

Commack UFSD Board of Education Meeting

April 11, 2019



Tonight's Agenda

BOE Policy: Required Public Hearing

- School Tax Assessment and Collection/Property Tax Exemption
- School Safety Plans
- Comprehensive Student Attendance
- Internet Safety/Internet Content Filtering

Presentation: Recommended Budget for 2019-20

Architectural Redesign of Commack High School Front Lawn and Bus Loop Overhang

Various BOE Committee Updates

- Marion Carll Property
- Security Connector Group
- Legislative Advocacy

BOE Policy Required Public Hearing:
School Tax Assessment and Collection/Property Tax Exemption
School Safety Plans
Comprehensive Student Attendance
Internet Safety/Internet Content Filtering

April 11, 2019





BOE Policy Book Update

COMMACK SCHOOL DISTRICT

All BOCES-provided policies have been reviewed and revised, as needed

Revisions were sent to BOCES

BOCES returned the Second Draft, with minor revisions/updates requested

Next Steps

April 2019:

- BOE holds required Public Hearing in preparation of adoption in May **Tonight**
- Second review of *some* legally-required policies **In-Process**
- Second review of policies that require an update to the 2016 versions **In-Process**
- Begin to form and charter the **Policy Review Committee** **In-Process**

May BOE Meeting 2019:

- Adopt “new” policy book
- Rescind “old” policy book

June 2019 and Beyond:

- Ongoing - monitor, review, revise, recommend, adopt
- Begin Regulation Book



Tonight's Public Hearings

COMMACK SCHOOL DISTRICT

Policies for Tonight's Public Hearing

- School Tax Assessment and Collection/Property Tax Exemption
- School Safety Plans
- Comprehensive Student Attendance
- Internet Safety/Internet Content Filtering

Recommended for Adoption in May 2019

Requires Public Hearing (postponed until July Reorg.)

- Code of Conduct
- Sexual Harassment in the Workplace

The District will continue to operate under its current *Code of Conduct* and *Sexual Harassment in the Workplace* policies, both of which were recently adopted and no change has occurred.

School Tax Assessment and Collection/Property Tax Exemption

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Why?

- The policy allows the Board to adopt resolutions allowing exemptions for disabled citizens, volunteer firefighters, ambulance workers, and veterans, should criteria established by the Board be met.

Purpose

- The purpose of the policy is to put into effect the practice of the Board of Education regarding possible tax exemptions.

Last Adopted: New Board Policy



School Safety Plans

Why?

- District-wide school safety plans may only be adopted by the Board after at least one public hearing.

Purpose

- Provides for the participation of school personnel, parents, students, and any other interested parties

Policy Highlights

- Defines “District-Wide Safety Plan”
- Defines “Building-Level Response Plan”
- Outlines training and filing/disclosure requirements

Last Adopted: New Board Policy

District-Wide School Safety Plan Adopted by BOE on Sept. 6, 2018

Comprehensive Student Attendance

COMMACK SCHOOL DISTRICT

Why?

- The Student Attendance Policy may only be adopted by the Board after at least one public hearing.

Last Adopted: October 2009
Note: Elements are incorporated into the annually adopted Code of Conduct

Purpose

- Maintain student success rates and raise student achievement
- Identify attendance patterns to design attendance improvement efforts
- Know the whereabouts of every student for safety and other reasons
- Verify that individual students are complying with education laws relating to compulsory attendance
- Determine the District's average daily attendance for state aid purposes

Policy Highlights

- Overall objectives and related strategies
- Determination of excused and unexcused absences
- Record keeping requirements and notification
- Student attendance/course credit
- Community awareness



Internet Safety/Internet Content Filtering Policy

COMMACK SCHOOL DISTRICT

Why?

- This legally-required policy sets the requirement that the District will ensure the use of technology protection measures

Last Adopted: October 2017
Recommended Revisions: No

Purpose/Policy Highlights

- Compliance with the Children's Internet Protection Act (CIPA) and Regulations of the FCC
- Ensure that measures (filtering/blocking) are used to protect adults and minors from "obscenity"
- Requires the monitoring of internet use and access by minors
- Notification of District policy and regulation to users

Public Comment

Structure of Policy Review Committee

COMACK SCHOOL DISTRICT
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Charge of the Standing Policy Review Committee :

Review Board of Education policies on an ongoing basis and recommend policy revisions, based on:

- Identified need(s)
- Changes in law or regulation
- Changes in circumstance and/or behavior
- Suggested revisions from BOCES and other entities

Membership of the Standing Policy Review Committee

- 1 Board member
 - Superintendent of Schools
 - Superintendent's Designee/Facilitator (District Office Administrator)
 - Administration, Faculty and Staff (1 recommended member from each bargaining unit)
- Note: Standing committee determines adhoc committee membership, as needed*

Process of the Standing Policy Review Committee:

Upon the review of a policy, based on a need above:

- review, revise, and recommend said policy, or;
- form an adhoc subcommittee to review, revise, and recommend.

Note: The Standing Committee will meet in-person every two months and, as needed, may conduct electronic reviews. The Standing Committee may determine a committee meeting is necessary beyond or in addition to the bi-monthly meeting.

*Some policies may require review by an adhoc subcommittee, such as the Comprehensive Student Attendance Policy.

Tonight's Agenda

COMMACK SCHOOL DISTRICT

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Presentation: Recommended Budget for 2019-20

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Recommended Budget for 2019-20

April 11, 2019



Upcoming Budget Events

COMMACK SCHOOL DISTRICT
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March 14, 2019
Budget Workshop

- Superintendent's Proposed 2019-20 Budget
- Tax Cap Levy Increase
- District-Wide Administration Spending Plan
- Instructional Spending Plan by Program




March 21, 2019
Budget Workshop

- Athletics
- Facilities and Security
- Transportation
- Technology
- Staffing
- Undistributed Costs (Insurance, Retirement, Etc.)



March 27, 2019
Informal Budget Hearing

- Revenues (Projected)
- Review of Entire Budget



April 11, 2019
BOE Meeting and Budget Adoption

- Board of Education Formally Adopts Budget

Budget Hearing is
May 9, 2019

Budget Vote is
May 21, 2019

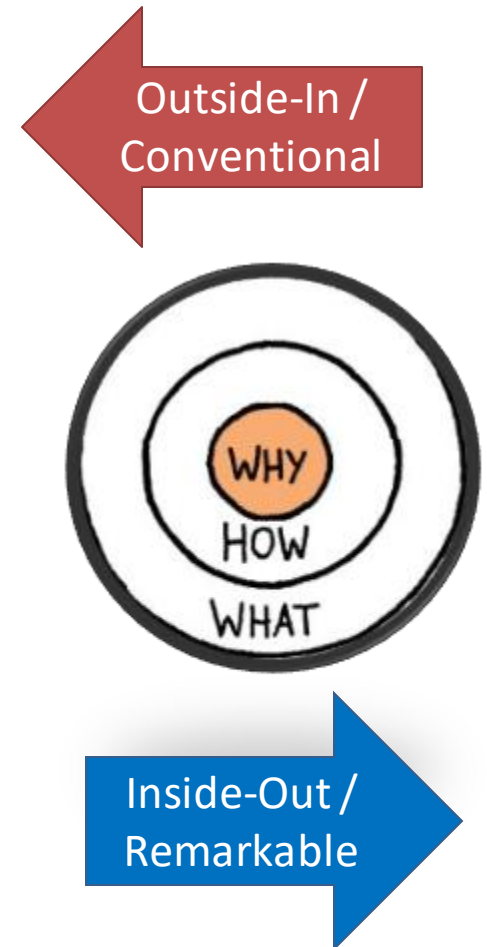
Commack's Budgeting Decisions Align to *WHY* We Do What We Do

COMMAK SCHOOL DISTRICT
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“In Commack, we build our Balanced Educational program **purposefully**.

Our Balanced Educational Program is built with **student interest, teacher strengths, and research**, in mind. Further, our **programs** are designed to support **college and career readiness** and our **budget** is designed to support **our priorities**.”

-Dr. Donald A. James,
Superintendent of Schools

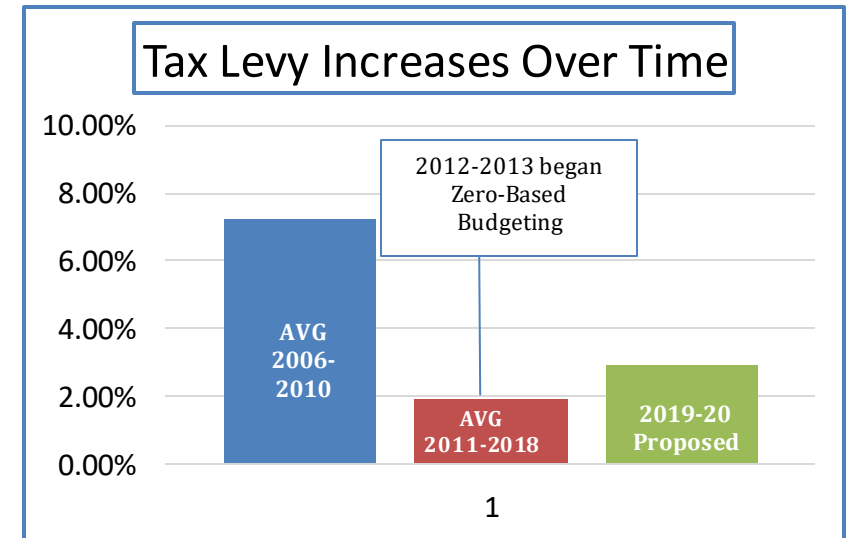


Tax Levy Increases Over Time

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Proposed Budget Spending Plan 2019-20			
	2018-19	2019-20	Change
Total Proposed Budget	\$193,222,796	\$197,062,213	1.99%
Proposed Budget-to-Budget Increase			\$3,839,417
Tax Levy			\$142,545,140

Tax Cap History		Actual Tax Levy Increase
2013-2014	4.73%	1.585%
2014-2015	2.04%	1.96%
2015-2016	1.27%	0.95%
2016-2017	0.38%	0.38%
2017-2018	1.996%	1.99%
2018-2019	2.91%	2.51%
Proposed 2019-2020	2.95%	2.95%



Cost-Drivers and Areas of Savings

Cost-Drivers

- Insurance
- Special Services
- Changing Needs
(e.g. Technology)

Areas of Savings

- Declining Enrollment and Reduction in Staffing
- Retirement and TRS

\$3,839,417

Program, Enrollment and Staffing

COMMACK SCHOOL DISTRICT

GRADE	2018 Actual	2019 Projected	2020	2021	2022	2023
K	346	359	354	364	356	355
1	384	353	367	361	371	363
2	380	395	363	374	368	378
3	351	385	400	366	377	371
4	398	360	395	407	373	384
5	408	408	369	404	416	381
6	416	433	433	387	423	436
7	512	419	436	436	389	426
8	481	514	421	438	438	390
9	513	469	502	411	427	427
10	532	516	472	505	414	430
11	553	528	512	469	501	411
12	560	557	532	515	472	504
SC SPED (K-5)	110	107	106	108	107	106
UNGRADED (MS&HS)	34	34	33	32	30	29
TOTAL	5,978	5,837	5,695	5,577	5,462	5,391
% CHANGE		-2.40%	-2.40%	-2.10%	-2.10%	-1.30%

Notes:
2018-2028 based on WSBOCES BEDSDay (October) Enrollment Projection Study
Only includes students enrolled in our 8 schools

The 2019-20 balanced, educational program **remains intact** and **continues to provide greater access and opportunity** for students.

Staff reductions for the 2019-20 school include:
-20.1 FTE (teaching staff)
-1.0 FTE (administrative staff)

Proposed Revenues

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	2018-19 Budget	2019-20 Proposed	\$ Change
State Aid	\$39,543,693	\$40,531,274	\$987,581
Tuition Based Students	963,000	900,000	-63,000
Charges for Services	979,300	688,300	-291,000
Use of Money & Property	1,920,195	1,990,686	70,491
Miscellaneous	3,350,845	1,851,008	-1,499,837
Tax Levy	138,464,368	142,545,140	4,080,772
Fund Balance/Reserves to Balance Budget	8,001,396	8,555,805	554,409
Total	\$193,222,797	\$197,062,213	\$3,839,416

State Aid Summary:

Foundation Aid (Projected) +\$171K

Other Aids (Actual) +879K

Building Aid -\$63K

Proposed Spending Plan Three-Part Budget Format

COMMACK SCHOOL DISTRICT

	2018-19 Budget	2019-20 Proposed	\$ Change	% Change
Program/Teaching and Learning (75%)	145,247,499	147,265,303	2,017,804	1.39%
Capital/Cost of Operations (15%)	28,102,801	29,380,414	1,277,613	4.55%
Administration/General Management (10%)	\$19,872,496	\$20,416,496	\$544,000	2.74%
Total Budget (100%)	\$193,222,796	\$197,062,213	\$3,839,417	1.99%

- **Program/Teaching and Learning** includes, but is not limited to, teachers, textbooks, classroom supplies, transportation, special education and support services, classroom technology, teacher assistants, teacher aides, monitors, etc.
- **Capital/Cost of Operations** includes, but is not limited to, Facilities and Operations. For example, maintenance, utilities, etc. and all debt services and borrowings.
- **Administration/General Management** includes, but is not limited to, Legal, Supervision of Curriculum and Instruction, Finance, Human Resources, Auditing, Data Processing, School Building Administrators, Directors, and Coordinators, District Clerk's Office, General Insurance and Professional Development of Staff.

Superintendent's Proposed Budget Highlights

COMMACK SCHOOL DISTRICT

Proposed Tax
Levy Increase is
2.95%

Budget-to-
Budget Increase
is 1.99%

COMMACK U.F.S.D

2019 CAPITAL PROJECTS

APRIL 11th, 2019

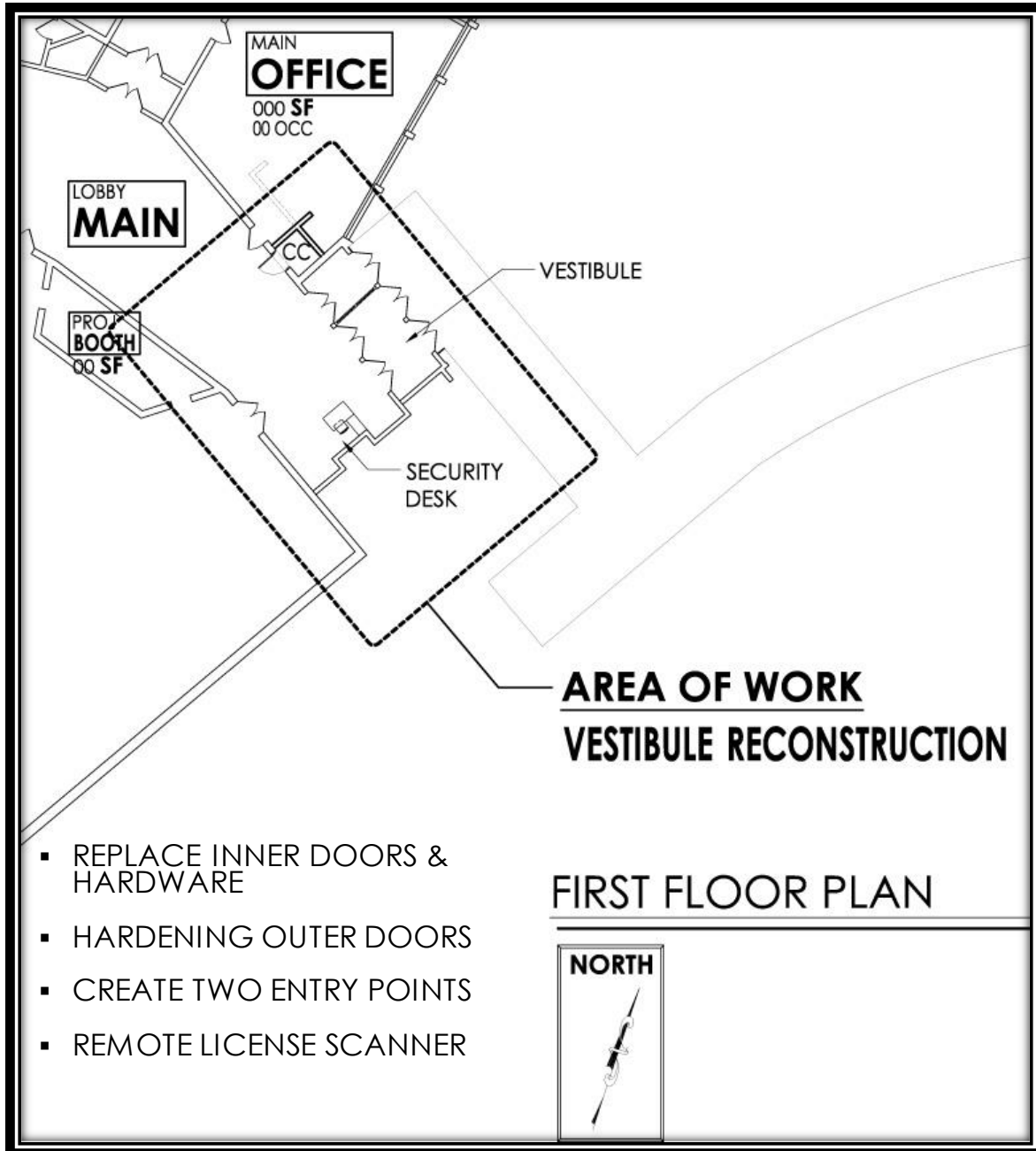


2019 Capital Projects: Commack High School

COMMACK SCHOOL DISTRICT
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Project	Cost
Security Vestibule	\$ 100,000
Resurface of Track and Replacement of Turf Field	\$ 800,000
Site Improvements	\$ 1,200,000
Total Budget	\$ 2,100,000

SECURITY VESTIBULE



- REPLACE INNER DOORS & HARDWARE
- HARDENING OUTER DOORS
- CREATE TWO ENTRY POINTS
- REMOTE LICENSE SCANNER

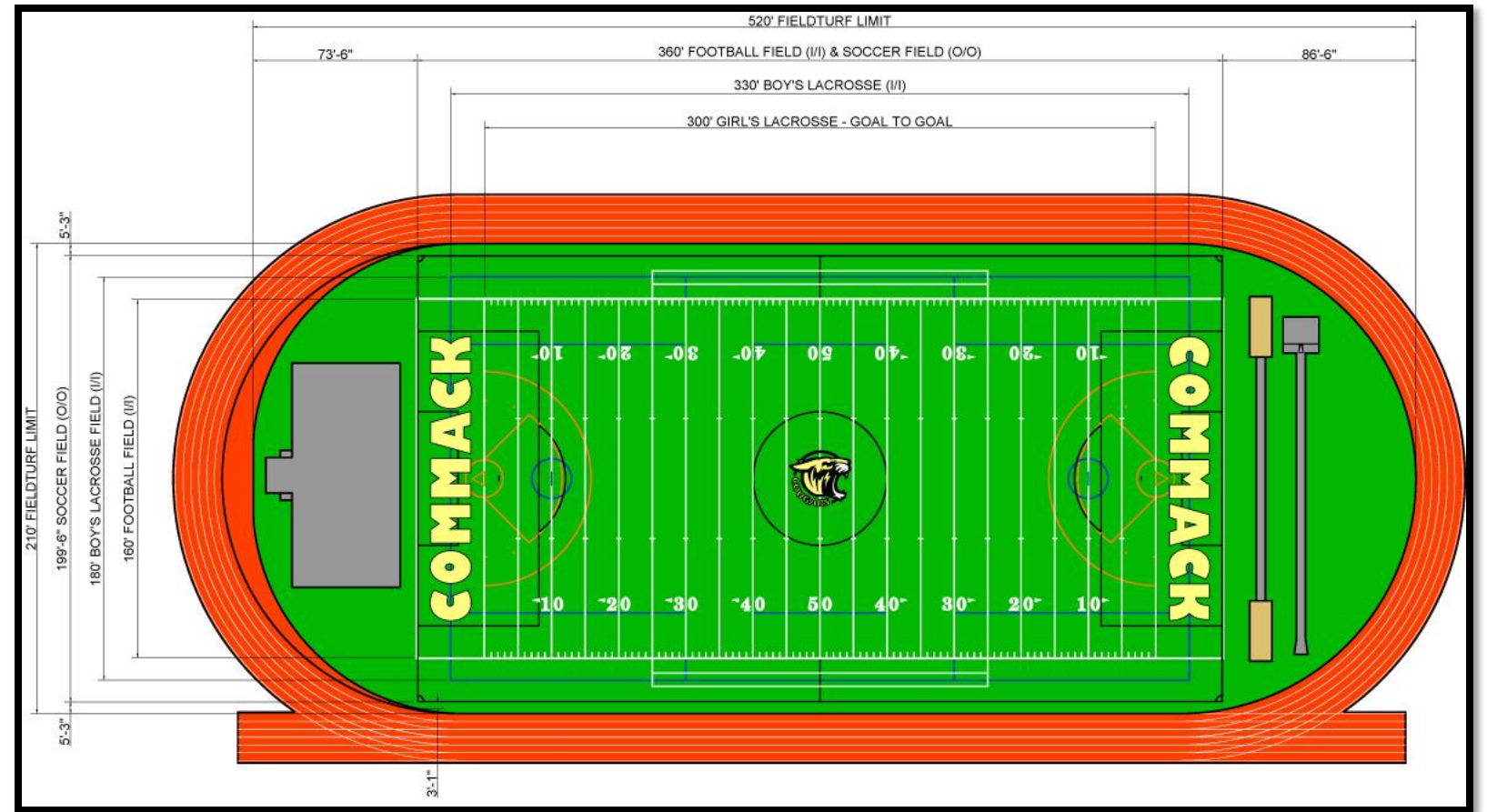
AREA OF WORK VESTIBULE RECONSTRUCTION

FIRST FLOOR PLAN



Replacement of Track and Turf Field

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- REMOVE INFILL AND CARPET
- LASER GRADE EXISTING STONE
- REMOVE TRACK SURFACE
- MILL UPPER 1 1/2" LIFT OF ASPHALT
- NEW 1 1/2" LIFT OF ASPHALT
- NEW TRACK SURFACE
- LINE STRIPE
- NEW CARPET AND INFILL

Site Improvements Commack High School





STANDING SEAM ROOF



THANK YOU!
QUESTIONS FROM
THE BOARD?



Board of Education Committee Updates

April 11, 2019



Marion Carll Property

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Meeting with LIU
representatives took place.
Formal proposal expected
by mid-May

One proposal has been
received and requests for
further information and
supporting documentation
have been made

Next Meeting:
TBD



Security Connector Group

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Next meeting is scheduled for May 21, 2019.

During the next meeting, the group will discuss the budget impact on future security-related enhancements.

The screenshot shows a presentation slide with a teal header and a white background. The title 'District Safety and Security' is centered at the top. Below the title, there are two main sections: 'Completed or Current Work' and 'What's Next?'. The 'Completed or Current Work' section has a sub-header 'Safety and Security' and a list of six bullet points. To the right of this list is an image of a hand holding a smartphone displaying a security app interface. The 'What's Next?' section contains four boxes with text describing future actions. At the bottom of the slide, there is a blue navigation bar with several icons.

District Safety and Security

Completed or Current Work

Safety and Security

- Follow-up, comprehensive security review
- Implementation of the RAVE app
- District Security Connector Group updated on security review progress and RAVE app implementation
- Purchase of 2 new security vehicles
- Replacement security radios
- Relocation of repeater

What's Next?

Security review results provided to Board of Education in Executive Session	Public summary presentation of the security review results
Continue Connector Group Meetings	Analysis and review of recommendations

Legislative Advocacy Committee

New Members:

- Community Members
 - Mary Hughes
 - Jeffrey B. Greco
 - Christine Schulz
- Administrator:
 - Kristi Keingstein

Next Meeting Date:
May 2, 2019

The screenshot shows a presentation slide titled "Legislative Advocacy Committee". The slide features a teal decorative shape in the top left corner. On the left side, there are two text boxes. The first box, titled "First meeting of the year Thursday, 11/1:", contains a bulleted list: "Welcome new student advocates", "Guest visit from Assemblyman Andrew Raia", and "Student advocates facilitated political conversation with Assemblyman Andrew Raia". The second box, titled "Future Actions:", contains a bulleted list: "Upcoming meetings:" and "Student advocates will create platform for upcoming Lobby Day on 3/5/19". In the center-right of the slide is a group photograph of approximately ten people, including students and Assemblyman Andrew Raia, standing in front of a sign that reads "WINNEKA SCHOOL DISTRICT". To the right of the photograph is a circular logo featuring a stylized figure. The slide has a blue footer bar with navigation icons.

Thank you

The next
Board of
Education
Meeting
is May 9, 2019