

**MINUTES OF BOARD OF EDUCATION MEETING
(Thursday, March 16, 2017)**

Minutes Generated by Mary Jane Budde on Friday, March 17, 2017

Members present

Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

A. OPENING OF MEETING

Procedural: 1. Pledge of Allegiance

B. OPENING CEREMONIES - None

C. ADMINISTRATIVE REPORT - None

D. BOARD STRUCTURE STATEMENT

Read by Mrs. DiGirolamo, Board Vice President.

E. PUBLIC PARTICIPATION – No questions or comments were heard from the audience.

F. DONATIONS

Action: 1. Donations

The administration recommends that the Board of Education accept the following donations:

1. Mrs. Corrine Santonastasio would like to donate a clarinet to the Commack High School Music Instrument Inventory.
2. The Commack Gridiron Booster Club would like to donate \$12,000.00 to the Commack High School Football Team to purchase equipment. Acceptance of this donation will require the Board to authorize an increase in budget code A2855-210-00.
3. The Commack Diamond Club Organization would like to donate netting for two batting cages, two short-toss screens and one backdrop pitcher's trainer for the high school baseball program.

Motion by Mary Jo Masciello, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

G. CORRESPONDENCE:

Acknowledge: 1. Acknowledge receipt of correspondence:

- Communication received February 22, 2017 from Mr. and Mrs. Berardi re: Commack High School Baseball.
- Communication received February 23, 2017 from Mr. Andrew Berardi re: staff member.
- Communication received February 23, 2017 from Mr. Steven Morse re: staff member.
- Communication received February 25, 2017 from Mr. Jesse Berardi re: staff member.
- Communication received March 6, 2017 from a parent regarding their child.
- Communication received February 15, 2017 from Mr. Brandon Boos re: UPK Program.

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H. OLD BUSINESS - None

I. MINUTES

Action: 1. Minutes of Board of Education Meeting

Motion to approve the minutes of February 16, 2017 Board of Education Meeting.

Motion by Jarrett M Behar, second by Steve Hartman.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

J. CONSENT AGENDA - Motion to approve all items under consent agenda.

Action (Consent): 1. Consent Agenda Items J through N

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

K. CONSENT AGENDA - PERSONNEL

Action (Consent): 1. Personnel

Resolution: That upon the recommendation of the Superintendent of Schools, the Board of Education approves personnel (see attached).

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

L. CONSENT AGENDA - BIDS - None

M. CONSENT AGENDA - NEW BUSINESS

Action (Consent): 1. Capital Fund - Change Order

Resolution: Motion to approve Change Order #1 – Stasi Brothers Asphalt Corp. – Indian Hollow Primary School Site Work & Restroom Reconstruction for Project #014-013 in the amount of \$2,100 and authorize President of the Board to sign same.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 2. IDEA Flow-Through Funds

Resolution: Motion to approve contract with the listed provider for 2017-2018 IDEA Flow-Through Funds and authorize the President of the Board to sign same.

- The Opportunity Pre-School

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

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M. CONSENT AGENDA - NEW BUSINESS – Continued:**Action (Consent): 3. Health Services**

Resolution: Motion to approve the contracts with the listed districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts' jurisdictions, and authorize the President of the Board to sign same.

- Hicksville Public Schools - 2016-2017
- Bay Shore Union Free School District - 2016-2017

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 4. Medicaid - NYS SSHSP Transition to Direct Billing Contract

Resolution: Motion to approve contract with NYS Department of Health to conform to specific HIPPA-compliant file formations, electronic data transfer protocols and data security measures required by the state's MMIS and authorize the President of the Board to sign same.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 5. Consultant/Vendor/Association Contracts – Hope for Youth

Resolution: Motion to approve contract with Hope for Youth for tutoring services from July 1, 2016 to June 30, 2017, and authorize the President of the Board to sign same.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 6. Obsolete and Disposable Equipment

Resolution: Motion to approve the obsolescence and disposal of the listed items:

Equipment	Tag #
Blodgett Oven	96-03639 (Burr)
Blodgett Oven	36-0250 (Burr)
American Range Oven/Stove	105783 (Indian Hollow)
Traulsen Refrigerator	026703 (CMS)

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

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M. CONSENT AGENDA - NEW BUSINESS – Continued:**Action (Consent): 7. Field Trips**

Resolution: Motion to approve field trips as recommended

- a. Heckscher Museum of Art
2 Prime Avenue
Huntington, New York
Mandracchia Sawmill Intermediate School
June 15, 2017
- b. Bronx Zoo
2300 Southern Blvd.
Bronx, New York
Commack Middle School
Commack High School
April 25, 2017
- c. Camp Mariah/Sharpe Reservation
46 Van Wyck Lake Road
Fishkill, NY 12524
Mandracchia Sawmill Intermediate School
May 7-11, 2018
- d. National History Bee Competition
Crystal Gateway Marriott
Arlington, VA
Commack High School
April 21-23, 2017

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 8. Amendment to Guest Student Contract - North Babylon Union Free School District

Resolution: Motion to approve the amendment to Confidential Schedule "A" for the previously approved 2016-2017 Guest Student Contract with North Babylon Union Free School District for the purpose of including a new student in the program.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

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M. CONSENT AGENDA - NEW BUSINESS – Continued:

Action (Consent): 9. Purchase Agreements - Discovery Education

Resolution: Motion to approve the Techbook Purchase Agreements with Discovery Education to provide the District with Science Techbook - Elementary and Middle School Levels (6-year license) and Science Techbook - High School Courses (6-year license) including both an On-Line Professional Development Series and an On-Site Professional Development Session and authorize the President of the Board to sign same.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 10. Nomination of WSBOCES Candidate for Trustee - Peter Wunsch

Resolution: Motion to nominate incumbent Peter Wunsch as a candidate for Trustee on the Western Suffolk BOCES Board of Education for a three-year term (2017-2020).

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 11. Nomination of WSBOCES Candidate for Trustee - Jeannette Santos

Resolution: Motion to nominate incumbent Jeannette Santos as a candidate for Trustee on the Western Suffolk BOCES Board of Education for a three-year term (2017-2020)

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 12. Resolutions for the Annual Budget Vote and Trustee Election

Resolution: The administration recommends that the Board of Education adopt the resolutions for the Annual Budget Vote and Trustee Election to be held on Tuesday, May 16, 2017.

RESOLUTIONS FOR ANNUAL MEETING

Upon the recommendation of the Superintendent of Schools, it is

RESOLVED, that the Annual Budget Vote and Trustee Election in the Commack Union Free School District, Towns of Huntington and Smithtown, Suffolk County, New York, be held on Tuesday, May 16, 2017, from 6:00 A.M. to 9:00 P.M., and be it further

RESOLVED, that pursuant to Section 2022 of the Education Law, a Public Hearing for the purpose of discussion of the expenditure of funds and the budgeting thereof be held at 8:00 P.M., on May 4, 2017, at Burr Intermediate School, Burr Road, East Northport, New York, and be it further

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M. CONSENT AGENDA - NEW BUSINESS – Continued:

RESOLVED, that Legal Notice of the Budget Discussion and Annual Budget Vote and Trustee Election, as required by law, be published in The Long Islander and the Smithtown Messenger on March 30, April 13, May 4 and May 11, 2017 and be it further

RESOLVED, that this School District, by resolution previously adopted, did divide into election districts. The following schools are hereby designated as polling places:

Election District No. 1 – North of Jericho Tpke.
 Commack High School
 Scholar Lane
 Commack, New York

Election District No. 2 – South of Jericho Tpke.
 Commack Middle School
 Vanderbilt Parkway
 Commack, New York

RESOLVED, that the Board of Education, in addition to the legal publication in two newspapers, send a notice with all information relative to dates and times of registration and date and time of election to all residents and taxpayers within the District, and be it further

RESOLVED, that the Board of Registration meet at each of the above-designated polling places for the purpose of registering qualified voters on May 4, 2017 and May 10, 2017 from 9:00 A.M. to 3:00 P.M., and be it further

RESOLVED, that the following persons are confirmed as members of the Board of Registration: Sally Curasi and Etta Weintzweig, and be it further

RESOLVED, that the District Clerk be authorized to appoint the necessary personnel to function as Permanent Chairmen, Election Inspectors and/or Assistant Clerks, and be it further

RESOLVED, that the final tally of votes shall be held at the Hubbs Administration Center, Clay Pitts Road, East Northport, New York at 9:00 P.M., on the evening of the election or as soon thereafter as the election inspectors from the two polling places can supply the necessary information.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action (Consent): 13. Designation of Official Newspaper

Resolution: Motion to designate The Long Islander as an official newspaper for the purpose of publishing District notices.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

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N. CONSENT AGENDA - LEGAL - None**O. ITEMS REMOVED FROM CONSENT AGENDA**

Action: 1. Amendment to Memorandum of Agreement -Superintendent

Motion to approve the following resolution:

BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement between the District and Dr. James, Superintendent of Schools and authorize the President of the Board to sign same.

Motion by Steve Hartman, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

P. BOARD BUSINESS

Action 1: Lamb & Barnosky, LLP

Resolution: Motion to acknowledge receipt of statement for professional services rendered on non-retainer matters for the month of February 2017 submitted by Lamb & Barnosky, LLP in the amount of \$21,463.22.

Motion by Steve Hartman, second by Janine DiGirolamo.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Acknowledge: 2. CSE/CPSE Recommendations

Action 3: Internal Claims Auditor's Monthly Update

Resolution: Motion to acknowledge receipt of Internal Claims Auditor's Monthly Update.

Motion by Jarrett M Behar, second by Steve Hartman.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Action: 4. Federal Single Audit Report - June 30, 2016

Motion to acknowledge receipt of the Federal Single Audit Report - June 30, 2016, issued by Cullen & Danowski, LLP.

Motion by Steve Hartman, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity

Acknowledge: 5. Financial Reports

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P. BOARD BUSINESS – Continued:**Information: 6.** Announcement - Board of Education Meetings

- The Board of Education of the Commack Union Free School District shall hold a public Policy Review Workshop on Thursday, March 23, 2017 at 7:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, E. Northport, New York.
- The Board of Education of the Commack Union Free School District shall hold public Budget Workshop #2 on Thursday, March 30, 2017 at Hubbs Administration Center, 480 Clay Pitts Road, E. Northport, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at 6:30 p.m. and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding Budget Workshop #2.
- The Board of Education of the Commack Union Free School District shall hold a Policy Review Workshop on Thursday, April 6, 2017 at 6:00p.m. followed at 8:00 p.m. by an Informal Budget Hearing at Hubbs Administration Center, 480 Clay Pitts Road, E. Northport, New York.
- The Board of Education of the Commack Union Free School District shall hold its Regular Meeting/Budget Adoption on Thursday, April 20, 2017 at 8:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, E. Northport, New York. It is anticipated that at 6:30 p.m. the Board will make a motion to adjourn into Executive Session and at 8:00 p.m. return to public session.

Q. PUBLIC PARTICIPATION - None**R. ADJOURNMENT****Action: 1.** Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Janine DiGirolamo, second by Pamela Verity.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello, Pamela Verity