

**Minutes of Board of Education Meeting/Budget Hearing**  
**Thursday, May 5, 2016 – Mandracchia-Sawmill Intermediate School**  
*Generated by Mary Jane Budde*

**Members present**

Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Members absent**

James Tampellini

**Meeting called to order at 8:00 p.m.**

**A. OPENING OF MEETING**

**Procedural: 1. Pledge of Allegiance**

**B. OPENING CEREMONIES**

**Acknowledge: 1. Student Awards**

Art Students

Photography Federation of Long Island Competition  
Photographic Society of America (PSA) Youth Showcase  
Heckscher Museum: Long Island's Best Young Artists

Science Students

New York State Science & Engineering Fair Winners  
Long Island Science & Engineering Fair  
Junior Science and Humanities Symposium  
Nassau Community College Arts & Sciences Fair  
South Asian American Women's Alliance  
WAC Invitational Science Fair  
Toshiba Exploravision

**C. ADMINISTRATIVE REPORT**

**Presentation: 1. Budget Hearing Presentation presented by Dr. James and Mrs. Newman.**

Public Participation: Resident asked what the enrollment for next year is; questioned tax increase; thanked Board Member Tampellini for his service.

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### **D. BOARD STRUCTURE STATEMENT**

Statement read by Vice President Janine DiGirolamo.

I would like to read a statement regarding the structure of the public board meeting. This meeting has two opportunities for public comment – one at the beginning of the meeting where members of the public can comment on specific items on the agenda only and one at the end of the meeting where members of the public can comment on other items relating to school district matters.

Please note that:

1. The Board would like the community to be aware that these opportunities are for public comment only and are not intended to be a question and answer session or public debate. Questions may be responded to at a later date and/or at the next available Board meeting.
2. Public comment does not allow for any kind of statement--either positive or negative--about a specific employee as it relates to his or her job performance
3. Any matters related to specific students including, but not limited to, disciplinary matters will not be discussed

The Board encourages community members to share their thoughts and concerns. Therefore, the Board makes available a multitude of venues for discussions with the community including budget workshops and community-based meetings that are attended by the administration and Board of Education members.

In conclusion, the Board will adhere to these policies and structures set forth in an effort to allow for a productive, meaningful experience for everyone.

Thank you!

### **E. PUBLIC PARTICIPATION**

**Information: 1. Comments on Specific Agenda Items - None**

### **F. DONATIONS**

**Action: 1. Donation**

Motion to accept donation.

Donation by Mrs. Susan Amoruso of a Remo Snare Drum and Musser Bells including books, sticks, stands and carry case.

Motion by Jarrett M Behar, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

### **G. CORRESPONDENCE: None**

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**H. OLD BUSINESS: None**

**I. CONSENT AGENDA - Motion to approve all items under consent agenda.**

**Action (Consent): 1. Approval of Consent Agenda Items**

Resolution: Motion to Approve All Items in Consent Agenda

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**J. CONSENT AGENDA - MINUTES**

**Action (Consent), Minutes: 1. Minutes of Board of Education Meeting**

Resolution: Motion to approve the minutes of the April 19, 2016 and April 21, 2016 Board of Education Meetings

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**K. CONSENT AGENDA - PERSONNEL**

**Action (Consent): 1. Personnel**

Resolution: Upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

**P-1: ABOLISHMENT OF POSITIONS:**

A. Instructional: No Recommended Action

B. Civil Service: No Recommended Action

**P-2: CREATION OF POSITIONS:**

A. Instructional: No Recommended Action

B. Civil Service: No Recommended Action

**P-3: RETIREMENTS:**

A. Instructional: No Recommended Action

B. Civil Service: No Recommended Action

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## RESIGNATIONS:

## A. Instructional:

	Name	Position	Bldg.	Effective Date (at the close of business)
1.	Jennifer Donohue- Wiener	Teacher Assistant	BIS	4/21/16
2.	Jamie Lund	World Languages	CHS	6/30/16

## B. Civil Service:

	Name	Position	Bldg.	Effective Date (at the close of business)
1.	Robert Stillitano	Student Aide	MSIS	4/25/16

## P-4: LEAVES OF ABSENCE:\*

## A. Instructional:

	Name	Position	Type	Effective Date(s)
1.	Lorraine Esposito	Physical Education	FMLA	4/21/16 – 5/6/16
2.	Daniel Kramer	Science	FMLA	6/3/16 – 6/30/16
3.	Debra Lindquist	Teacher Assistant	FMLA	5/9/16 – 5/20/16
4.	Stacy Washousky	Elementary	FMLA	9/1/16 – 11/17/16
5.	Laura Budd-Richter	Teacher Assistant	FMLA	5/2/16 – 6/30/16 (previously 5/11/16- 6/30/16)
6.	Jill Cella	Special Education	FMLA	4/26/16 – 9/26/16 (previously 4/18/16-6/30/16)
7.	Carolyn Ingram	World Language	FMLA	5/2/16 – 6/30/16 (previously 5/10/16- 6/30/16)
8.	Lisa Montana	Teacher Assistant	Personal Leave	3/28/16 – 5/22/16 (previously 3/28/16-5/6/16)

## B. Civil Service:

	Name	Position	Type	Effective Date(s)
1.	Frances Bisulca	School Monitor	Personal Leave	4/4/16 – 5/16/16
2.	Helen Corso	School Monitor	Personal Leave	4/22/16 – 5/6/16
3.	Nancy DelPrete	School Monitor	Personal Leave	4/7/16 – 6/30/16

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4.	Angela Palilla	Special Education Aide	Personal Leave	4/28/16 – 6/30/16
5.	Jane Sherman	Clerk Typist	Personal Leave	4/18/16 – 6/30/16
6.	Lynn Wang	Special Education Aide	Personal Leave	4/15/16 – 6/30/16
7.	Jennifer Conforti	Special Education Aide	Personal Leave	5/2/16 – 6/30/16 (extension)

\* FMLA Compliance allows for 12 weeks (continuous or intermittent). Thereafter, the absence will become a personal leave.

**P-5: TERMINATIONS:**

A. Instructional: No Recommended Action

B. Civil Service:

	Name	Position	Bldg.	Effective Date (at the close of business)
1.	Jeffrey Torres	School Monitor	MSIS	4/1/16

**P-6: APPOINTMENTS:**

A. Tenure: No Recommended Action

B. Probationary: \*

	Name	Position	Effective Date(s)	School Level	Step
1.	Danielle Bright	Teacher Assistant	4/26/16	MSIS	TA/1

\* To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite or overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

C. Other Instructional:

	Name	Position	Effective Date(s)	School Level	Step
1.	Melissa Block-Magoulas	Reg. Sub. World Languages	5/9/16 – 6/30/16	Sec.	MA/1
2.	Elizabeth Fallon	Reg. Sub. Teacher Assistant	5/16/16 – 6/24/16	CMS	TA/1
3.	Jacqueline Kaplan	0.6 Special Education	2/22/16 – 6/24/16	Sec.	MA/1

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## Continuing Education Program – Spring 2016

	Name	Course	Amount
1.	Lisa Basini	French Macaroons	\$10.00 per registrant

## Coaching Assignments

	Name	Activity	Bldg.	Step
1.	Stephen Iannone	Group Games Intramural Recommendation #14 Winter/Spring 2015/16 School Year	MSIS	3
2.	Craig Gorton	Group Games Intramural Recommendation #14 Winter/Spring 2015/16 School Year	MSIS	3

## D. Civil Service:

	Name	Position	Effective Date(s)	Bldg.	Step
1.	Miguel Chacon	Call-In School Nurse (Camp Mariah)	5/14/16 – 6/30/16	BIS	--
2.	Nicholas Ricciardi	Call-In Custodian	5/6/16 – 6/30/16	DW	--
3.	Lorraine Arneud	Call-In School Monitor	5/6/16 – 6/30/16	DW	--
4.	Sandra Bracco	Call-In School Monitor	5/6/16 – 6/30/16	DW	--
5.	Heather Egan	Call-In School Monitor	5/6/16 – 6/30/16	DW	--
6.	Danielle Faggioni	Call-In School Monitor	5/6/16 – 6/30/16	DW	--
7.	Alice Figueroa	Call-In School Monitor	5/6/16 – 6/30/16	DW	--
8.	Kelli Graff	Call-In School Monitor	5/6/16 – 6/30/16	DW	--
9.	Saundra Juliano	School Attendance Aide	4/4/16	CMS	--

## Change of Status

	Name	Position	Effective Date(s)	Bldg.	Step
1.	Jennifer Fonseca LaBott	From Contingent 10.5 mo. Senior Clerk Typist to Permanent 10.5 mo. Senior Clerk Typist	3/22/16	CR	Gr. III/2

P-7: OTHER: No Recommended Action

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Minutes of Board of Education Meeting/Budget Hearing, 5/5/16****L. CONSENT AGENDA - BIDS****Action (Consent): 1 Bids**

Resolution: Motion to approve bids as listed on the agenda.

The administration recommends that the Board of Education approve the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
16-8	School Agenda Books	Premier Agenda	low bidder/CHS & CMS
		School Mate	low bidder/all other schools
16-9	Driver Education In-Car Instruction	Twin County Driving School	low bidder
16-10	Calendar, Adult Ed Brochure,	Richner Communications	low bidder/adult ed brochure
	& Newsletter	Tobay Printing	low bidder/calendar & newsletter
16-11	Septic Tank	A1 Community Cesspool	low bidder/vactor service
		B&R Cesspool	low bidder/all other services
16-12	Fire/Safety Alarm Serv./Main	Johnson Controls	low bidder
16-13	Environmental Testing	Jet Environmental	low bidder
16-14	Purchase of Kitchen Equipment	Sam Tell & Son	low bidder
16-28	Sale of Modular Classrooms	Wyandanch Union Free School District	highest offer received

The administration recommends that the Board of Education approve the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
PS-042116	Plumbing Supplies	Blackman Plumbing Supply Co., Inc.	4/20/2017
PS-042116	Plumbing Supplies	Best Plumbing Specialties, Inc.	4/20/2017
PS-042116	Plumbing Supplies	Babylon Plumbing Supply Inc.	4/20/2017

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**L. CONSENT AGENDA – BIDS (Continued)**

PS-042116	Plumbing Supplies	Interline Brands, Inc.	4/20/2017
LTC-041612-S	Large Tonnage Chiller	Best Climate Control Corp	4/15/2017
LTC-041612-S	Large Tonnage Chiller	Commercial Instrumentation Svc	4/15/2017
24-13.10.13	Snow Plow And Spreader Parts	Dejana Truck & Utility	11/24/2016

The administration recommends that the Board of Education approve the following BOCES BIDS:

Bid #	Name of Bid
2016-030-0126	Music Supplies and Instruments

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**M. CONSENT AGENDA - NEW BUSINESS****Action (Consent): 1. Consultant/Vendor/Association Contracts – St. James Tutoring Inc.**

Resolution: Motion to approve contract with St. James Tutoring Inc. for educational instruction for hospitalized students and academic tutoring services from July 1, 2016, to June 30, 2017, and authorize the President of the Board to sign same.

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Action (Consent): 2. Consultant/Vendor/Association Contracts - SCO Family of Services/Westbrook Preparatory School**

Resolution: Motion to approve contract with SCO Family of Services/Westbrook Preparatory School for residential/educational services from July 1, 2016, to June 30, 2017, and authorize the President of the Board to sign same.

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello



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**M. CONSENT AGENDA - NEW BUSINESS (Continued)**

**Action (Consent): 3. Banking Document - JPMorgan**

Resolution: Motion to adopt JPMorgan Pledge Assignment and Custodial Agreement and authorize the President of the Board to sign same.

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Action (Consent): 4. Obsolete Equipment**

Resolution: Motion to approve the obsolescence and disposal of the listed items:

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Action (Consent): 5. District of Residence Contract**

Resolution: Motion to approve the 2014-2015 contract with the South Huntington UFSD for students who reside in the Commack UFSD and attend private/parochial schools in the South Huntington UFSD that also require special education services and authorize President of the Board to sign same.

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Action (Consent): 6. Property Tax Report Card**

Resolution: Motion to approve the Property Tax Report Card

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Action (Consent): 7. Microsoft Ambassador Training**

Resolution: Motion to approve the agreement with Microsoft for their "Ambassador Training" to be held at Commack Middle School on May 16, 2016 and at Commack High School on May 20, 2016 and authorize the President of the Board to sign same.

Motion to Approve All Items in Consent Agenda

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

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**N. CONSENT AGENDA – LEGAL: None**

**O. ITEMS REMOVED FROM CONSENT AGENDA**

**Action: 1. Obsolescence and Sale of Modular Buildings and Classrooms**

Motion to approve the obsolescence and sale of modular buildings and classrooms.

Motion by Jarrett M Behar, second by Steve Hartman.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**P. BOARD BUSINESS**

**Acknowledge: 1. Internal Claims Auditor Monthly Update**

**Acknowledge: 2. Financial Reports**

**Acknowledge: 3. CSE/CPSE Recommendations**

**Q. PUBLIC PARTICIPATION - None**

**R. ADJOURNMENT**

**Action: 1. Adjourn the Meeting**

Motion to adjourn the meeting at 8:35 p.m.

Motion by Steve Hartman, second by Mary Jo Masciello.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello