

**Commack Union Free School District
Board of Education Meeting Minutes
Hubbs Administration Center
Thursday, March 14, 2019
Generated by Debbie Virga**

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender
Board Members Absent: Jennifer Carpenter
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Behar at 6:05 pm

B. EXECUTIVE SESSION

Motion made by Mr. Hender, seconded by Mr. Behar to adjourn into executive session for the purpose of discussing the following:

- Employment of a particular person
- Matters that would impact public safety
- Legal Advice
- Comptroller's Report

Motion made by Mr. Hartman, seconded by Mr. Hender, and carried unanimously (3-0) to exit executive session at 7:08 pm and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

C. OPENING CEREMONIES

D. ADMINISTRATIVE REPORT

E. COMMITTEE REPORTS

1. Marion Carll Property Committee Update

2. Legislative Advocacy Committee Update
3. Security Connector Group Update

F. BOARD OF EDUCATION MEETING STATEMENT

Mr. Behar read a statement outlining the structure of the public Board meeting.

G. PUBLIC PARTICIPATION

1. Comments on Specific Agenda Items None

H. DONATIONS

1. Donation by Mr. Charles Goldberg

The Board accepted, on behalf of the District, a donation by Mr. Charles Goldberg of classic literature novels, with an estimated value of \$165.00, to be used by students across all grade levels.

2. Donation by Ecolab

The Board accepted, on behalf of the District, a donation by Mr. Jason Samuel of Ecolab of science equipment, with an estimated value of \$800.00, to be used by the Science Department's Chemistry, Biology and Research classrooms.

3. Donation by Ms. Linda Ebenstein

The Board accepted, on behalf of the District, a donation by Ms. Linda Ebenstein of reading books, teacher resources and classroom materials, with an estimated value of \$1,000.00, to be used by the Kindergarten classes at Wood Park Primary School.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

I. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

1. Correspondence, dated March 10, 2019, from D. Briordy regarding Irish-American Heritage Month.

Correspondence was handled accordingly.

J. MINUTES

1. Approval of Minutes

Approved the minutes from the February 28, 2019 Board of Education meeting.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

K. CONSENT AGENDA - OLD BUSINESS

L. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended (attached).

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

M. CONSENT AGENDA - NEW BUSINESS

1. Proposal for Eagle Scout Project

Approved the Proposal for an Eagle Scout Project at North Ridge Primary School.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

2. Memorandum of Agreement

Approved Memorandum of Agreement between Commack Union Free School District and Commack Teachers Association and employee #11955 and authorized Board of Education President to sign same.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

3. Consultant / Vendor /Association Contracts

Approved contract, and rider where applicable, with the listed vendors for their services for the 2018-2019 school year and authorized the President of the Board to sign same.

- a. Tutoring for Life – Tutoring Services for Students Approved for Home Instruction

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

4. IDEA Flow Through Funds

Approved contract with the listed provider for 2019-2020 IDEA Flow Through Funds and authorized the President of the Board to sign same.

- a. Brookville Center for Children’s Services, Inc.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

5. Municipal Advisor Services Agreement - Munistat

Approved contract and Rider with Munistat Services for services for the Energy Performance Contract Lease and authorized President of the Board to sign same.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

6. Health Services Contracts

Approved the 2018-2019 contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts’ jurisdictions, and authorized the President of the Board to sign same.

- a. Bay Shore UFSD
- b. Hicksville UFSD
- c. Smithtown CSD
- d. Syosset CSD
- e. Uniondale UFSD

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

7. Obsolete and Disposable Items

Approved the obsolescence and disposal of the listed items:

Equipment	Tag #	Reason
Xerox Copier	012003	The item is inoperable and beyond repair.

Motion by Steve Hartman, second by William Hender.
Final Resolution: Motion Carried
Aye: Jarrett M Behar, Steve Hartman, William Hender

8. Banking Documents

Adopted the Banking Resolution Agreement and the Funds Transfer Facsimile Authorization Agreement from Flushing Bank and authorized the President and Vice President of the Board to sign same.

Motion by Steve Hartman, second by William Hender.
Final Resolution: Motion Carried
Aye: Jarrett M Behar, Steve Hartman, William Hender

9. Nomination for WSBOCES Board of Education - Incumbent Ilene Herz

Nominated incumbent Ilene Herz as a candidate for Trustee on the Western Suffolk BOCES Board of Education for a three-year term (2019-2022).

Motion by Steve Hartman, second by William Hender.
Final Resolution: Motion Carried
Aye: Jarrett M Behar, Steve Hartman, William Hender

10. Nomination for WSBOCES Board of Education - Incumbent Maryann Zumpano

Nominated incumbent Maryann Zumpano as a candidate for Trustee on the Western Suffolk BOCES Board of Education for a three-year term (2019-2022).

Motion by Steve Hartman, second by William Hender.
Final Resolution: Motion Carried
Aye: Jarrett M Behar, Steve Hartman, William Hender

11. SEQRA Type II Resolution - 2019-2020 Capital Improvement Program

Adopted the SEQRA Type II Resolution in connection with elevator upgrades and roof replacement as part of our 2019-2020 Capital Improvement Program, as recommended by our administration.

2019-2020 CAPITAL IMPROVEMENT PROGRAM

State Environment Quality Review Notice of Determination of Non-Significance

WHEREAS, the Board of Education of the COMMACK UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

COMMACK HIGH SCHOOL

1. Interior Door, Frame & Hardware Replacement
2. Replacement of existing Synthetic Turf Field
3. Renovation to existing Running Track
4. Roof Reconstruction over existing Canopy Roof
5. Asphalt Pavement, Curbing & Sidewalk Replacement
6. Creation of existing Concrete Pavers to create Outdoor Seating Areas
7. Installation of Outdoor Accent Lighting & Plantings

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5 (c)(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5 (c)(2): replacement or rehabilitation or reconstruction of a structure of facility, in kind, on the same site, unless the work excess a threshold for a Type I action in 6NYCRR§617.4.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”.

Motion by Steve Hartman, second by William Hender.
Final Resolution: Motion Carried
Aye: Jarrett M Behar, Steve Hartman, William Hender

12. Grant

Acknowledged receipt of the following grant:

- a. Maura Palillo, a science teacher at Commack High School, received a \$1,600.00 grant from the Toshiba America Foundation to be used to construct an augmented reality sand table for the school's Earth Science and College Geology students. Acceptance of this grant will require the Board to authorize the following:
 - \$1,000.00 to Special Aid Fund TOSH19-2110-450-00 for supplies, and;
 - \$600.00 to Special Aid Fund TOSH19-2110-200-00 for equipment.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

13. Engagement Letter - Marion Carll Appraisal

Resolution: BE IT RESOLVED, upon the recommendation of the Superintendent of schools, the Board approves the engagement letter with Rogers and Taylor Appraisers and authorizes the Board President to sign same.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

N. CONSENT AGENDA - LEGAL

1. Stipulation Agreement

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the attached agreement between the District and Employee number 11153, and authorized the Board President to sign same.

2. Resolution Agreement

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation dated March 4, 2019 of Employee No. 11153, effective as of June 30, 2019.

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

O. ITEMS REMOVED FROM CONSENT AGENDA

P. BOARD BUSINESS

1. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: January 2019
- b. Revenue Status Reports: January 2019
- c. Budget Status: January 2019
- d. Budgetary Transfer: January 2019
- e. Cash Flow Report: January 2019
- f. CD Rates Report: February 2019
- g. Treasurer Reports: January 2019
- h. Collateral Statement Summary: January 2019
- i. Investment Journal: February 2019

2. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update

3. CSE/CPSE Recommendations

Acknowledge receipt of Committee on Special Education: 1/25/19; 3/1/19; 3/4/19; 3/5/19; 3/6/19; 3/7/19; 3/8/19; 3/11/19; 3/12/19; 3/13/19; 3/14/19.

Acknowledge receipt of Committee on Preschool Special Education: 1/30/19; 2/13/19; 2/27/19.

4. Statement of Professional Services for Lamb & Barnosky, LLP

Statement of Professional Services for Lamb & Barnosky, LLP for the month ending February 28, 2019 in the amount of \$8,418.01

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender

Motion made by Jarrett Behar, second by Steve Hartman to accept the resignation of Board of Education member, Jennifer Carpenter effective March 14, 2019.

Aye: Jarret M Behar, Steve Hartman, William Hender

Q. PUBLIC PARTICIPATION

1. Public Participation - None

R. ADJOURNMENT

1. Adjourn the Meeting

Meeting was adjourned at 7:30 pm.

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender