

**Board of Education Regular Meeting (Thursday, May 7, 2015)**

*Generated by Margaret Nappi on Wednesday, May 13, 2015*

**Members present:**

Deborah Guber, Steve Hartman, Janine DiGirolamo, Mary Jo Masciello

**Members Absent:**

James Tampellini

Meeting called to order by Deborah Guber at 6:30 p.m. At 6:31 p.m. there was a motion for the purpose of adjourning into executive session for the purpose of discussing pending litigation in the matter of Renzi et al c. Commack UFSD et al, negotiations conducted pursuant to the Taylor Law involving CTA and CASA, matters leading to the appointment of a particular corporation that provides Medicaid reimbursement to the District, issues involving a special education student, a disciplinary matter involving particular students, and seeking legal advice from the Board's attorney.

Motion to adjourn executive session and enter into the Audit Committee meeting at 7:30 p.m. made by Steven Hartman and seconded by Janine DiGirolamo.

**Members Present:**

**Deborah Guber, Steven Hartman, Janine DiGirolamo, Mary Jo Masciello**

**Members Absent:**

**James Tampellini**

**Administration Present:**

**Dr. James, Mrs. Newman, Mrs. Ryan, Dr. Pecora, Mr. Kolahifar, Mrs. Nappi**

**Counsel Present: Mr. Barnosky, Ms. Harvey**

**Guests: Approximately 50 guests**

**Regular Meeting reconvened at 8:10 p.m.**

**A. OPENING OF MEETING**

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1. Call to Order
  
2. Pledge of Allegiance
  
3. Roll Call

**B. OPENING CEREMONIES**

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## 1. Student Awards

The Board of Education presented awards to students for Continental Math League, Long Island Chapter of the American Association of Teachers of Italian Poetry Contest, Scholastic Art & Writing, Long Island's Best Young Artist @ The Heckscher Museum, Photographic Federation of Long Island, Long Island Museum - Colors of Long Island Exhibition, New York State Science and Engineering Fair and First Author on a publication accepted into the professional journal *Recent Patents for Biomarkers*.

## **C. ADMINISTRATIVE REPORT - Budget Presentation**

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## **D. BOARD STRUCTURE STATEMENT**

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### 1. Board of Education Vice President Statement of Meeting Structure/Guidelines

Mr. Hartman read a statement concerning the meeting structure/guidelines.

## **E. PUBLIC PARTICIPATION**

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### 1. Comments on Specific Agenda Items

The Board heard questions concerning the opting out of exams and the impact financially.

The Board heard comments regarding bids.

## **F. CORRESPONDENCE - The Board of Education acknowledges receipt of the following correspondence:**

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### 1. Correspondence

The Board of Education acknowledged receipt of the following correspondence:

- a. Communication, dated April 15, 2015, from Jen Giardina re: 2015-2016 District Calendar. This item was handled administratively.
- b. Communication, dated April 16, 2015, from Kevin Feit re: School District Budget. This item was handled administratively.
- c. Communication, dated April 13, 2015, from Teresa Burke re: Congratulating Commack Middle School students.

## **G. CONSENT AGENDA**

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### 1. Approval of Consent Agenda Items

Motion made by Mary Jo Masciello and seconded by Janine DiGirolamo to approve Consent Agenda items.

Aye: Deborah Guber, Steven Hartman, Mary Jo Masciello and Janine DiGirolamo.

Motion passed 4-0.

2. Minutes - April 16, 2015 - Regular Board of Education Meeting

3. Minutes - April 28, 2015 - Special Public Meeting

## H. CONSENT AGENDA - OLD BUSINESS

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## I. CONSENT AGENDA - PERSONNEL

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1. ABOLISHMENT OF POSITIONS:

2. CREATION OF POSITIONS:

3. RETIREMENTS:

B. Civil Service:

	Name	Position	Bldg.	Effective Date (at the close of business)
1.	Jean Fitzpatrick	10.5-mo. Senior Stenographer	RH	5/15/15

Action (Consent): 4. RESIGNATIONS:

A. Instructional:

	Name	Position	Bldg.	Effective Date (at the close of business)
1.	Kerrie D'Angelone	Special Education	CMS	6/30/15
2.	David Viegas	Administrative Dean of Students	CHS	6/30/15

B. Civil Service:

	Name	Position	Bldg.	Effective Date (at the close of business)
1.	Margaret Tavolaro	School Monitor	BIS	4/24/15

Action (Consent): 5. LEAVES OF ABSENCE:

A. Instructional:

	Name	Position	Type	Effective Date(s)
1.	Carolann Lally	Art	FMLA	6/8/15 - 6/30/15
2.	Jennifer Turner	Teacher Assistant	FMLA	6/22/15 - 11/22/15
3.	Dana Feldman	Teacher Assistant	Personal Leave	9/1/15 - 6/30/16 (extension)
4.	Beth Cook	Elementary	FMLA	5/29/15 - 6/30/15 (previously 5/26/15-10/26/15)
5.	Tracey Passamenti	World Languages	FMLA	4/2/15 - 1/31/16 (previously 5/30/15-6/7/15)
6.	Luz A. Ramirez	World Languages	FMLA	1/23/15 - 2/6/15 (previously 1/23/15-2/13/15)

## B. Civil Service:

	Name	Position	Type	Effective Date(s)
1.	Jennie Amato	School Monitor	Personal Leave	3/30/15 - 6/30/15
2.	Helen Corso	School Monitor	Personal Leave	4/14/15 - 6/30/15 (extension)

Action (Consent): 6. TERMINATIONS:

Action (Consent): 7. APPOINTMENTS:

A. Tenure: No Recommended Action.

## B. Recall:

## Instructional:

	Name	Position	Effective Date	School Level	Step
1.	KimAnn Bronzino	Tenured School Media Specialist (Library)	9/1/15	Elem.	MA+ 60/15

## C. Other Instructional:

	Name	Position	Effective Date(s)	School Level	Step
1.	Kelly Alcantara	Reg. Sub. School Counselor	5/14/15 - 6/30/15	Sec.	MA/1
2.	Dana Cacciato	Reg. Sub. World Language	4/13/15 - 6/5/15	Sec.	BA/2
3.	Stacey Kravette	Reg. Sub. Teacher Assistant	4/13/15 - 6/30/15	Elem.	TA/1
4.	Julie Petruzzi	Reg. Sub. Teacher Assistant	4/15/15 - 6/30/15	Elem.	TA/1
5.	Kelly Alcantara	Substitute Teacher	5/1/15 - 6/30/15	DW	--
6.	Diane Amandola	Substitute Teacher	5/8/15 - 6/30/15	DW	--
7.	Aimee Johnson	Substitute Teacher	5/8/15 - 6/30/15	DW	--
8.	Miriam Malaga	Substitute Teacher	5/8/15 - 6/30/15	DW	--
9.	Jason O'Connor	Substitute Teacher	5/8/15 - 6/30/15	DW	--

## World Languages

	Name	Program	Dates	Amount
1.	Kathleen DeRiesthal	Latin Assessments	6/1/15 - 6/30/15	\$100.00 per session (not to exceed 6 hours)
2.	Lisa Scala	American Sign Language Assessments	6/1/15 - 6/30/15	\$100.00 per session (not to exceed 32 hours)

## D. Civil Service:

	Name	Position	Effective Date(s)	Bldg.	Step
1.	Susan Feder	Reg. Sub. School Monitor	4/11/15 - 6/30/15 (extension)	BIS	--
2.	Gina Picciano	Call-In School Monitor	5/8/15 - 6/30/15	DW	--
3.	Miguel Chacon	Call-In School Nurse	5/8/15 - 6/30/15	DW	--
4.	Shannon Cleary	Call-In School Nurse	5/8/15 - 6/30/15	DW	--
5.	Joan Eberlin	Call-In School Nurse	5/8/15 - 6/30/15	DW	--
6.	Ivette Gomez	Call-In School Nurse	5/8/15 - 6/30/15	DW	--
7.	Laurene Lopez	Call-In School Nurse	5/8/15 - 6/30/15	DW	--
8.	Jason Robitaille	Call-In Custodian	5/1/15 - 6/30/15	DW	--
9.	Gloria Donohue	Call-In Clerk Typist	5/4/15 - 6/30/15	DW	--

## Change of Status:

	Name	Position	Effective Date(s)	Bldg.	Step
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1.	Teri Wolkoff	From School Monitor to Special Education	4/21/15	BIS	-
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Action (Consent): 8. OTHER:

J. CONSENT AGENDA - BIDS

Action (Consent): 1. BIDS

Bid#	Name of Bid	Award Recommendation	Reason
15-1	Underground Fuel Oil Tank Replacement at Wood Park	G. Construction Enterprises	low bidder
15-2	Masonry Reconstruction at CMS & CHS	Akai Builders - CMS	low bidder
15-12	School Agenda Books	Premier Agenda - CHS; School Mate - all others	low bidders
15-13	Calendar, Adult Ed Brochure & Newsletter	Richner - Continuing Ed Brochure and District Newsletter Tobay - Calendar Courier - Budget Mailer/Card	low bidders
15-14	Western Plow & Sander Parts	Dejana Truck	low bidder
15-15	Elevator Service	An Excelsior Elevator	low bidder
15-16	Repair of Custodial Equipment	Ocean Janitorial	low bidder
15-17	Staff Uniforms	Strongwear Garment Corp.	low bidder
15-18	Pumps & Motors Parts/Service	Advanced Pump, Inc.	low bidder
15-20	Exhaust & Duct Cleaning	A.W. & Sons Exhaust, Inc.	low bidder
15-21	Cafeteria Equipment Repairs	reject all bids	low bidder is too high
15-22	Athletic Equipment Reconditioning	Endzone Sports	low bidder
15-23	Driver Education In-Car Instruct	Twin County Driving School	low bidder
15-24	Glass Replacement	Clearview Glass and Mirror	low bidder
15-25	Security Alarms - Service	Key Signals	low bidder
15-26	Environmental Testing	Jet Environmental	low bidder
15-27	Mason Supplied	Contractors Market Inc.	low bidder

The administration recommends that the Board of Education approve the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
COMP-041612-1	COMPOST	LONG ISLAND COMPOST CORP	4/15/2016
COMP-041612-2	COMPOST	WATRAL BROTHERS, INC.	4/15/2016
ERTS-010110	EMERGENCY ROAD TIRE SERVICE	BARNWELL HOUSE OF TIRES	12/31//2015
FPF-060110	FLEET PARTS - FORD	NEWINS BAY SHORE FORD, INC.	5/31/2015

The administration recommends that the Board of Education approve the following BOCES bids as recommended:

BID#	Name of Bid
2014-002-0318	Fine & Recycled Paper
2013-009-0205	Custodial Equipment
2014-037-0715	Custodial Liners and Gloves
2014-033-0218	Flooring Supply & Installation
2012-017-0221R	Hazardous Waste Removal and Dispersal

2015-010-0210

Labels &amp; Report Cards

2015-030-0120

Music Supplies and Instruments

**K. CONSENT AGENDA - NEW BUSINESS**

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**1. Donations**

The Board of Education accepted a donation from the Commack Girls Diamond Booster Club offering 20 new Russell Athlete girls softball uniforms valued at \$3,400 to be used by the high school varsity softball team.

**2. Consultant/Vendor/Association Contracts - The Board of Education approved and authorized the President of the Board to sign the below contracts.**

a. Helping Hands Children Service to provide the District with Special Education Related Services for the 2015-16 school year. These funds will be paid from Code A2250-400-00.

b. Darlene McLaughlin, Ph.D. (Positive Behavior Support) to provide the District with Behavior Intervention Services for the 2015-16 school year. These funds will be paid from Code A2250-400-00.

**3. Health Services Contracts - The Board of Education approved the 2014-15 health services contracts with the below listed providers and authorized the President of the Board**

of Education to sign same:

a. Syosset Central School District

b. Huntington Union Free School District

c. Uniondale Union Free School District

**4. The administration recommends that the Board of Education acknowledge receipt and President to sign same of the following Allowance Authorizations:**

a. A-1 Construction and Renovation Inc. - Allowance Authorization #1 - Masonry Reconstruction at Sawmill Intermediate School

b. A-1 Construction and Renovation Inc. - Allowance Authorization #2 - Masonry Reconstruction at Burr Intermediate School

**5. Student Field Trips - The Board of Education approved the below listed field trips:**

a. April 29-May 2, 2015 - Commack High School  
National Junior Science and Humanities Symposium  
Hunt Valley, Maryland

b. May 27, 2015 (Revised from April 24, 2015) - Commack High School  
SoHo Art Walk  
Greenwich Village, New York, NY  
Via LIRR, Deer Park Train Station

- c. May 9-15, 2015 - Commack High School  
Intel International Science & Engineering Fair  
Pittsburgh, Pennsylvania
- d. May 2-6, 2016 - Mandracchia-Sawmill Intermediate School  
Camp Mariah/Sharpe Reservation  
436 Van Wyck Lake Road  
Fishkill, NY 12524
- e. May 19, 2015 - Commack High School  
Baruch College -Zicklin School of Business  
55 Lexington Avenue  
New York, New York 10010  
Via Deer Park Train Station

#### 6. Equivalence in Instructional Staff and Materials Policy

The Board of Education approved a first reading of the Equivalence in Instructional Staff and Materials Policy.

#### 7. School Based Management Plan

The Board of Education approved amendment action of the School Based Management Plan.

#### 8. Request for Revision of Financial Information Forms

The Board of Education acknowledged receipt of and approved the President of the Board to sign the Request for Revision of Financial Information Forms for each of the below listed projects:

Sawmill Intermediate School	036-014	Energy Performance
Burr Intermediate School	035-015	Energy Performance
Commack Middle School	027-015	Energy Performance
Rolling Hills Primary School	023-012	Energy Performance
Indian Hollow Primary School	014-010	Energy Performance
Long Acres School	012-009	Energy Performance
Smith's Lane School	011-006	Energy Performance
Wood Park Primary School	009-011	Energy Performance
Commack High School	008-020	Energy Performance
North Ridge Primary School	007-011	Energy Performance
Old Farms School	006-009	Energy Performance
Cedar Road School	004-008	Energy Performance
Sagtikos School	017-006	Energy Performance

## 9. Obsolete Equipment

The Board of Education declared the below listed items obsolete:

a.

Equipment	Tag Number	Location	Reason
Autoclave - Pelton and Crane Validator 10	024912	HS - A-Wing Science Bookroom	Unusable and unable to repair
Centrifuges - International Equipment Company - Quantity (4)	90-08723, 90-08722, 90-08725, 1 with no tag	HS - A-Wing Science Bookroom	Unusable and unable to repair
Centrifuges - Adams Analytical Company - Quantity (4)	52-1162, 52-1163, 2 with no tags	HS - A-Wing Science Bookroom	Unusable and unable to repair
Microscopes - 8 Nikon SE - Quantity (8)	021415, 021462, 100323, 021461; (4 that were double-tagged) - 021417/100119, 021503/100121, 90-34552/100325, 90-34547/021518	HS - A-Wing Science Bookroom	Unusable and unable to repair
Microscopes - (no branding) - Quantity (3)	100292, 100290, 021372	HS - A-Wing Science Bookroom	Unusable and unable to repair
Barnstead Thermolyne Still, Model # A440267	No tag	HS - A-Wing Science Bookroom	Unusable and unable to repair

b.

- 1 balance beam
- 1 horse
- 1 set of boys high bars
- 1 set low practice parallel bars
- 2 volleyball poles
- 1 vaulting table
- pieces of old pole vault system
- 2 chin up bars
- 2 red pads

c.

- Victory Refrigerator - Tag #96-03644
- Victory Refrigerator - Tag #96-03643
- Victory Refrigerator - Tag #96-04190
- Victory Refrigerator - Tag #96-04189

## 10. Western Suffolk BOCES Proposal

The Board of Education approved the multi-year technology proposal agreement with Western Suffolk BOCES and authorized the President of the Board to sign same.

## 11. Property Tax Report Card

The Board of Education approved the Property Tax Report Card.



## **L. CONSENT AGENDA - LEGAL**

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### 1. Memorandum of Agreement

The Board of Education approved the Memorandum of agreement between the District and a particular teacher and

authorized the Board of Education President to sign same.

## **M. ITEMS REMOVED FROM CONSENT AGENDA**

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Life's WORC Contract - Provide the District with Behavior Intervention Services for the 2015-16 School Year. Funds will be paid from Code A2250-400-00. Motion made by Deborah Guber and seconded by Steven Hartman as that disclosure was made that the Executive Director at Life WORC is also on the District's Audit Committee. The Executive Director does not have a material interest in the contract with the District.

Donation from the Rolling Hills PTA in the amount of \$2,383.26 to be used for new playground equipment at Rolling Hills Primary School - A motion was made to table the donation by Janine DiGirolamo and seconded by Steven Hartman.

## **N. BOARD BUSINESS**

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### 1. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education meetings: 2/4/15, 2/6/15, 2/10/15, 2/11/15, 2/12/15, 2/13/15, 2/24/15, 2/25/15, 2/26/15, 2/27/15, 3/3/15, 3/9/15, 3/10/15, 3/12/15, 3/17/15, 3/19/15, 3/20/15, 3/23/15, 3/25/15, 3/26/15, 3/27/15, 3/30/15, 3/31/15, 4/1/15, 4/2/15, 4/14/15, 4/17/15.

Acknowledged receipt of Committee on Preschool Special Education meetings: 2/24/15, 2/25/15, 3/3/15, 3/10/15, 3/11/15, 3/17/15, 3/18/15, 3/25/15.

Action 2. Professional Services - The Board acknowledged receipt of the statement of professional services rendered on non-retainer matters in the amount of \$17,789.38.

### 3. Internal Claims Auditor's Monthly Update

The Board of Education acknowledged receipt of the Internal Claims Auditor's Monthly Update.

### 4. Financial Reports

The Board of Education acknowledged receipt of the following financial reports:

1. CD Rates
2. Revenue Status Report
3. General Fund Trial Balance Report
4. Budget Status Report
5. Budgetary Transfer Report
6. Cash Flow Report
7. Treasurer's Report

## 5. Resolution

The Board adopted a resolution to hold a Special Meeting on June 4, 2015.

The Board adopted a resolution to hold its regular meeting on Thursday, June 11, 2015 at 6:30 p.m. at Commack High School, 1 Scholar Lane, Commack, New York 11725.

It is anticipated that the Board of Education will make a motion for the purpose of adjourning into Executive Session at this time and that at 7:30 p.m. the Board will

reconvene in Public Session for the purpose of holding its Regular Business meeting.

Motion to approve Resolutions made by Janine DiGirolamo, seconded by Mary Jo Masciello.

Final Resolution: Motion Carried.

Aye: Deborah Guber, Steven Hartman, Mary Jo Masciello, Janine DiGirolamo.

## 6. Annual Budget Vote/Trustee Election

The Board of Education announced that on May 19, 2015 there will be a Budget Vote/Trustee Election from 6:00 a.m. to 9:00 p.m. at Commack High School and Commack Middle School.

At 9:00 p.m. the Board will meet at the Hubbs Administration Center, Clay Pitts Road, East Northport to announce and accept the results from said Vote/Election.

## **O. ADJOURNMENT**

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### 2. Adjourn The Meeting

Motion was made by Janine DiGirolamo, seconded by Steven Hartman to Adjourn the meeting.

Final Resolution: Motion Carried

Aye: Deborah Guber, Steven Hartman, Mary Jo Masciello, Janine DiGirolamo

Public Participation: The Board heard questions and comments with regard to the following topics: Interfaith Council; literature sent out regarding community service; opting out of tests; rebates; budget; and audit.

Respectfully submitted by,

Margaret Nappi  
Acting District Clerk