS

Action: 1. Donation

Motion to accept the donation from the Commack Retired Teachers Chapter of \$750.

Donation from the Commack Retired Teachers Chapter of \$750 to be used toward the purchase of books for the library at Burr Intermediate School.

Motion by Steve Hartman, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

G. CORRESPONDENCE:

Acknowledge: 1. Correspondence

1. Communication from a parent received January 31, 2016 re: student matter.
2. Communication from a parent received January 25, 2016 re: midterm tests on January 25, 2016.

H. OLD BUSINESS

I. CONSENT AGENDA - Motion to approve all items under consent agenda.

Action (Consent): 1. Approval of Consent Agenda Items

Resolution: Motion to Approve All Items in Consent Agenda

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

J. CONSENT AGENDA - MINUTES

Action (Consent), Minutes: 1. Minutes of Board of Education Meeting

Resolution: Motion to approve the minutes of the January 21, 2016 Board of Education Meeting

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

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K. CONSENT AGENDA - PERSONNEL

Action (Consent): 1. Personnel

Resolution: Motion to approve personnel upon the recommendation of the Superintendent of Schools

P-1: ABOLISHMENT OF POSITIONS:

- A. Instructional: No Recommended Action
- B. Civil Service: No Recommended Action

P-2: CREATION OF POSITIONS:

- A. Instructional: No Recommended Action
- B. Civil Service: No Recommended Action

P-3: RETIREMENTS:

- A. Instructional: No Recommended Action
- B. Civil Service: No Recommended Action

RESIGNATIONS:

- A. Instructional: No Recommended Action
- B. Civil Service: No Recommended Action

P-4: LEAVES OF ABSENCE: *

A. Instructional:

	Name	Position	Type	Effective Date(s)
1.	Matthew Keltos	HS Assistant Principal	FMLA	2/26/16 – 3/23/16
2.	Laura Russo	Teacher Assistant	Personal Leave	1/21/16 – 3/21/16
3.	Sandra Udell	World Language	FMLA	5/16/16 – 10/14/16
4.	Mary Ellen Desmond	English	FMLA	11/19/15 – 3/2/16 (previously 11/20/15-2/26/16)

B. Civil Service:

	Name	Position	Type	Effective Date(s)
1.	Jennifer Conforti	Special Education Aide	Personal Leave	1/4/16 – 2/29/16
2.	Estela Miller	School Monitor	Personal Leave	2/8/16 – 4/8/16
3.	Jane Sherman	Clerk Typist	Personal Leave	1/14/16 – 1/24/16
4.	Frances Bisulca	School Monitor	Personal Leave	2/1/16 – 3/1/16 (extension)
5.	Helen Durand	Senior Clerk Typist	Personal Leave	1/30/16 – 1/29/17 (previously 1/29/16-1/29/17)

* FMLA Compliance allows for 12 weeks (continuous or intermittent). Thereafter, the absence will become a personal leave.

P-5: TERMINATIONS:

- A. Instructional: No Recommended Action
- B. Civil Service: No Recommended Action

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K. CONSENT AGENDA – PERSONNEL (Continued)

P-6: APPOINTMENTS:

A. Probationary: *

	Name	Position	Effective Date(s)	School Level	Step
1.	Patricia Kelly	Reading (previously Teacher Assistant)	2/1/16	Elem.	MA/1
2.	Marissa Masi	Special Education	2/22/16	Sec.	MA/1
3.	Brittany Pellerito	Teacher Assistant	2/1/16	Elem.	TA/1

* To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite or overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

B. Other Instructional:

	Name	Position	Effective Date(s)	School Level	Step
1.	Danielle Bright	Reg. Sub. Teacher Assistant	1/19/16 – 6/30/16	Elem.	TA/1
2.	Jerry Leicht	Reg. Sub. Physical Education	1/29/16 – 3/25/16	Elem./Sec.	MA/1
3.	Irene Milonas	Reg. Sub. Psychologist	2/22/16 – 6/24/16	Sec.	MA/1
4.	Sarah Popowitch	Reg. Sub. Special Education	2/1/16 – 4/25/16	Sec.	MA/1
5.	Joseph Tursi	Reg. Sub. World Language	3/14/16 – 6/3/16	Sec.	MA/1
6.	Christine Solntzef	Reg. Sub. English	11/19/15 – 3/2/16 (previously 11/18/15 – 2/27/16)	Sec.	MA/1
7.	Laraine Gorman	Substitute Teacher	2/11/16 – 6/30/16	DW	--
8.	Christine Hamilton	Substitute Teacher	2/11/16 – 6/30/16	DW	--
9.	Laura Spilotros	Substitute Teacher	2/1/16 – 6/30/16	DW	--

Curriculum Writing – 2015/16 School Year

	Name	Project Name	Rate of Pay per day	# of Days
1.	Lorraine Solomon	IB Physics SL	\$276.48	7
2.	Debbi Berke	IB Physics SL	\$276.48	7
3.	Barbara Kory-Barry	Grade 3 NGSS Pilot Unit	\$276.48	2
4.	Nicole Ryback	Grade 3 NGSS Pilot Unit	\$276.48	2

Continuing Education Program –Spring 2016

	Name	Course	Amount
1.	Christine M. Filardi	Home Cooking for your Dog & Cat	\$80.00 per semester
2.	Larissa Renart	Health for Real	\$50.00 per semester
3.	John Havlik/ Mila Balagula	Ballroom Beginners	\$95.00 Resident Couple \$95.00 Non Resident Couple \$50.00 Resident Single \$50.00 Non Resident Single \$55.00 Senior Couple \$30.00 Senior Single
4.	John Havlik/ Mila Balagula	Ballroom Intermediate	\$95.00 Resident Couple \$95.00 Non Resident Couple \$50.00 Resident Single \$50.00 Non Resident Single \$55.00 Senior Couple \$30.00 Senior Single
5.	Nina Triolo	Stretch & Relaxation	\$350.00 per semester
6.	Nina Triolo	Chair Yoga	\$320.00 per semester
7.	Kim Avelin	SAT Review	\$200.00 per semester

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8.	Sara DiCandia	SAT Review	\$200.00 per semester
9.	Kristen Quinn	SAT Review	\$200.00 per semester

K. CONSENT AGENDA – PERSONNEL (Continued)

Rescission of Continuing Education Assignment –Spring 2016

	Name	Course	Amount
1.	Amanda Scott	SAT Review	\$600.00 per semester

Sixth Period – 2015/16 School Year

	Name	Building	Department	Overage
1.	Dominick Kosciuk (2/1/16-6/30/16)	CHS	World Language	1.2
2.	Barbara Merry (2/1/16-6/30/16)	CHS	World Lang.	1.2
3.	Jaclyn Sadiker (2/1/16-6/30/16)	CHS	World Lang.	1.2
4.	Carmelina Zitarosa (2/1/16-6/30/16)	CHS	World Lang.	1.2
5.	Anna Domingo (2/1/16-6/30/16)	CMS	World Lang.	1.1

Rescission of Coaching Assignment

	Name	Activity	Bldg.	Step
1.	William Seifert	JV Girls Lacrosse Interscholastic Coaching Recommendation #14 – Spring 2015/16 School Year	CHS	3

Coaching Assignments

	Name	Activity	Bldg.	Step
1.	Carol Duckfield	JV Girls Lacrosse Interscholastic Coaching Recommendation #15 – Spring 2015/16 School Year	CHS	1
2.	Nicole Hagenah	Interscholastic Volunteer Coaching Appointment # 9 – Spring 2015/16 School Year	CHS	--
3.	Annie Iacopelli	Softball Interscholastic Volunteer Coaching Recommendation #10 – Spring 2015/16 School Year	CHS	--
4.	Jack Bayer	Girls Lacrosse Interscholastic Volunteer Coaching Recommendation #10 – Spring 2015/16 School Year	CHS	--
5.	Michael Lundquist	Varsity Fencing Interscholastic Volunteer Coaching Recommendation #11 – Winter 2015/16 School Year	CHS	--
6.	Mark Algeri	Baseball Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
7.	Frank Musto	Baseball Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	1
8.	JoAnna Judge	Girls Gymnastics Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	4
9.	Jo-Ann Patterson	Girls Gymnastics Assistant Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
10.	Eric Kast	Boys Lacrosse Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
11.	Jason Flugger	Boys Lacrosse	CMS	5

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	Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year		
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K. CONSENT AGENDA – PERSONNEL (Continued)

12.	William Seifert	Girls Lacrosse Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
13.	Karen Klingman	Girls Lacrosse Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	4
14.	Ree Guarriello	Softball Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
15.	Lorisa Martinez	Softball Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
16.	Brett Williamson	Boys Track Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
17.	Keith Reyling	Boys Track Assistant Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
18.	Joseph Bisulca	Girls Track Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	5
19.	Jaclyn Martella	Girls Track Assistant Interscholastic Coaching Recommendation #16 – Spring 2015/16 School Year	CMS	1

D. Civil Service:

	Name	Position	Effective Date(s)	Bldg.	Step
1.	Irene Llewellyn	Contingent Senior Clerk Typist	2/22/16	Hubbs	Gr. III/1
2.	Jennifer Afonso	School Monitor	1/4/16	Elem.	--
3.	Donna LaForgia	Reception Aide (School Monitor)	1/29/16	Sec.	--
4.	Patricia McCaffrey	Reception Aide (School Monitor)	2/10/16	Sec.	--
5.	Michaela Viard	School Monitor	2/22/16	Elem.	--
6.	Lynn Wang	Special Education Aide	1/25/16	Elem.	--
7.	Rhonda Vladimir	School Monitor	1/11/16 (previously 1/4/16)	Elem.	--
8.	Jason Robitaille (son of Glen Robitaille, Asst. Head Groundsperson)	Reg. Sub. Custodial Worker I, 2nd Shift	1/19/16 – 3/11/16	Sec.	Gr. A/1
9.	John Hieronymus	Reg. Sub. Custodial Worker I, 2nd Shift	2/13/16 – 3/11/16 (extension)	Elem.	Gr. A/1
10.	James Oliveri	Reg. Sub. Groundsman	2/13/16 – 3/11/16 (extension)	Maint.	Gr. B/10
11.	Derya Tanbasi	Reg. Sub. Custodial Worker I, 2nd Shift	2/27/16 – 3/11/16 (extension)	Elem.	Gr. A/1
12.	Peter Rauchut	Call-In School Nurse	2/12/16 – 6/30/16	DW	--
13.	Irene Llewellyn	Call-In Clerk Typist	2/16/16 - 2/17/16	Hubbs	--
14.	Donna LaForgia	Call-In School Monitor	1/30/16 – 6/30/16	Sec.	--
15.	Hermik Bedrossian	Call-In School Monitor	2/12/16 – 6/30/16	DW	--
16.	Nancy Montera	Call-In School Monitor	2/12/16 – 6/30/16	DW	--
17.	Lori Morse	Call-In School Monitor	2/12/16 – 6/30/16	DW	--
18.	Jennifer Afonso	Call-In School Monitor	1/4/16 – 6/30/16 (previously 1/22/16-6/30/16)	DW	--
19.	Spiridoula Kaldoudis	Call-In School Monitor	1/5/16 – 6/30/16 (previously 1/22/16-6/30/16)	DW	--
20.	Danielle Steele	Call-In School Monitor	1/4/16 – 6/30/16 (previously 1/22/16-6/30/16)	DW	--

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21.	Michaela Viard	Call-In School Monitor	1/11/16 – 6/30/16 (previously 1/22/16-6/30/16)	DW	--
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Reinstatement of Title:

	Name	Position	Effective Date	Bldg.	Step
1.	Melanie Scandariato	From Clerk Typist to Senior Clerk Typist	3/1/16	Maint.	Gr. I/9 to Gr. III/9

P-7: OTHER: No Recommended Action

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

L. CONSENT AGENDA - BIDS

Action (Consent): 1. BIDS

Resolution: Motion for the Board of Education to approve bids as listed on the Agenda.

The administration recommends that the Board of Education approve the listed bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
15-44	Interscholastic Uniforms & Helmets	Low bidder by item.	low bidder

The administration recommends that the Board of Education approve the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
AFVPS-070115	Automotive Ford Parts/Serv	Newins Bay Shore Ford, Inc.	6/30/2016
FFCFI-012214	Fencing - Furnish And Install	The Landtek Group, Inc.	1/21/2017
JCS-021815	Janitorial Cleaning Solutions	I. Janvey & Sons	2/17/2017
PMRME-011413	Service - Refrigeration Equip.	East Coast Mechanical Serv.	1/13/2017

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

M. CONSENT AGENDA - NEW BUSINESSAction (Consent): 1. Consultant/Vendor/Association Contracts - SCOPE

Resolution: Motion to approve the License Agreement with SCOPE for the After School World Language Program for the 2015-2016 school year and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

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M. CONSENT AGENDA - NEW BUSINESS (Continued)

Action (Consent): 2. Consultant/Vendor/Association Contracts - Ron Fox

Resolution: Motion to approve the contract with Ron Fox to provide the District with services as a musician for rehearsals/performances of the CHS musical "Sweeney Todd" and authorize the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 3. IDEA Flow Through Funds

Resolution: Motion to approve the contract with the listed provider for 2016-2017 IDEA Flow Through Funds and authorize the President of the Board to sign same.

Motion to approve the contract with the listed provider for 2016-2017 IDEA Flow Through Funds and authorize the President of the Board to sign same.

- Developmental Disabilities Institute

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 4. Health Services Contract - Hicksville Public School District

Resolution: Motion to approve contract with the Hicksville Public School District for students who reside in the Hicksville Public School District and attend a private/parochial school under the Commack UFSD jurisdiction and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 5. Health Services Contract - West Islip School District

Resolution: Motion to approve the 2015-2016 contract with the West Islip School District for students who reside in the Commack UFSD and attend private-parochials schools in the West Islip School District.

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 6. Obsolete Equipment

Resolution: Motion to approve the obsolescence and disposal of the listed items:

Kodak DX3900 Camera - Tag #010117

Kodak DX3900 Camera - Tag #010116

Copy Machine - M15i – Serial Number PDE155614

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

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M. CONSENT AGENDA - NEW BUSINESS (Continued)

Action (Consent): 7. Budget Transfer Request

Resolution: Motion to approve non-payroll related Budget Transfer Request.

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 8. Regulation 315.4 Reporting Requirements for Elected or Appointed Officials

Resolution: Motion to adopt the following resolution in accordance with Regulation 315.4 reporting requirements for elected or appointed officials:

BE IT RESOLVED, that the Commack Board of Education/Location code 74768 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

APPOINTED OFFICIALS							
Title	Name	Social Security # Last 4 Digits	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System	Days/Months (based on Record of Activities)
Claims Auditor	Elaine McCauley	xxxx	xxxxxxxx	7 hours/ day	07/01/15 – 06/30/16	Yes	N/A

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 9. Consultant/Vendor/Association - St. Baldrick's

Resolution: Motion to approve contract with St. Baldrick's Foundation, to provide the District as Host for the 2015-2016 Fund Raising Event.

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

Action (Consent): 10. School Calendar - 2016-2017

Resolution: Motion to adopt the 2016-2017 School Calendar

Motion to Approve All Items in Consent Agenda

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo

N. CONSENT AGENDA - LEGAL

O. ITEMS REMOVED FROM CONSENT AGENDA

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P. BOARD BUSINESS

Acknowledge: 1. Statement for Professional Services Rendered by Lamb & Barnosky, LLP

The Board of Education is requested to acknowledge receipt of statement for professional services rendered on non-retainer matters for the month of January 2016 submitted by Lamb & Barnosky, LLP the amount of \$29,947.50.

Acknowledge: 2. CSE/CPSE Recommendations

Acknowledge receipt of Committee on Special Education meetings: 1/5/16; 1/6/16; 1/7/16; 1/8/16; 1/11/16; 1/12/16; 1/13/16; 1/19/16; 1/21/16; 1/25/16.

Acknowledge receipt of Committee on Preschool Special Education meetings: 1/6/16; 1/13/16; 1/20/16.

Acknowledge: 3. Internal Claims Auditor's Monthly Update

Acknowledge: 4. Financial Reports

Acknowledge receipt of the Financial Reports as listed:

- a. Trial Balances: December 2015
- b. Treasurer Reports: December 2015
- c. Revenue Status Reports: December 2015
- d. Cash Flow Report: December 2015
- e. Budget Status Reports: December 2015
- f. CD Rates Report: January 2016

Information: 5. Announcement - March 10, 2016 Board of Education Meeting - Commack High School

The Board of Education of the Commack Union Free School District shall hold a regular meeting on Thursday, March 10, 2016 at 6:30 p.m. at Commack High School, Scholar Lane, Commack, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 7:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting. At 8:00 p.m. the Board of Education will hold Budget Workshop #1.

Q. PUBLIC PARTICIPATION - None

R. ADJOURNMENT

Action: 1. Adjourn the Meeting

Motion to adjourn the meeting at 9:05 p.m.

Motion by Jarrett M Behar, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo