

Board of Education Regular Meeting Minutes
Thursday, May 3, 2018
Generated by Margaret Nappi

Members present

Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

Members absent

Steve Hartman

Meeting called to order at 8:01 PM

A. OPENING OF MEETING

Presentation, Procedural: 1. Pledge of Allegiance

Procedural: 2. Roll Call

B. OPENING CEREMONIES

C. ADMINISTRATIVE REPORT

Budget Hearing Presentation

D. PUBLIC PARTICIPATION

Information: 1. Comments on Specific Agenda Items

Comment heard on increase to BOCES budget.

E. DONATIONS

Action: 1. Donations

Motion to adopt resolutions to accept the following donations:

a. Donation by Mrs. Miriam Hertzson

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Mrs. Hertzson of used camera equipment, with an estimated value of \$1,650.00, to be used by the Commack High School Art Department.

b. Donation by Burr Intermediate School PTA

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by the Burr Intermediate School PTA of \$1,500.00 to Burr Intermediate School to be applied towards the cost of their 4th Grade field trip to Sagamore Hill, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA038.30.

c. Donation by Office Furniture Warehouse, Inc.

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Office Furniture Warehouse, Inc. of 96 chairs, with an estimated value of \$7,680.00, to be used in classrooms, the Little Theatre and on stage for music performances at Commack Middle School.

d. Donation by The Commack Road Runners Club

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$400.00 to the Commack High School Track and Field Team towards the registration fees for the Suffolk County Relays and Frosh/Soph County Championships, and;

BE IT FURTHER RESOLVED that the District will deposit the funds into Gifts and Donation Account A2705, and;

BE IT FURTHER RESOLVED that the Board authorize an increase to Budget Code A2855-407-00 for use of these funds.

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

F. CORRESPONDENCE

Acknowledge: 1. Acknowledgement of Correspondence

Correspondence, dated April 7, 2018, from Johanna O'Connor regarding Marion Carll Farm.

G. CONSENT AGENDA

H. CONSENT AGENDA - MINUTES

Action (Consent): 1. Minutes - Regular Board of Education Meeting April 12, 2018 & Board of Education Special Meeting April 24, 2018

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

I. CONSENT AGENDA - OLD BUSINESS

J. CONSENT AGENDA - PERSONNEL

Action (Consent): 1. Personnel

Resolution: That upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

K. CONSENT AGENDA - BIDS

Action (Consent): 1. Bids

Resolution: The administration recommends that the Board of Education approve the following bids:

BID #	Name of Bid	Award Recommendation	Reason
18-8	Driver Education In-Car Instruction	Twin County Driving School	low bidder
18-9	Agenda Books	Schoolmate - Burr & Sawmill	low bidder
		Premier Agenda - all others	low bidder
18-10	Fire/Safety Alarm Serv./Main	Casey Fire Systems	low bidder
18-11	Septic Tank	Affordable Cesspool	low bidder
18-12	Purchase of Kitchen Equipment	Sam Tell & Son	low bidder
18-13	Staff Uniforms	Centereach Work N Play	low bidder
18-14	Calendar, Adult Ed Brochure,	Tobay & Richner	low bidders, by item
	& Newsletter		
18-15	Auto Repairs	Russo Brothers	low bidder

The administration recommends that the Board of Education approve the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
PP-041717	Photo Paper	W.B. Hunt Co., Inc.	4/16/2019
PP-041717	Photo Paper	B&H Foto & Electronics Corp	4/16/2019
PSP-061916	Plumbing Specialties	Interline Brands	6/18/2019

WOV-090117	Washing of Vehicles	Commack Car Wash	8/31/2018
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The administration recommends that the Board of Education approve the following BOCES BIDS:

Bid #	Name of Bid
2016-009-0121	Custodial Equipment (Catalog Purchase)
2017-037-0124	Custodial Liners and Gloves
2018-002-0727	Fine & Recycled Paper
2017-033-0228R	Flooring Supply and Installation
2018-017-0118	Hazardous Waste Removal and Disposal
2017-010-0209	Labels and Report Forms
2018-030-0111	Music Supplies and Instruments

The administration recommends that the Board of Education approve the following Request for Proposal:

RFP	Award Recommendation
SAT Prep Classes	Multiple - Princeton Review, Kaplan
Fiscal Advisory Services	Munistat Services Inc.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

L. CONSENT AGENDA - NEW BUSINESS

1. Field Trips

Resolution: Recommend approval of Field Trips

a. International Science and Engineering Fair

Westin Convention Center

1000 Penn Avenue

Pittsburgh, Pennsylvania

May 12-18, 2018

Commack High School

b. Camp Mariah at Sharpe Reservation

Fishkill, New York

May 13-17, 2019

Burr Intermediate School

c. Camp Mariah at Sharpe Reservation

Fishkill, New York

May 6-10, 2019
Sawmill Intermediate School

- b. JA Business Plan Competition
Semi-Final Round
Columbia Business School
New York, New York
May 22, 2018
Commack High School
- c. JA Business Plan Competition
Final Round
Ernst & Young
5 Times Square
New York, New York
May 31, 2018
Commack High School

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

2. Consultant/Vendor/Association Contracts – Various Vendors

Resolution: Motion to approve contract, and rider where applicable, with the listed vendors for their services and authorize the President of the Board to sign same.

- a. Access 7 Services, Inc.: Special Education Related and Professional Services, 7/1/18 - 6/30/19
- b. Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC: Related Services, 7/1/18 - 6/30/19
- c. Harmony Heights: Educational Services, 7/1/18 - 6/30/19
- d. Horizon Healthcare Staffing: Related Services and Nursing Services, 7/1/18 - 6/30/19
- e. Islip Tutoring Service, Inc.: Tutoring Services, 7/1/18 - 6/30/19
- f. Dr. Vicki Klein: Neuropsychological and Psychoeducational Evaluation Services, 7/1/18 - 6/30/19
- g. Long Island Neuropsychological Consultants: Neuropsychological Evaluation Services, 7/1/18 - 6/30/19
- h. Marra & Glick Applied Behavior Analysts, PLLC: ABA Therapy and Autism Consultation Services, 7/1/18 - 6/30/19
- i. Mill Neck Interpreter Service: Sign Language Interpreting Services, 7/1/18 - 6/30/19
- j. MKSA, LLC: Behavioral Services and Evaluations, 7/1/18 - 6/30/19
- k. Nassau Suffolk Services for Autism (NSSA): Related Services for Children with Autism, 7/1/18 - 6/30/19
- l. Nassau Suffolk Services for Autism (NSSA) / The Martin C. Barrell School, Specialized Educational Services, 7/1/18 - 6/30/19

- m. New York Therapy Placement Services, Inc.: Evaluations, Consultations and Therapy Services, 7/1/18 - 6/30/19
- n. Positive Behavior Support Consulting & Psychological Resources, P.C.: ABA Treatment and Behavior Intervention Services, 7/1/18 - 6/30/19
- o. Tutoring Service of Long Island: Tutoring Services, 7/1/18 - 6/30/19
- p. Williams Speech & Language Pathology PLLC: Assistive Technology Evaluations, Consultation and Training Services; 7/1/18 - 6/30/19
- q. Chery Manniello: High School Masque & Wig Spring 2018

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

3. Health Services Contracts - Various Districts

Resolution: Motion to approve contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts' jurisdictions, and authorize the President of the Board to sign same.

- a. Hicksville UFSD - 2017-2018
- b. Plainview-Old Bethpage CSD - 2017-2018
- c. Syosset CSD - 2017-2018

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

4. Grants

Resolution: Acknowledge receipt of the following grants:

- a. Commack High School received a \$400.00 mini-grant from the Rochester Institute of Technology (RIT) for the sole purpose of enhancing support of Commack High School's Project Lead the Way program. Acceptance of this mini-grant will require the Board to authorize \$400.00 to Special Aid Budget Code F-Lead18.
- b. Commack Middle School received a Donors Choose grant to purchase two stools and bean bag chairs to be used towards creating an "alternate classroom learning center" for Commack Middle School Small Class students. The items are valued at approximately \$244.88. Donors Choose automatically purchases the items with the awarded grant funds.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

5. Award

Resolution: Acknowledge receipt of the following awards:

Commack High School has received the Regeneron Science Talent Search School Award of \$4,000.00 for the two Regeneron Scholar winners (\$2,000 per scholar). The award will be used to support the needs for the science research program at Commack High School. Acceptance of this award will require a deposit to TA038.33.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

6. Obsolete and Disposable Equipment

Resolution: Motion to approve the obsolescence and disposal of the listed items:

Equipment	Tag #	Reason
Windsor Sensor XP12 Vacuums	026792 / 026117	Items are inoperable and beyond repair.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

7. Obsolete Equipment

Resolution: Motion to approve the obsolescence of the listed items:

Equipment	Tag #	Reason
Proform Exercise Bikes (20)	BB840R01735; BB840R01795; CC50R01497; BB840R01837; BB840R01794; CC500R01346; BB840R01736; CC500R01420; BB840R01797; BB840R01777; BB840R01804; BB840R01808; BB840R01802; BB840R01796; BB84R01773; CC50R01498; BB840R01764; BB840R01791; CC50R01421; CC50R01486	All listed equipment is unusable.
Cybex Dual Leg Machine	015232	
Cybex Eagle Glute Machine	015234	

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

8. Obsolete Textbooks

Resolution: Motion to approve the obsolescence of the listed textbooks

Math

Scott Foresman-Addison Wesley MATH Orange copyright '99

Scott Foresman-Addison Wesley MATH Impression "The Millennium Edition" Orange copyright '99 Impression 2001

Scott Foresman-Addison Wesley MATH "The Millennium Edition" Green copyright '99
Amsco's Mathematics A copyright '02

Harcourt School Publishers New York HSP MATH Teacher Edition Volume 2 copyright '09

HSP MATH Practice Workbook Grade 4

Scott Foresman-Addison Wesley MATH Practice Workbook Grade 4

Scott Foresman-Addison Wesley MATH Teacher's Toolkit Grade 4

Scott Foresman-Addison Wesley MATH Teacher's Edition Volume 1 The Millennium Edition"

Scott Foresman-Addison MATH Testworks Grade 4 & disc

Scott Foresman-Addison MATH Grade 4 – Problem of the Day Teaching Guide

Scott Foresman-Addison MATH Grade 4 Home and Community Connections

Scott Foresman-Addison MATH Grade 4 Review From Last Year Masters

Scott Foresman-Addison MATH Grade 4 Extend Your Thinking Enrichment Masters

Scott Foresman-Addison MATH Grade 4 Another Look Re-teaching Masters

Harcourt School Publishers New York HSP MATH copyright '09

Teacher Edition Macmillan McGraw-Hill New York MATH Connections Grade 5
Volume 1

Heath Pre-Algebra copyright '92

Mathematics In Action copyright '92

Health

Teen Health – Decisions for Healthy Living copyright '93

Being Healthy copyright '90

Social Studies

Ancient and Medieval History '08
Enchantment of the World Egypt
Cultures of the World China copyright '91
Cultures of the World Mexico copyright '91
World Adventures I Time and Place Volume 1
Datelines of World History
Hobbs Modern World Nations Egypt copyright '97
R. Conrad Stein – Mexico
R. Conrad Stein – South Africa
Heimrichs – Japan
Social Studies Big 8 Review copyright '01
The American Nation '95
“Agendas from 1999”
Being Healthy copyright '90
Heath Earth Science copyright '99
Fearon’s American Government copyright '95

ELA

English Composition and Grammar copyright '88
Prentice Hall Literature Timeless Voices, Timeless Themes The American Experience
copyright '00
Houghton Mifflin Imagine Invitations to Literacy

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

9. BOCES Joint Municipal Bidding Resolution

Resolution: Motion to adopt BOCES Joint Municipal Cooperative Bidding Resolution granting Eastern Suffolk BOCES the authority to act on our behalf to prepare and solicit bids and requests for proposals and authorize the President of the Board to sign same.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

10. Budget Transfer - BOCES Code

Resolution: Motion to approve the Budget Transfer Request and authorize the President of the Board to sign same.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

11. Budget Transfer - Instructional Supply code

Resolution: Motion to approve the Budget Transfer Request and authorize the President of the Board to sign same.

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter

M. CONSENT AGENDA – LEGAL

N. ITEMS REMOVED FROM CONSENT AGENDA

O. BOARD BUSINESS

Information: 1. Marion Carll Property Committee Update given by Jarrett Behar & Pam Verity

Information: 2. Legislative Advocacy Committee Update given by Dr. James

Acknowledge: 3. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 2/28/18; 3/15/18; 3/21/18; 3/27/18; 3/28/18; 4/9/18; 4/16/18; 4/17/18; 4/18/18; 4/19/18; 4/20/18; 4/23/18; 4/25/18; 4/26/18; 4/27/18; 4/30/18; 5/1/18; 5/2/18.

Acknowledged receipt of Committee on Preschool Special Education: 3/1/18; 3/14/18; 3/15/18; 3/21/18; 3/27/18; 3/28/18; 4/10/18; 4/11/18.

Acknowledge: 4. Internal Claims Auditor's Monthly Update

Acknowledge: 5. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: March 2018
- b. Revenue Status Reports: March 2018
- c. Budget Status Reports: March 2018
- d. Budgetary Transfer Reports: March 2018
- e. Cash Flow Report: March 2018
- f. CD Rates Report: April 2018

- g. Treasurer Reports: March 2018
- h. Investment Journal: April 2018
- i. Extra Class Activity Report - January 2018- March 2018 - CHS
- j. Extra Class Activity Report - January 2018 - March 2018 – CMS

Information: 6. Board Meeting Announcements

The Board of Education of the Commack Union Free School District shall hold an Audit Committee Meeting/External Audit Planning meeting on Thursday, May 10, 2018 at 6:00 p.m. at the Hubbs Administration Building, 480 Clay Pitts Road, East Northport, New York 11731.

The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, June 14, 2018 at 6:30 p.m. at Commack High School, Scholar Lane, Commack, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 7:30 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

P. PUBLIC PARTICIPATION

Q. ADJOURNMENT

Motion to Adjourn the Meeting

Motion by William Hender, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Pamela Verity, William Hender, Jennifer Carpenter