

**Board of Education Regular Meeting**  
**Thursday, April 12, 2018**  
*Generated by Margaret Nappi*

**Members present**

Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Members absent**

None

Reconvened public session at 8:01 p.m.

**A. OPENING OF MEETING**

1. Pledge of Allegiance

2. Roll Call

**B. OPENING CEREMONIES**

1. Student Recognition

Students were recognized for their accomplishments at the Long Island Science and Engineering Fair (LISEF), New York State Science and Engineering Fair (NYSSEF), and New York City Science and Engineering Fair (NYCSEF).

**C. ADMINISTRATIVE REPORT**

Budget Adoption Presentation

**D. PUBLIC PARTICIPATION**

1. Comments on Specific Agenda Items - None

**E. DONATIONS**

Motion to adopt resolutions to accept the following donations:

**Donation by Eppendorf North America**

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Eppendorf North America of a used Eppendorf Bio Spectrometer, with an estimated value of \$7,545.00, to be used for science research at Commack High School.

**Donation by the Commack Road Runners Club**

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by the Commack Road Runners Club of \$640.00 to the CHS Cross Country Track & Field Teams to be applied towards the purchase of portable benches for the teams, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into Gifts & Donations Account A2705, and;

BE IT FURTHER RESOLVED that the Board authorize an increase to Budget Code 2855-500-00 for use of these funds.

**Donation by Mrs. Kanganis**

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Mrs. Kanganis of an used organ (electric piano), to be used in the Burr Intermediate School Music Department.

**Donation by Covanta Energy**

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Covanta Energy to host a breakfast for Commack High School Toshiba Exploravision winners and their parents on April 16<sup>th</sup> at 7:00 am.

**Donation by Dylan Feldman**

BE IT RESOLVED that the Board accept on behalf of the District a donation by Dylan Feldman of 2-4 benches that he will be constructing as his Eagle Scout project, to Commack Middle School for the main entrance walkway.

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**F. CORRESPONDENCE**

**1. Acknowledgement of Correspondence**

The Board acknowledged the following correspondence:

1. Correspondence received on March 14, 2018, from Ms. Tara Darvassy regarding Arts in Education funds.
2. Correspondence received March 16, 2018, from Ms. Diana Michel regarding the 2018-2019 school budget.

**G. CONSENT AGENDA**

Action (Consent): 1. Approval of Consent Agenda Items

Resolution: Motion to Approve All Items in Consent Agenda

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**H. CONSENT AGENDA – MINUTES**

Action (Consent):

Resolution: Approval of the Minutes of the Regular Board of Education Meeting on March 8, 2018 & Executive Session Minutes on March 8, 2018.

1. Minutes - Regular Board of Education Meeting March 8, 2018

2. Minutes - Executive Session March 8, 2018

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**I. CONSENT AGENDA - OLD BUSINESS**

**J. CONSENT AGENDA – PERSONNEL**

Action (Consent): 1. Personnel

That upon the recommendation of the Superintendent of Schools, the Board of Education approved the attached recommendations.

Motion by Pamela Verity, second by Jennifer Carpenter

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**K. CONSENT AGENDA – BIDS**

Action (Consent): 1. Bids

The Board of Education approved all bids as listed on the Agenda:

| BID # | Name of Bid        | Award Recommendation    | Reason       |
|-------|--------------------|-------------------------|--------------|
| 18-2  | Bleachers – CHS    | Nickerson Corp.         | Low bidder   |
| 18-3  | Roof Repairs       | Reject all bids         | Low response |
| 18-4  | Oil Burner Service | Bain Mechanical         | Low bidder   |
| 18-5  | Refuse Collection  | National Waste Services | Low bidder   |

|      |                               |                           |            |
|------|-------------------------------|---------------------------|------------|
| 18-6 | Automotive Parts              | Any Part of Northport     | Low bidder |
| 18-7 | Fire Extinguisher Maintenance | Professional Fire Service | Low bidder |

The Board of Education approved the following Department of Public Works contracts:

| Contract # | Commodity           | Vendor Name          | Expiration Date |
|------------|---------------------|----------------------|-----------------|
| ES-030317  | Electrical Supplies | Turtle & Hughes Inc. | 3/2/2019        |

The Board of Education approved the following BOCES BIDS:

| Bid #         | Name of Bid                            |
|---------------|--|
| 2018-003-1219 | Curricular Paper                       |
| 2018-013-1221 | Microcomputer Peripherals and Software |
| 2016-014-1203 | Electrical Lamps, Tubes & Ballasts     |
| 2018-008-1121 | Industrial Technology Supplies         |
| 2017-053-011R | Signage                                |
| 2017-020-1229 | Tank Testing, Repair and Cleaning      |

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

#### **L. CONSENT AGENDA - NEW BUSINESS**

**Action (Consent):** 1. Guest Student Tuition Contract - Hicksville Public School District

Motion to approve the Guest Student Tuition Contact with Hicksville Public Schools for students to receive special education services from our district from July 1, 2017 to June 1, 2018 and authorize the President of the Board to sign same.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent):** 2. Health Services Contracts - Various Schools

Motion to approve contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school district's jurisdictions, and authorize the President of the Board to sign same.

1. Bay Shore UFSD
2. Sachem CSD
3. Smithtown CSD
4. South Huntington UFSD

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 3. Health & Welfare Services Contract - Hicksville UFSD**

Motion to approve the 2017-2018 Contract with the Hicksville UFSD for students who reside in the Hicksville UFSD and attend a private/parochial school under the Commack UFSD jurisdiction.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 4. Obsolete and Disposable Equipment**

Motion to approve the obsolescence and disposal of the listed items:

| Equipment                  | Tag #                              | Reason                                      |
|----------------------------|------------------------------------|---|
| Blodgett Oven (CR)         | 867FF-7                            | The item is inoperable and beyond repair.   |
| Cafeteria Tables, 2 (Burr) | 014357/96-03092<br>014567/96-03098 | The items are inoperable and beyond repair. |

| Vehicle           | VIN #             | Mileage |
|-------------------|-------------------|---------|
| 2003 Ford EC3 Van | 1FTSE34L33HA51319 | 86,268  |
| 1994 Ford 35V Van | 1FTJE34H9RHB00068 | 174,339 |

| Equipment                     | Tag #                      | Reason                                    |
|-------------------------------|----------------------------|---|
| Olivetti ET115 Typewriter (1) | 75-03782, 96-04366 (Hubbs) | The item is inoperable and beyond repair. |

| Equipment               | Tag #    | Reason                                    |
|-------------------------|----------|---|
| File Cabinet (Hubbs)    | 34-0774  | The item is inoperable and beyond repair. |
| Storage Cabinet (Hubbs) | 75-03629 | The item is inoperable and beyond repair. |

| <b>Equipment</b>      | <b>Tag #</b> | <b>Reason</b>                                      |
|-----------------------|--------------|--|
| VCR (Sony)            | D284N115     | The item does not work or is broken beyond repair. |
| Wooden Drafting Table | 021093       | The item does not work or is broken beyond repair. |

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 5. Obsolete Equipment**

| <b>Equipment</b>   | <b>Tag #</b>  | <b>Reason</b>                                  |
|--|---|--|
| (3) Samsung Cash Registers (Hubbs) <ul style="list-style-type: none"> <li>• Model #ER2710</li> <li>• Serial #DC3100002</li> <li>• Model #ER4915</li> </ul>     | <ul style="list-style-type: none"> <li>• 96-00295</li> <li>• 96-02030</li> <li>• 96-01129</li> </ul>            | Equipment is no longer useful to the district. |
| (3) Max Cash Registers (Hubbs) <ul style="list-style-type: none"> <li>• Serial #86C09412</li> <li>• Serial #G88C69490</li> <li>• Serial # J86C19574</li> </ul> | <ul style="list-style-type: none"> <li>• 96-00314</li> <li>• 96-01497</li> <li>• 96-02022 / 75-09067</li> </ul> | Equipment is no longer useful to the district. |

| <b>Equipment</b>                                 | <b>Tag #</b>                                    | <b>Reason</b>                                  |
|--|---|--|
| (6) Delfield Refrigerator Cabinets (CR)          | 014378/014253/102208/<br>96-06779/014381/102253 | Equipment is no longer useful to the district. |
| (2) Victory Stand-Up Freezers (WP)               | 101206/102219                                   | Equipment is no longer useful to the district. |
| (2) Hussman Open Refrigerator Display Cases (WP) | 04HO4745-946<br>04HO4744-946                    | Equipment is no longer useful to the district. |
| (2) Delfield Display Cases (CR)                  | 102209/10335-101241                             | Equipment is no longer useful to the district. |

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 6. Proposal for Eagle Scout Project**

Motion to approve the Proposal for an Eagle Scout Project at Commack Middle School and authorize the President of the Board to sign same.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 7. Consultant / Vendor /Association Contracts - Various Vendors**

Motion to approve contract, and rider where applicable, with the listed vendors for their services and authorize the President of the Board to sign same:

- a. SCOPE - ESL Enrichment Services - July 2 through July 27, 2018
- b. SCOPE - Summer Explorations Program - July 2 through July 27, 2018
- c. Long Island University High School Scholars Program, LIU Post - July 1, 2017 through June 30, 2018

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 8. Budget Transfer - Driver's Education Program**

Motion to approve the non-payroll related Budget Transfer Request and authorize the President of the Board to sign same.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 9. Proposed 2018-2019 School District Budget**

Motion to adopt the proposed 2018-2019 School District Budget as recommended.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 10. Policy 1300 - Code of Conduct**

Approve a first reading of Policy 1300 - Code of Conduct.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 11. Field Trips**  
Approve School Field Trips

a. VE International Trade Show  
Pier 92  
711 12th Avenue  
New York, New York  
April 18, 2018  
Commack High School

b. National History Bee and Bowl  
Arlington, Virginia  
April 27-29, 2018  
Commack High School

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 12. Stipulation of Agreement**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Stipulation of Agreement dated April 12, 2018, between the District and Employee No 13181, and authorizes the board president and Superintendent of Schools to sign the same.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 13. Resolutions for Annual Budget Vote & Trustee Election**

Administration Recommends that the Board of Education adopt the Resolutions for the Annual Budget Vote and Trustee Election to be held on May 15, 2018.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent): 14. Property Tax Report Card**

Approval of the Property Tax Report Card

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter



## **M. CONSENT AGENDA - LEGAL**

### **N. ITEMS REMOVED FROM CONSENT AGENDA**

**Action (Consent):** 1. School-Based Management Plan – Tabled

Motion by Pamela Verity, second by William Hender.

Final Resolution: Motion Carried

Aye: Steven Hartman, Jarrett Behar, Pamela Verity, William Hender, Jennifer Carpenter

**Action (Consent):** 2. MCP Lease Agreement - Tabled

Motion by Pamela Verity, second by William Hender.

Final Resolution: Motion Carried

Aye: Pamela Verity, William Hender, Jennifer Carpenter

Nay: Steven Hartman, Jarrett Behar

### **O. BOARD BUSINESS**

**Discussion:** 1. Field Tests

**Discussion:** 2. 6th Grade Enrichment

**Information:** 3. Marion Carll Property Committee Update given by Jarrett Behar & Pamela Verity.

**Information:** 4. Legislative Advocacy Committee Update given by Steve Hartman

**Acknowledge:** 5. Statement for Professional Services Rendered by Lamb & Barnosky, LLP

The Board of Education acknowledged receipt of the statement for professional services rendered on non-retainer matters for March 2018 in the amount of \$12,036.98.

**Acknowledge:** 6. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 12/12/17; 3/9/18; 3/12/18; 3/13/18; 3/14/18; 3/15/18; 3/16/18; 3/19/18; 3/20/18; 3/21/18; 3/22/18; 3/23/18; 3/26/18; 3/27/18; 3/28/18; 3/29/18; 4/9/18; 4/10/18; 4/11/18; 4/12/18.

Acknowledged receipt of Committee on Preschool Special Education: 1/3/18; 1/10/18; 1/17/18; 1/24/18; 1/31/18; 2/7/18; 2/14/18; 2/28/18.

**Acknowledge:** 7. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

**Acknowledge: 8. Financial Reports**

Acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: February 2018
- b. Revenue Status Reports: February 2018
- c. Budget Status: February 2018
- d. Budgetary Transfer: February 2018
- e. Cash Flow Report: February 2018
- f. CD Rates Report: March 2018
- g. Treasurer Reports: February 2018
- h. Investment Journal: March 2018

**Acknowledge: 9. Federal Single Audit Report - June 30, 2017**

Acknowledged receipt of the Federal Single Audit Report - June 30, 2017, issued by Cullen & Danowski, LLP.

**Information: 10. Board Meeting Announcements**

- The Board of Education of the Commack Union Free School District shall hold a special meeting on Tuesday, April 24, 2018 at 8:00 a.m. at Hubbs Administration Center, E. Northport, NY for the purpose of voting on the Western Suffolk BOCES Annual Budget.
- The Board of Education of the Commack Union Free School District shall hold its Regular Meeting/Budget Hearing on Thursday, May 3, 2018 at 6:30 p.m. at Hubbs Administration, 480 Clay Pitts Road, E. Northport, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

**P. PUBLIC PARTICIPATION**

None

**Q. ADJOURNMENT**

Motion to Adjourn the Meeting

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter