

Commack UFSD Board of Education Meeting

May 9, 2019

COMMACK SCHOOL DISTRICT

Tonight's Agenda

State-Mandated
Budget Hearing

Board of Education
Policy Book:
Adoption & Next Steps

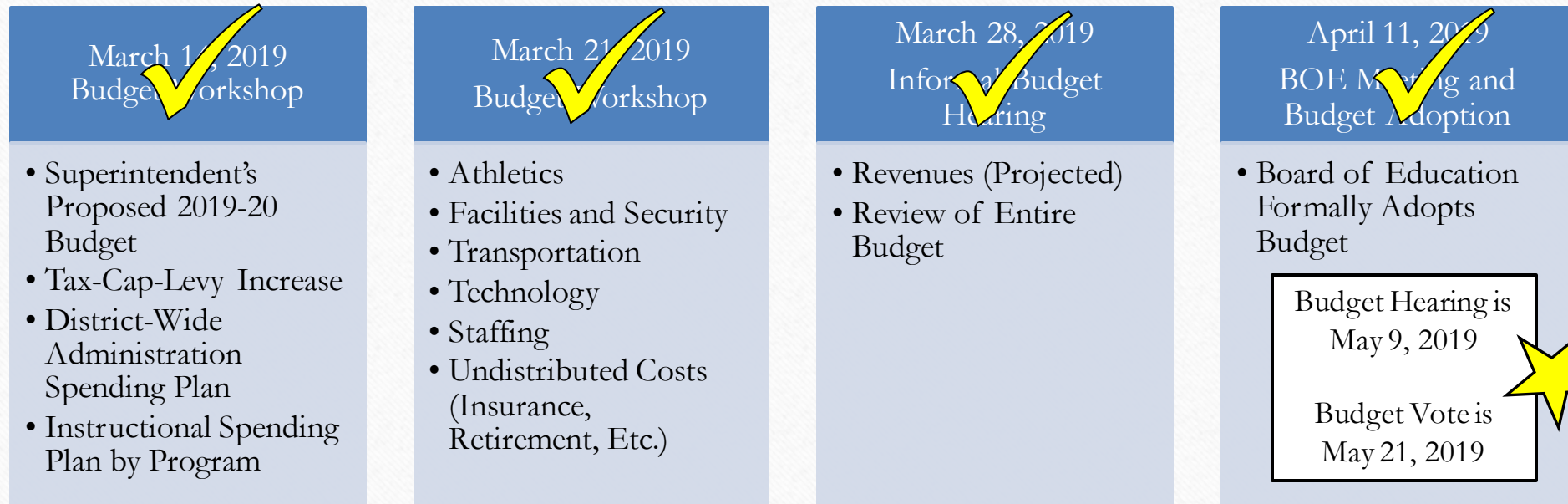
Board of Education
Committee Updates

COMMACK SCHOOL DISTRICT
Excellence in Education

2019-20 Budget Hearing

COMMACK SCHOOL DISTRICT
Excellence in Education

Budget Development Schedule



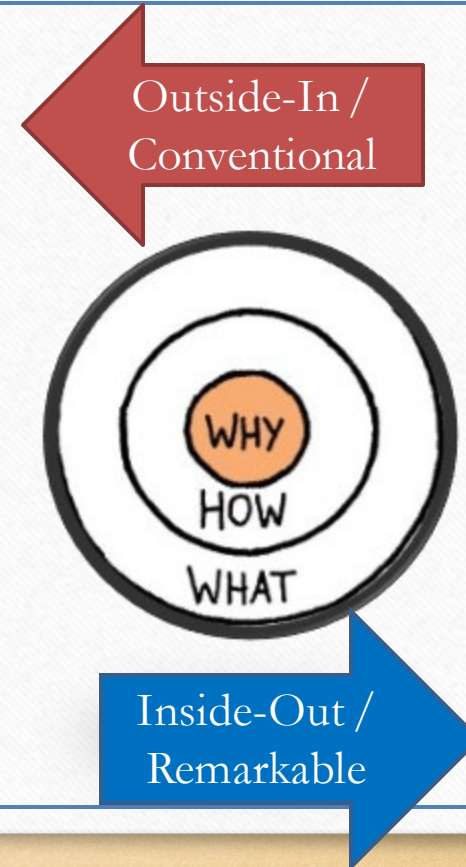
COMMACK SCHOOL DISTRICT
Excellence in Education

Commack's Budgeting Decisions
Align to *WHY* We Do What We Do

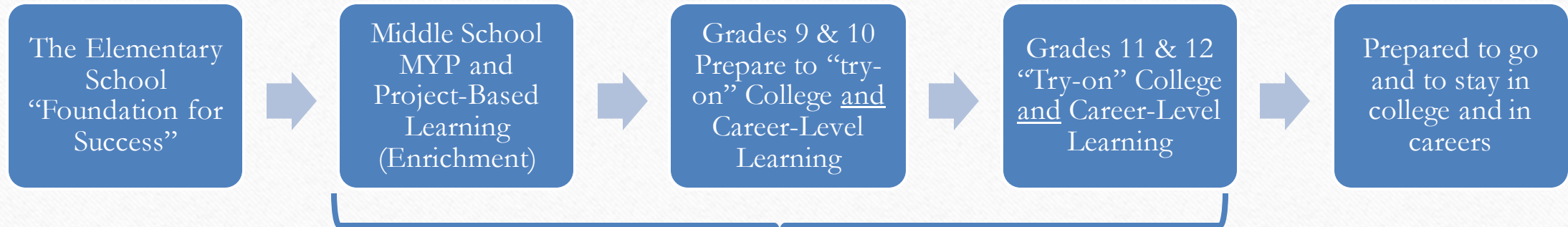
“In Commack, we build our Balanced Educational program *purposefully*.

Our Balanced Educational Program is built with *student interest, teacher strengths, and research*, in mind. Further, our *programs* are designed to support *college and career readiness* and our *budget* is designed to support *our priorities*.”

-Dr. Donald A. James,
Superintendent of Schools



The Educational Program Continuum



The Balance-Driven School Program:

A **Balanced** Educational Program that provides each student with **access and opportunity**. At the core of the success of this program is **Project-Based Learning**.

Students learning through **PBL retain content longer and have a deeper understanding** of what they are learning.
(Penuel & Means, 2000; Stepien, Gallagher & Workman, 1993)

In specific content areas, **PBL has been shown to be more effective than traditional methods** for teaching math, economics, language, science, and other disciplines.
(Beckett & Miller, 2006; Boaler, 2002; Finkelstein et al., 2010; Greier et al., 2008; Mergendoller, Maxwell, & Bellisimo, 2006)

Students in Grades Kindergarten through Fifth Grade Will
CONTINUE to have Access to An Enhanced Complement of
Instructional Programs in 2019-20

Instructional Supports	Maintained Low Elementary Class Sizes	Developmentally-Appropriate Math Curriculum	Assessment for Learning (TerraNova)	Inquiry-Based Science
Movement in the Arts	Social Studies Guiding Topics (i.e. Geography)	Various Enrichment Opportunities	Special Education, Support Services, and ENL	Art, Music, and Library
	Physical Education and Technology	Student Support and Social and Emotional Programs	Clubs and Activities, Arts in Education Programs	

COMMACK SCHOOL DISTRICT
Excellence in Education



Commack Middle School

Students are Offered an Enriching Curriculum
that Promotes Challenge and Choice



Health and
Physical Education

Math and Science

English and
Social Studies

IB Middle Years
Program

The Arts,
Consumer and
Family Sciences,
and Technology

Library and
Reading

Instructional
Technology
(Smart Schools)

6th Grade
Enhanced Wheel
Classes

Special Education,
ENL, and Support
Services

World Language

7th and 8th Grade
Enrichment

Extensive
Co-Curricular and
Social/Emotional
Programs

COMMACK SCHOOL DISTRICT
Excellence in Education

The High School Education Program:
 Exceeding State Requirements with a Balanced Educational Program:
Self-Directed, Personalized Programs and Courses of Study

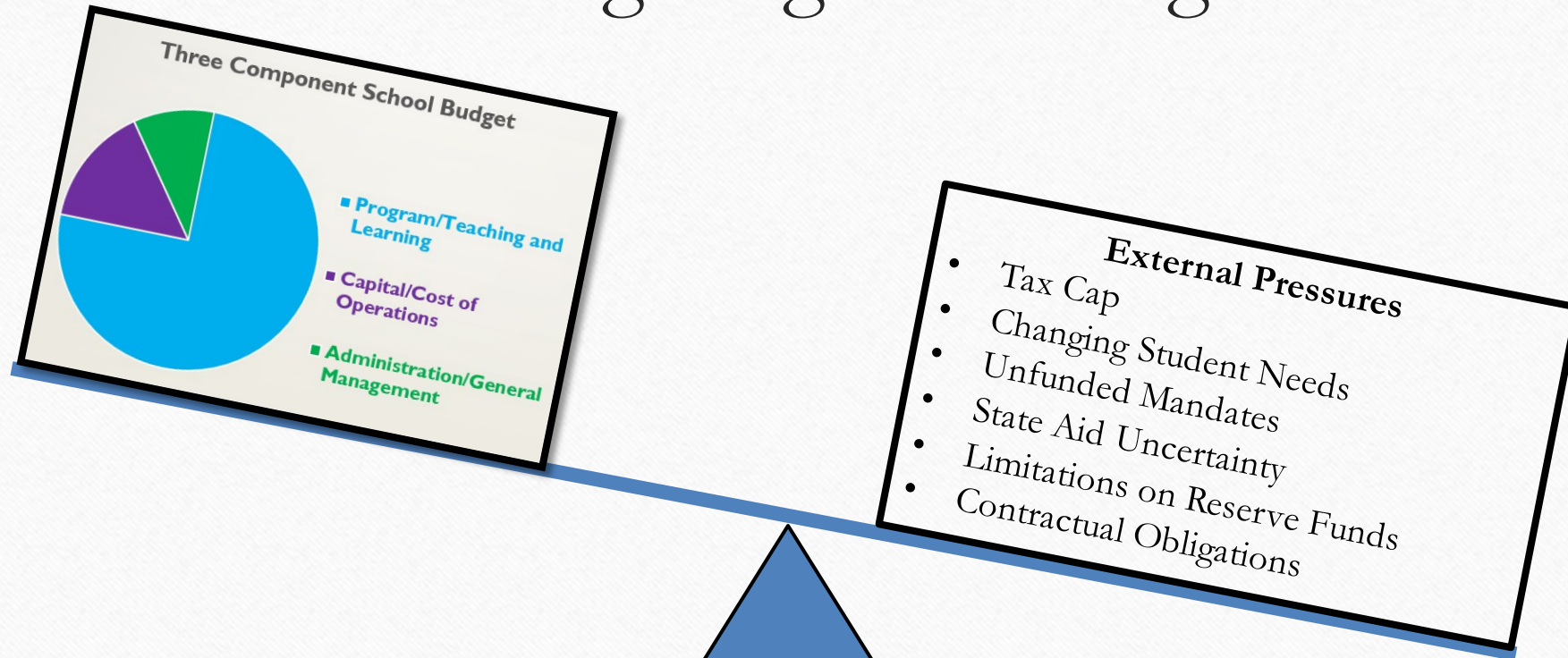


SEL Programs	Pre-IB, Pre-AP, and Enriched Courses	College-Level Courses with College-Credit Earning Opportunities	Television & Radio Studio Programs
Fine Arts, Music, Business, & Technology	IB, AP, & PLTW	Research across the Curriculum	Electives
Wilson Tech Program	School-to-Work, Technical and Business Training, & Internships	The Humanities & STEM	Honor Societies, Athletics, Clubs

College and Career-Level Learning Throughout the High School!

COMMACK SCHOOL DISTRICT
Excellence in Education

The Budgeting Balancing Act



The priority of any educational institution is the maintenance and positive growth of its instructional program to achieve the organization's mission.

COMMACK SCHOOL DISTRICT

Excellence in Education

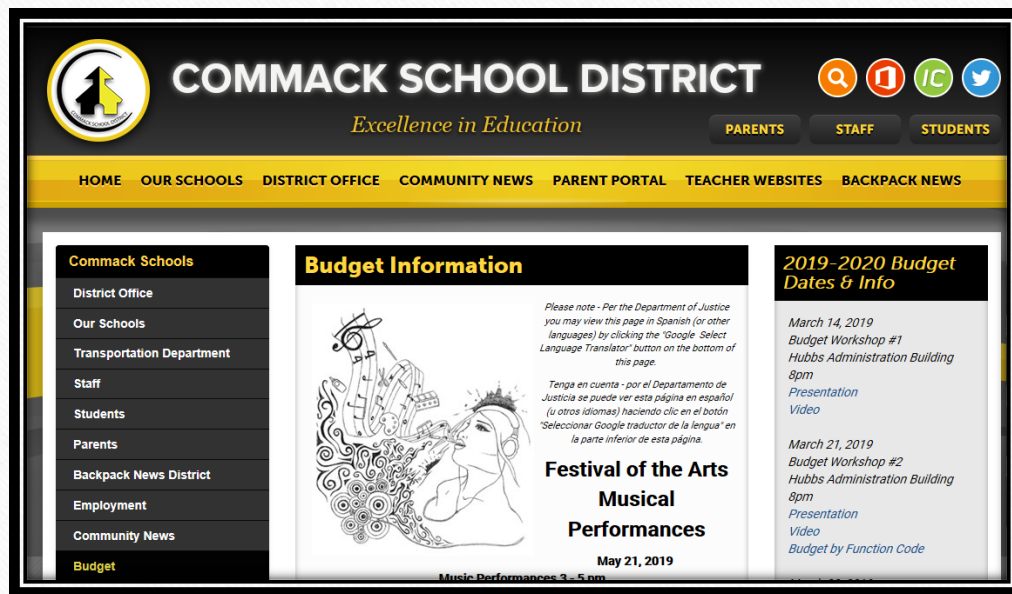
THE NYS THREE-PART BUDGET FORMAT

	2018-19 Budget	2019-20 Proposed	\$ Change	% Change
Program/Teaching and Learning (75%)	145,247,499	147,265,303	2,017,804	1.39%
Capital/Cost of Operations (15%)	28,102,801	29,380,414	1,277,613	4.55%
Administration/General Management (10%)	\$19,872,496	\$20,416,496	\$544,000	2.74%
Total Budget (100%)	\$193,222,796	\$197,062,213	\$3,839,417	1.99%

- **Program/Teaching and Learning** includes, but is not limited to, teachers, textbooks, classroom supplies, transportation, special education and support services, classroom technology, teacher assistants, teacher aides, monitors, etc.
- **Capital/Cost of Operations** includes, but is not limited to, Facilities and Operations. For example, maintenance, utilities, etc. and all debt services and borrowings.
- **Administration/General Management** includes, but is not limited to, Legal, Supervision of Curriculum and Instruction, Finance, Human Resources, Auditing, Data Processing, School Building Administrators, Directors, and Coordinators, District Clerk's Office, General Insurance and Professional Development of Staff.

For More Information About the 2019-20 School Budget, Visit Our Website or Click a Link Below

<https://www.commackschools.org/Budget.aspx>



The screenshot shows the Commack School District website. The header includes the district logo, the name "COMMACK SCHOOL DISTRICT", the slogan "Excellence in Education", and navigation links for "PARENTS", "STAFF", and "STUDENTS". A yellow navigation bar contains links for "HOME", "OUR SCHOOLS", "DISTRICT OFFICE", "COMMUNITY NEWS", "PARENT PORTAL", "TEACHER WEBSITES", and "BACKPACK NEWS". The main content area is divided into three columns. The left column is a sidebar menu with links for "Commack Schools", "District Office", "Our Schools", "Transportation Department", "Staff", "Students", "Parents", "Backpack News District", "Employment", "Community News", and "Budget". The middle column, titled "Budget Information", features a graphic of a woman's profile surrounded by musical notes and instruments, with the text "Festival of the Arts Musical Performances" and "May 21, 2019". The right column, titled "2019-2020 Budget Dates & Info", lists two budget workshops: "March 14, 2019 Budget Workshop #1" and "March 21, 2019 Budget Workshop #2", both at the Hubbs Administration Building at 8pm, with links for "Presentation" and "Video".

- March 14, Budget Workshop #1
Presentation: [Click here](#)
- March 21, Budget Workshop #2
Presentation: [Click here](#)
- March 28, Informal Budget Hearing
Presentation: [Click here](#)
- Adopted Budget 2019-20: [Click here](#)
- Three-Part Budget: [Click here](#)
- May 9, State-Mandated Budget
Hearing: [Tonight](#)

Superintendent's Proposed Budget Highlights

Proposed Tax
Levy Increase is
2.95%

Budget-to-
Budget Increase
is 1.99%

COMMACK SCHOOL DISTRICT
Excellence in Education

Questions from the
Board of Education
&
Comments from the Public

Board of Education Policy Book: Adoption & Next Steps

COMMACK SCHOOL DISTRICT
Excellence in Education

Benefits of a Comprehensive Review of Board of Education Policy Book (*the WHY*)

Provides the opportunity for the Board to be proactive and to remain up-to-date on public school issues

Institutionalizes an infrastructure for governance

Organizes Board Policy and information contained therein

Acts as a supplemental orientation tool for new Board members

Communicates the position of the BOE to the school and community

Provides the foundation and parameters for administrative regulation

Increases the probability that Board decisions will be objective and consistent

COMMACK SCHOOL DISTRICT

Excellence in Education

Review from Start to Finish *(the HOW)*

Each meeting included administrative review, committee review (when applicable), legal review and Board engagement.

2015-16	2016-17	2017-18	2018-19
<ul style="list-style-type: none">• The need is identified• Board and Superintendent engage in conversation and initiate review• Administration engages in research and recommends Erie 1 BOCES services• Proposal approved and contract initiated	<ul style="list-style-type: none">• November 29, 2016 (First Meeting)• February 9, 2017• March 9, 2017• March 23, 2017• March 30, 2017• April 6, 2017• April 27, 2017	<ul style="list-style-type: none">• October 26, 2017• December 19, 2017• March 1, 2018• June 6, 2018	<ul style="list-style-type: none">• October 18, 2018• November 15, 2018• December 20, 2018 (Last Meeting)• April 11, 2019: Required Public Hearings• May 9, 2019: Adoption of Revised Policy Book

Our New Board Policy Book (*the WHAT*)

**COMMACK UNION FREE SCHOOL DISTRICT
POLICY MANUAL CONTENTS**

SECTION 1000	BYLAWS
SECTION 2000	INTERNAL OPERATIONS
SECTION 3000	COMMUNITY RELATIONS
SECTION 4000	ADMINISTRATION
SECTION 5000	NON-INSTRUCTIONAL/BUSINESS OPERATIONS
SECTION 6000	PERSONNEL
SECTION 7000	STUDENTS
SECTION 8000	INSTRUCTION

A comprehensive, up-to-date policy book that has been thoroughly reviewed and revised by administration, various committees, legal and the Board.

Administration recommends adoption.

COMMACK SCHOOL DISTRICT
Excellence in Education

BOE Policy Book: Next Steps After Adoption

June 2019 and Beyond:

- Ongoing - Monitor, Review, Revise, Recommend, Adopt
- Begin Regulation Book

Charge of the Standing Policy Review Committee:

Review Board of Education policies on an ongoing basis and recommend policy revisions, based on:

- Identified need(s)
- Changes in law or regulation
- Changes in circumstance and/or behavior
- Suggested revisions from BOCES and other entities

Membership of the Standing Policy Review Committee

- 1 Board member
- Superintendent of Schools
- Superintendent's Designee/Facilitator (District Office Administrator)
- Administration, Faculty and Staff (1 recommended member from each bargaining unit)

Note: Standing committee determines adhoc committee membership, as needed*

Process of the Standing Policy Review Committee:

Upon the review of a policy, based on a need above:

- review, revise, and recommend said policy, or;
- form an adhoc subcommittee to review, revise, and recommend.

Note: The Standing Committee will meet in-person every two months and, as needed, may conduct electronic reviews. The Standing Committee may determine a committee meeting is necessary beyond or in addition to the bi-monthly meeting.

*Some policies may require review by an adhoc subcommittee, such as the Comprehensive Student Attendance Policy.

Questions from the Board of Education

Board of Education Committee Updates

COMMACK SCHOOL DISTRICT
Excellence in Education

Marion Carll Property

At the May 8, 2019 Meeting:

- Discussed three proposals:
 - LIU Veterinary School,
 - Elvezio Brothers,
 - Marion Carll Preserve, Inc.
- Committee voted in favor of recommending the LIU Veterinary School proposal to the Board of Education



COMMACK SCHOOL DISTRICT
Excellence in Education

Current Members:

Jarrett Behar, Chair
Angelina Napoli
Arthur Reilly, Sr.
Debbie Virga
Eric Scott
Jessica Larson
Karen Thakral
Laura Newman
Matthew Keltos
Matthew Steinberg
Nancy Carillo
Nancy Troisi

Marion Carll Property Proposal Rubric and Alignment to the Marion Carll Last Will and Testament

The Long Island University (L.I.U.) Proposal met every standard whereas the other proposal did not.

Standard	Total Value
To maintain the buildings thereon as historical museums.	20 pts
To utilize the land areas a type of farm school, school or camp for the benefit of the children of Union Free School District #10 of the Town of Huntington.	20 pts
To make available to the residents of the Union Free School District #10 of the Town of Huntington, and the general public generally if it is so desired, to have access to said premises and said buildings as a historical location.	5 pts
To erect on said premises if desired, a building to be used as a library for said Union Free School District #10 of the Town of Huntington.	5 pts
To retain in the designation of the site the Carll family name.	N/A*
Verified economic viability	20 pts
Demonstrate economic sustainability	15 pts
Institutional sustainability (is there evidence that the group has the ability to continue to sustain itself from a financial and personal perspective for 10 or more years)	15 pts
Total	100 pts

A rubric was designed with the following concepts in mind to **meet the overarching wishes of Mrs. Carll** as set forth in her Will; a document to which the **District is no longer legally bound but intends to philosophically stand by.** Therefore, any proposal(s) offered to the District must in some way be deemed to meet these standards, offer verified economic viability, and demonstrate economic sustainability. **Direct** from Mrs. Carll's *Last Will and Testament*:

- a) *To maintain the buildings thereon as historical museums.*
- b) *To utilize the land areas as a type of farm school, school or camp for the benefit of the children of Union Free School District #10 of the Town of Huntington.*
- c) *To make available to the residents of the Union Free School District #10 of the Town of Huntington, and the general public generally if it is so desired, to have access to said premises and said buildings as a historical location.*
- d) *To erect on said premises if desired, a building to be used as a library for said Union Free School District #10 of the Town of Huntington.*
- e) *To retain in the designation of the site the Carll family name.*

NOTE: Mrs. Carll's *Last Will and Testament* further stipulated, "The failure on the part of the devisee to perform conditions set forth in subdivisions "a", "b" and "e" herein shall constitute a reverter..." indicating Mrs. Carll's propensity to these items in particular.

Outline of the Committee-Recommended Long Island University (L.I.U.) Proposal

L.I.U. will...

- Negotiate the **lease of approximately 6.5 acres** of the property, including the out buildings and the associated grazing fields for use as a veterinary school;
- **Engage in a renovation plan** that involves in excess of \$300,000 in improvements to the property;
- Pay **annual rent** to the District that will be used to restore the Marion Carll house, and;
- Take **responsibility for grounds maintenance and snow removal for the entire property**, which will save the District approximately \$25,000 per year.

L.I.U. will partner with the school district to:

- **Arrange field trips** to the veterinary school;
- Work with Commack staff to **develop agriculturally related, age-appropriate, hands-on project-based curriculum**;
- Work with Commack secondary school staff to **develop career programs**;
- Work with the Commack adult education program coordinator on the **possible development of adult education programs**, and;
- Work with the Community Affairs Coordinator **to possibly host community events**.

A Significant Financial Commitment by L.I.U.

Description	Year 1-5	Year 5-10	Total Amount
Restoration, Repair Work and Other Upgrades	\$325,000+/-	N/A	\$325,000+/-
Lease Payments	\$15,000 Annually	\$20,000 Annually	\$175,000
Grounds Maintenance and Snow Removal	\$25,000 Est. cost to District annually	\$25,000 Est. cost to District annually	\$250,000
Tree and Shrubbery Removal/Pruning	\$150,000 Est. cost if Dist. Contracted		\$150,000
		Total	\$900,000

Note: Average is \$90,000 for the lease of 70%+/- of the property

Next Steps

Charge the Superintendent with engaging in lease negotiations with Long Island University and presenting such to the Board for consideration

Charge the Superintendent with appointing a team of staff members instructed to develop plans, that include the use of community resources, if appropriate, to remediate and subsequently manage the portion of the property not occupied by L.I.U.:

- Remove, preserve and store items from the manor home;
- Develop plans to first stabilize; then restore the manor home or portions thereof; and develop the home or a portion thereof, as a related “museum” for use by the school district and available to the public when appropriate and applicable;
- Develop educational programming, in addition to that offered via the LIU project, for students of the District including the development of a historical library on site; and
- Work with LIU, over time, to stock and open a historical library in the one-room schoolhouse for use by Commack students.

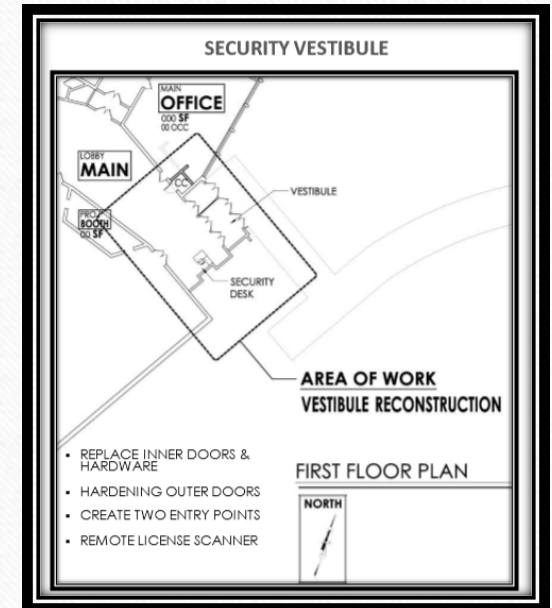
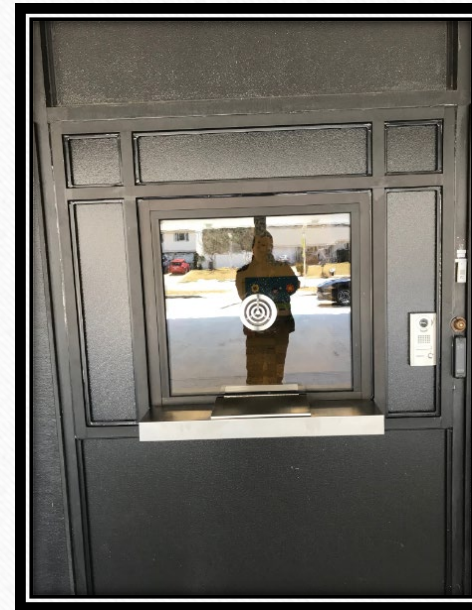
Security Connector Group

Project In-Progress: Security Vestibules

Next meeting is scheduled for
May 21, 2019

During the next meeting, the
group will discuss the security
review recommendations
implemented and those
included in 2019-2020 budget

Transition of Connector
Group to **Health & Safety
Committee Connector Group**



Legislative Advocacy Committee

At the last meeting:

- New Members Welcomed
- Plan for upcoming visit from Senator Jim Gaughran
- The Senator's visit will include:
 - Advocacy conversations with students and staff
 - Classroom visitations

Next Meeting Date:
TBD



Questions from the Board of Education