

**Commack Union Free School District  
Board of Education Meeting Minutes  
Hubbs Administration Center  
Thursday, February 28, 2019  
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender,  
Jennifer Carpenter  
Board Members Absent: None  
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan  
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

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**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 6:32 p.m.

**B. EXECUTIVE SESSION**

Motion made by Mr. Behar, seconded by Mrs. Carpenter to adjourn into executive session for the purpose of discussing the following:

- Pending Litigation in the matter(s) of Davidson vs. Commack Union Free School District
- Negotiations conducted pursuant to the Taylor Law involving CTA and CASA
- Employment history of particular employees
- Matters leading to the discipline of a particular individual
- Matters leading to the appointment of a particular corporation to provide services to the District
- Matters leading to the termination of a particular corporation that provides service to the District.

Motion made by Mr. Behar, seconded by Mr. Hender and carried unanimously (4-0) to exit executive session at 8:05 p.m. and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

**C. OPENING CEREMONIES**

1. Student Recognition – A student was recognized for their achievement at the Regeneron Science Talent Search Scholar.

#### **D. ADMINISTRATIVE REPORT**

Presentation of State of the District: Technology and Athletics

#### **E. COMMITTEE REPORTS**

1. Marion Carll Property Committee Update
2. Legislative Advocacy Committee Update
3. Security Connector Group Update

#### **F. BOARD OF EDUCATION MEETING STATEMENT**

Mr. Behar read a statement outlining the structure of the public Board meeting.

#### **G. PUBLIC PARTICIPATION**

1. Comments heard on specific agenda items - None

#### **H. DONATIONS**

1. Donation by Mr. Roger Mercer

The Board accepted, on behalf of the District, a donation by Mr. Roger Mercer, an Eastwood Abrasive Media Cabinet, with an estimated value of \$400.00 to be used by the Facilities Department.

2. Donation by Mr. John Arettines

The Board accepted, on behalf of the District, a donation by Mr. John Arettines of assorted educational and recreational DVD's estimated value of \$870.00 to be distributed to various district Principals and Directors.

3. Donation by Mandracchia-Sawmill Intermediate School PTA

The Board accepted, on behalf of the District, a donation by the Mandracchia-Sawmill School PTA of \$2,000.00 to Mandracchia-Sawmill Intermediate School to be applied towards the cost of the school's 5th Grade field trip to Broadway, and the District will deposit these funds into A2110-500-20.

4. Donation by Box Tops for Education - Commack Middle School

The Board accepted, on behalf of the District, a donation by Box Tops for Education of \$542.50 to Commack Middle School, to be used to create a recreation and activity room for their students, and the District will deposit the funds into TA038.27.

5. Donation by Box Tops for Education - Wood Park Primary School

The Board accepted, on behalf of the District, a donation by Box Tops for Education of \$914.60 to Wood Park Primary School, to be used to create a calming room for their students, and the District will deposit the funds into TA038.21.

Motion by Jarrett M Behar, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**I. CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

1. Received January 11, 2019 from Carolyn Marchese regarding a teacher.
2. Received January 14, 2019 from Peter Wagner regarding Cheer Competition and fundraising efforts.

All correspondence have been handled accordingly.

**J. CONSENT AGENDA - MINUTES**

The Board of Education approved the minutes of the January 10, 2019 Regular Meeting.

Motion by William Hender, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**K. CONSENT AGENDA - OLD BUSINESS**

**L. CONSENT AGENDA - PERSONNEL**

Approved Personnel items as amended. (Attached)

Motion by William Hender, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**M. CONSENT AGENDA - NEW BUSINESS**

1. Approved additions to Regulation 1330

2. Adopted the 2019-2020 School Calendar

### 3. Tuition Contract

Approved contracts with the Kings Park CSD for students to receive General Education and Special Education services from our district from July 1, 2018 to June 30, 2019 and authorize the President of the Board to sign same.

### 4. Guest Tuition Contract

Approved Guest Student Tuition contract with the Seaford UFSD for a Commack student placed in their special education program from July 1, 2018 to June 30, 2019.

### 5. District of Location Contract

Approved the 2018-2019 District of Location contract with the Connetquot CSD for students who reside in the Connetquot CSD and attend private or parochial school in the Commack UFSD and require special education services.

### 6. Budget Transfer

Approved the non-payroll related Budget Transfer Request.

### 7. Budget Modification

Approved the non-payroll related Budget Modification.

### 8. Approved the obsolescence of the listed items:

<b>Textbook</b>	<b>ISBN #</b>	<b>Quantity</b>	<b>Reason</b>
Spotlight on Literacy (Green Dogs/Green Rabbit/ Pink Bears/Pink Birds/White Bear/White Rabbit/White Dog)	0-02-185877-2 0-02-185876-4 0-02-185878-0 0-02-185879-9 0-02-181005-2 0-02-161003-6 0-02-181004-4	34 29 10 11 2 3 1	The books are part of an anthology series which is no longer being used by the District.
Reading Triumphs (Rabbit)	0-02-194826-7	11	As listed above.
Reading Triumphs (Red Squirrel/Blue Soft Practice Book)	N/A	9 2	As listed above.
Reading Triumphs	N/A	1	As listed above.

(Soft Red – Intervention Assessment)			
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### 9. Obsolete and Disposable Equipment

Approved the obsolescence and disposal of the listed items:

Material	Quantity	Reason
Fountas & Pinnell Benchmark Assessment Systems, 2 <sup>nd</sup> Edition	17 Kits (including texts and running record forms)	The material has been updated and a 3 <sup>rd</sup> Edition released; previous edition must be disposed of.

Equipment	Tag #	Reason
Toro 3650 Snow Thrower	024608	The item is inoperable and beyond repair.
Unisaw Table Saw	96-01898	The item is inoperable and beyond repair.

Equipment	Tag #	Reason
Cellos (10) - various models	9006753, 19858, 9005729, 9002431, 9005727, 9005726, 4 with no tag	The items are unusable.
Bass (1) – Engelhardt	No tag	The item is unusable.
Pianos (2) – Currier, Wurlitzer	103748, 014496	The items are unusable.

Interactive White Boards at Commack High School (complete list attached).

### 10. Consultant/Vendor/Association Contracts – Various Vendors

Approved contract, and rider where applicable, with the listed vendors for their services for the 2018-2019 school year (unless otherwise noted).

- a. Consulting Agreement with Adelphi University
- b. Consulting Agreement with St, Baldricks Foundation
- c. Consulting Agreement with Nicole Coogan
- d. Consulting Agreement with Kidschoose
- e. Consulting Agreement with R.S. Wilhelm Recording
- f. Consulting Agreement with SCOPE After School World Language

g. Consulting Agreement with Island Therapies

11. IDEA Flow Through Funds

Approved contracts with the listed providers for the 2019-2020 IDEA Flow Through Funds.

- a. Henry Viscardi School
- b. ACDS, Inc.
- c. New York Therapy Placement Services, Inc.
- d. Harmony Heights School
- e. Bilinguals Inc./Child and Parent Services
- f. Developmental Disabilities Institute
- g. The County of Suffolk
- h. Building Blocks Developmental Preschool
- i. The Hagedorn Little School

12. Hold Harmless Agreement

Approved the Hold Harmless Agreements with the listed organizations for the 2018-2019 school year.

- a. The Fresh Air Fund/Sharpe Reservation - Burr and Mandracchia-Sawmill Intermediate Schools' Camp Mariah Trip, May 7-14, 2019
- b. The Town of Smithtown - Wood Park Primary School's "Walk to School" event on May 30, 2019

13. Acknowledge receipt of the following grants:

**a. Exxon Mobil Educational Alliance** - Commack Middle School received an Exxon Mobil Educational Alliance grant in the amount of \$500.00 to be used for improvements in the areas of math or science. Acceptance of this grant will require the Board to authorize \$500.00 to Special Aid Fund EM 2019-2110-450-00.

**b. Donors Choose** - Ann Marie Ferreri, lead science teacher at Commack Middle School, received a Donors Choose grant to purchase various items for the school's aviary. The items are valued at approximately \$264.34. Donors Choose will automatically purchase the items with the awarded grant funds.

**c. Hofstra University** - Commack High School received a grant of \$150.00 from Hofstra University for essays submitted to the Hofstra University/Bethpage Federal Credit Union "Celebration of Suburban Diversity 2018 High School Essay Scholarship Contest". The grant is provided to promote a diversity related project. Acceptance of this grant will require the Board to authorize \$150.00 to Special Aid Fund F-HOFS19-2110-450-00.

#### 14. Health & Welfare Services Contracts - Various School Districts

Approved contracts with the listed school districts for students who reside in the said districts and attend a private/parochial school under the Commack UFSD jurisdiction.

- a. Bayshore UFSD
- b. Brentwood UFSD
- c. Central Islip UFSD
- d. Connetquot CSD
- e. Deer Park UFSD
- f. Elwood UFSD
- g. Half Hollow Hills CSD
- h. Harborfields CSD
- i. Hauppauge Public Schools
- j. Kings Park CSD
- k. North Babylon UFSD
- l. Northport UFSD
- m. Sachem CSD
- n. Smithtown CSD
- o. South Huntington UFSD
- p. West Babylon UFSD
- q. Wyandanch UFSD

#### 15. Field Trips

The Board of Education approved the following field trips:

- a. Broadway Play- Wicked  
Gershwin Theatre  
222 West 51st Street  
New York, NY  
March 13 & March 20, 2019  
Mandracchia-Sawmill Intermediate School
- b. FBLA State Leadership Conference  
Holiday Inn Binghamton  
Binghamton, NY  
April 10-12, 2019  
Commack High School
- c. Science Olympiad Competition  
LeMoyne College  
1419 Salt Springs Road  
Syracuse, NY

March 15-17, 2019  
Commack High School

d. Fashion Institute of Technology  
Seventh Avenue at 27th Street  
New York City, NY  
Via LIRR/Deer Park Station  
April 5, 2019  
Commack High School

e. SOHO Art Gallery Walk  
Prince & Grand Streets  
New York City, NY  
Via LIRR/Deer Park Station  
May 2, 2019  
Commack High School

f. JSHS Regional Finals  
York College  
34-20 Guy Brewer Blvd.  
Jamaica, New York 11451  
Commack High School

16. Bids

The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
19-2	Tennis Court Resurfacing	JB's Asphalt Sealcoating Inc.	low bid

The administration recommends that the Board of Education approve the following BOCES BIDS:

Bid #	Name of Bid
2019-011-1023	Audio Visual Supplies and Equipment
2019-019-1025	Boiler, Kitchen Exhaust and Duct Cleaning Services
2019-008-1127	Industrial Technology Supplies
2019-006-1018	Physical Education Athletic First Aid Supplies
2019-101-1025	Stationery Supplies, Furniture & Equipment (Catalog Purchase)



17. Memorandum of Agreement

Approved the Memorandum of Agreement between the District, Commack Teachers Association and Commack Administrative and Supervisory Association regarding Retirement Incentive.

18. Memorandum of Agreement

Approved the Memorandum of Agreement between the District and the CTA in regard to evening events.

19. Memorandum of Agreement

Approved the Memorandum of Agreement between the District and employee #02060.

20. Deputy School District Treasurer

Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Sari Goldberg as Deputy School District Treasurer and authorize her to sign any banking statements.

Motion by William Hender, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**M. CONSENT AGENDA LEGAL**

1. Resolutions

a. The Board of Education approved the Resolution Agreement between the District and a student's parents (student number #102010616), which was executed by the student's parents on February 19, 2019.

b. The Board of Education approved the Resolution Agreement between the District and a student's parent (student number #120002384), which was executed by the student's parent on February 5, 2019.

Motion by William Hender, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

**N. ITEMS REMOVED FROM CONSENT AGENDA**

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepted the Marion Carll Farmhouse Buildings Condition Survey dated January 28, 2019 by the Steward Preservation Services LLC.

Motion by Jarrett M Behar, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Jennifer Carpenter

## **O. BOARD BUSINESS**

### 1. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 11/28/18; 12/7/18; 12/13/18; 12/17/18; 1/4/19; 1/15/19; 1/16/19; 1/17/19; 1/18/19; 1/22/19; 1/23/19; 1/24/19; 1/25/19; 1/28/19; 1/29/19; 1/30/19; 1/31/19; 2/4/19; 2/5/19; 2/6/19; 2/7/19; 2/11/19; 2/12/19; 2/13/19; 2/14/19; 2/15/19; 2/25/19; 2/26/19; 2/27/19; 2/28/19.

Acknowledged receipt of Committee on Preschool Special Education: 12/12/18; 12/19/18; 1/2/19; 1/9/19; 1/16/19; 1/23/19.

### 2. Statement of Professional Services for Lamb & Barnosky, LLP

Approved the Statement for Professional Services rendered by Lamb & Barnosky, LLP for the month ending January 31, 2019 in the amount of \$8,370.68

### 3. Financial Reports

The Board of Education acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: December 2018
- b. Revenue Status Reports: December 2018
- c. Budget Status: December 2018
- d. Budgetary Transfer: December 2018
- e. Cash Flow Report: December 2018
- f. CD Rates Report: January 2019
- g. Treasurer Reports: December 2018
- h. Collateral Statement Summary: December 2018
- i. Investment Journal: January 2019

### 4. Internal Claims Auditor's Monthly Update

The Board of Education acknowledged receipt of the Internal Claims Auditor's Monthly Update.

### 5. Announcement of Upcoming Board Meetings

The Board of Education of the Commack Union Free School District shall hold its Regular Business Meeting on Thursday, March 14, 2019 at 6:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 7:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Public Meeting.

At 8:00 p.m. the Board of Education will hold its' first Budget Workshop.

## **Q. ADJOURNMENT**

Motion made to adjourn the meeting

Motion by Jarrett M. Behar, second by Jennifer Carpenter

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, William Hender, Jennifer Carpenter