

Commack Union Free School District
Board of Education Regular Meeting Minutes
Commack High School
Thursday, June 14, 2018
Generated by Margaret Nappi

Board Members Present:

Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Board Members Absent: None

Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan,
Mr. Reza Kolahifar

Counsel Present: Mr. Eugene Barnosky

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 6:15 p.m.

B. EXECUTIVE SESSION

Motion made by Mr. Behar, seconded by Mr. Hender to adjourn into executive session for the purpose of discussing the following:

- Negotiations conducted pursuant to the Taylor Law involving CASA & CTAA
- Employment history of particular non-aligned employees
- Seeking legal advice from the Board's attorney

Motion made by Mr. Hender, seconded by Mr. Behar and carried unanimously (5-0) to exit executive session at 7:14 p.m. and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

C. OPENING CEREMONIES

1. Presentation

The American Heart Association presented a CPR Kit and certificates to students and staff in recognition of their support of the Jump Rope For Heart Program.

2. Student Recognition

- a. Students were recognized for their achievements in the National Merit Scholarship and Presidential Scholars Program competitions.
- b. Students were recognized for their achievements in the Suffolk County Math Teachers Association Math League.
- c. Students were recognized for their achievements in the National Latin & Italian Exams.
- d. Students were recognized for their achievements in Science.
- e. Students were recognized for their achievements in Skills USA NYS 2018 Championships.
- f. Students were recognized for their Athletic Championships.

D. TENURE RECOMMENDATIONS

1. Tenure Recommendations

Resolution: Motion to approve the tenure recommendations of the individuals listed on the agenda.

Motion by Pamela Verity, seconded by Jarrett M. Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

E. PRESENTATION

1. Presentation by the Commack Volunteer Ambulance Corps.

F. BOARD OF EDUCATION MEETING STATEMENT

1. Board of Education Meeting Statement

Mr. Behar read a statement regarding the structure of the public Board meeting.

G. PUBLIC PARTICIPATION

1. Comments on Specific Agenda Items

Comments were heard on school security and security committees

H. DONATIONS

1. Donations

Motion to adopt a resolution(s) to accept the following donation(s):

a. Donation by Drs. Frederick and Barbara Kruger

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Drs. Frederick and Barbara Kruger of \$3,670.16 to Commack High School for equipment and supplies for their Science Research program, and;

BE IT FURTHER RESOLVED that the Board accept, on behalf of the District, the offer from Drs. Frederick and Barbara Kruger to host a luncheon, paid directly by them, on May 29, 2018 to honor Richard Kurtz as well as current and past students mentored by Drs. Kruger, and;

BE IT FURTHER RESOLVED that the District deposited the funds for the equipment and supplies into Restricted Donation Account TA038.33, and;

BE IT FURTHER RESOLVED that the Board authorize a transfer of the funds to A2705 Gifts and Donations and an increase to Instructional Equipment Budget Code A2110-211 for equipment valued over \$500.00.

b. Donation by Box Tops for Education

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Box Tops for Education of \$334.80 to Commack Middle School for their participation in the Box Tops for Education program, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA038.27.

c. Donation by Mandracchia-Sawmill Intermediate School PTA

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by the Mandracchia-Sawmill Intermediate School PTA of \$2,000.00 to Mandracchia-Sawmill Intermediate School to be applied towards the cost of the school's 3rd and 4th Grade field trips (\$1,000.00 per trip), and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA038.28.

d. Donation by Mrs. Caterina Palmieri

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Mrs. Caterina Palmieri of a used trombone with an estimated value of \$500.00, to be used by the Commack High School Music Department.

e. Donation by Mrs. Janet Studley

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Mrs. Janet Studley of 10 dozen golf balls and 7 golf gloves with an estimated value of \$460.00, to be used by the Commack High School Golf Team.

Motion by William Hender, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

I. CORRESPONDENCE

1. Acknowledgment of Correspondence

The Board of Education acknowledged the following correspondence:

- a. Communication received from Ms. Maryann Sheehan re gratitude towards a teacher. This was handled administratively.
- b. Communication received from Mr. Michael Hoddinott re Marion Carll Farm. This was handled administratively.
- c. Communication received from Ms. Christine Marine re CMS PTA SBM Team. This was handled administratively.
- d. Communication received from Ms. Danielle Larson re Bus App. This was handled administratively.

J. CONSENT AGENDA

K. CONSENT AGENDA – MINUTES

1. Minutes of Board Meetings

Approved the Minutes of the following Board of Education Meetings & Executive Sessions:

- a. April 19, 2018 Executive Session
- b. May 3, 2018 Regular Board of Education Meeting
- c. May 10, 2018, Executive Session
- d. May 10, 2018 Regular Board of Education Meeting
- e. May 15, 2018 Executive Session
- f. May 15, 2018 Regular Board of Education Meeting
- g. May 29, 2018 Special Meeting Minutes

Resolution: Motion to approve Minutes of Meetings & Executive Sessions

Motion by Pamela Verity, second by Jarrett M Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

L. CONSENT AGENDA - OLD BUSINESS

M. CONSENT AGENDA – PERSONNEL

Action (Consent): 1. Personnel

Resolution: Upon the recommendation of the Superintendent of Schools, the Board of Education approved the attached:

Motion by Pamela Verity, second by Jarrett M Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

M. CONSENT AGENDA – BIDS

Action (Consent): 1. Bids

Resolution: The Board of Education approved the following bids:

BID #	Name of Bid	Award Recommendation	Reason
18-3A	Roof Repairs - rebid	ICR Contractors Corp	low bidder
18-16	District-Wide Folding Door	Gym Door Repairs	low bidder/folding wall
	& Stage Rigging Service	Sensory Lighting & Sound	low bidder/stage rigging
	District-Wide Bleacher &	Gym Equipment Repairs	low bidder/bleacher &
	Basketball Backstop Service		basketball stops
18-17	Interscholastic Supplies	multiple awards	low bidders by item
18-18	Cabinet & Hardware Supplies	multiple awards	low bidders by item
18-19	Mason Supplies	Contractors Market, Inc.	low bidder
18-20	Purchase of Ceiling Tiles	Marjam Supply	low bidder
18-21	Science Supplies	Athletic Equipment Reconditioning	Schutt Reconditioning
18-24	Printing - Business/School Forms	multiple awards	low bidders by item

low bidder

18-25	Printing - School Newspaper,	multiple awards	low bidders by item	
	& Specialty Folders			
18-26	Sale of Obsolete Vehicles	Wheels Used Cards	high bidder/2003 van	
		Upcycle	high bidder/1994 van	

The Board of Education approved the following BOCES BIDS:

Bid #	Name of Bid
2018-004-0306	Arts & Crafts Supplies
2016-040-0303	Fuel Oil
2018-001-0227	General Office Supplies
2018-101-0320	Stationery Supplies, Furniture and Equipment (Catalog Purchase)

The Board of Education approved the following Request for Proposal:

RFP	Award Recommendation
Actuarial Audit of District Worker's Compensation Reserve	Pinnacle Actuarial Resources, Inc.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

N. CONSENT AGENDA - NEW BUSINESS

Action (Consent): 1. Field Trips

The Board of Education approved the following field trips:

- a. FBLA National Leadership Competition
 - Baltimore Maryland
 - via Southwest Airlines
 - Days Inn
 - Baltimore, Maryland
 - June 28 - July 2, 2018
 - Commack High School

b. Bronx Zoo
2300 Southern Boulevard
Bronx, New York
April 30, 2019
Burr Intermediate School

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 2. Schedule for 2018-19 Board of Education Meetings

Resolution: The Board of Education adopted the Schedule for the 2018-19 Board of Education Meetings

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 3. Policy #1300 - Code of Conduct

Resolution: The Board of Education approved a second reading and adoption of Policy #1300 – Code of Conduct.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 4. Municipal Advisor Services Agreement - Munistat

Resolution: The Board of Education approved the contract and Rider with Munistat Services for completion of the Official Statement for 2018-2019 Tax Anticipation Notes from July 1, 2018 to June 30, 2019, and authorize the President of the Board to sign same.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 5. 2018-2019 Tax Anticipation Note Resolution

Resolution: The Board of Education adopted the 2018-2019 Tax Anticipation Note Resolution.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 6. Capital Fund – Change Order

Resolution: Approved Change Order #1 – Nickerson Corporation – Commack High School Gym Bleacher Replacement for Project #008-023 in the deduction amount of (\$10,000) and authorized President of the Board to sign same.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 7. Obsolete Equipment

Resolution: Approved the obsolescence of the listed items:

Equipment	Tag #	Reason
Vollrath Electric Steam Table	014377	Item is no longer useful to the District.

Equipment	Tag #	Reason
Pioneer Lazer Disc Players, RS232C	104195; 96-03461; 96-06643	Items no longer used by Burr staff members.
Sharp VCR, XA605	96-06644	Item no longer used by Burr staff members.

Equipment	Tag #	Reason
27" Sharp TVs, 27JS200	96-04834; 96-06642; 96-04837	Items no longer used by Burr staff members.
27" Hitachi TV, 27X3B	96-03465	Item no longer used by Burr staff members.
27" RCA TV, F2723OES	90-02983	Item no longer used by Burr staff members.
27" Zenith TV, H2746DT	No Tag	Item no longer used by Burr staff members.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 8. Obsolete & Disposable Equipment

Resolution: Approve the obsolescence and disposal of the listed items:

Equipment	Tag #	Reason
RCA CRT TV	105276	Item is non-functional.

Equipment	Tag #	Reason
Heat Ultima 65-1 Laminator	012531	The laminator does not heat properly and is in very poor condition.

Equipment	Tag #	Reason
Fellowes Powershred 380CC Shredder	770887	The item is inoperable and beyond repair.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 9. Boces Cooperative Bidding Resolutions

Resolution: Adopted the following BOCES Cooperative Bidding Resolutions for the 2018-2019 school year granting the authority to act on our behalf to prepare and solicit bids and requests for proposals, and authorized the President of the Board to sign same.

- a. Western Suffolk BOCES Joint Municipal Cooperative Bidding Resolution for Tutorial and Special Education Services for Students
- b. Nassau BOCES Cooperative Bidding Resolution for Various Commodities and/or Services

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 10. Hold Harmless Agreements

Resolution: Approve Hold Harmless Agreements with the Town of Huntington and the Town of Smithtown for the District to hold its Homecoming Parade on October 20, 2018, and authorized the President of the Board to sign same.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 11. IDEA Flow-Through Funds

Resolution: Approved contract with the listed provider for 2017-2018 IDEA Flow-Through Funds and authorized the President of the Board to sign same.

a. Building Blocks Developmental Preschool

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 12. Health Services Contracts - Various Districts

Resolution: Approve contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts' jurisdictions for the 2017-2018 school year, and authorized the President of the Board to sign same.

a. Brentwood UFSD

b. Hauppauge UFSD

c. Jericho UFSD

d. Mineola UFSD

e. Northport - East Northport UFSD

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 13. Consultant / Vendor /Association Contracts - Various Vendors

Resolution: Approved contracts, and riders where applicable, with the listed vendors for their services and authorized the President of the Board to sign same.

- a. All About Kids: Evaluations, Consultation and Therapy Services, 7/1/18- 6/30/19 - Used for Special Education Students
- b. Brookhaven Science Associates, LLC: Teacher Training, 6/25/18 - 6/29/18 - Professional Development
- c. Kaplan Test Prep: Test Prep Classes, 7/1/18 - 6/30/19 - Self-funded program; parental option
- d. LogMeIn: Screen Based Software for Visually Impaired Students, 7/1/18 - 6/30/19 - Used for Special Education Students
- e. The Long Island Home, d/b/a South Oaks Hospital: Consulting Services, 7/1/18 - 6/30/19
- f. Metro Therapy, Inc.: Related Services and Evaluations, 7/1/18 - 6/30/19 - Used for Special Education Students
- g. Michael J. Cunningham, Speech-Language Pathologist, P.C. - Assistive Technology Consultation Services, 7/1/18 - 6/30/19 - Used for Special Education Students
- h. Milestones in Home Care, Inc.: Nursing Services, 7/1/18- 6/30/19 - Used for students with medical needs
- i. The Princeton Review: Test Prep Classes, 7/1/18 - 6/30/19 - Self-funded program; parental option
- j. Syosset Home Tutoring, Inc.: Tutoring Services, 7/1/18 - 6/30/19 - Used for students requiring home instruction
- k. UCP of Suffolk: Educational Services, 7/1/16 - 6/30/17 - Residential tuition
- l. UCP of Suffolk: Educational Services, 7/1/17 - 6/30/18 - Residential tuition
- m. Music Theatre International: License for 2019 Spring Musical at Commack High School, 3/14/19 – 3/16/19

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 14. Grants

Resolution: Acknowledged receipt of the following grants:

- a. Commack High School Chemistry teacher Stephanie O'Brien received an American Chemistry Society (ACS)-Hach Professional Development Grant in the amount of \$1,400.00. Acceptance of this grant will require the Board to authorize \$1,400.00 to Special Aid Fund F ACS018-2110-450-00.
- b. Burr Intermediate School received a grant from the Action for Healthy Kids "School Grants for Healthy Kids" program in the amount of \$1,000.00. The funds will be used for supplies for the school's aeroponic garden. Acceptance of this grant will require the Board to authorize \$1,000.00 to Special Aid Fund AFHK18-2110-450-00.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

O. CONSENT AGENDA – LEGAL

P. ITEMS REMOVED FROM CONSENT AGENDA

Action (Consent): 1. Prohibition Against Meal Shaming

Resolution: The Board of Education approved a first reading of Policy #5660 – Meal Charge and Prohibition Against Meal Shaming.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action (Consent): 2. Resolution to Use Employee Benefits Accrued Liability Reserve (EBALR)

Resolution: Adopted a resolution to use Employee Accrued Liability Reserve (EBALR)

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Q. BOARD BUSINESS

Information: 1. Marion Carll Property Committee Update given by Jarrett Behar & Pam Verity.

Information: 2. Legislative Advocacy Committee Update given by Dr. James.

Information: 3. Security Connector Group Update given by Dr. James.

Acknowledge: 4. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 2/28/18; 3/15/18; 3/21/18; 3/27/18; 4/10/18; 4/11/18; 4/12/18; 4/13/18; 4/16/18; 4/17/18; 4/20/18; 4/26/18; 4/30/18; 5/4/18; 5/7/18; 5/8/18; 5/9/18; 5/10/18; 5/11/18; 5/14/18; 5/15/18; 5/16/18; 5/17/18; 5/18/18; 5/21/18; 5/22/18; 6/1/18; 6/7/18; 6/8/18; 6/14/18.

Acknowledged receipt of Preschool Special Education: 4/18/18; 4/24/18; 4/26/18; 5/1/18; 5/2/18; 5/8/18; 5/9/18; 5/15/18; 5/16/18; 5/22/18; 5/23/18; 5/29/18; 5/30/18; 6/5/18; 6/6/18; 6/7/18; 6/12/18; 6/13/18.

Acknowledge: 5. Statement for Professional Services Rendered by Lamb & Barnosky, LLP.

The Board of Education acknowledged receipt of the statement for professional services rendered on non-retainer matters for April 2018 in the amount of \$40,560.61.

Acknowledge: 6. Internal Claims Auditor's Monthly Update

The Board acknowledged receipt of the Internal Claims Auditor's Monthly Update.

Acknowledge: 7. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: April 2018
- b. Revenue Status Reports: April 2018
- c. Budget Status: April 2018
- d. Budgetary Transfer: April 2018
- e. Cash Flow Report: April 2018
- f. CD Rates Report: May 2018
- g. Treasurer Reports: April 2018
- h. Collateral Reports: April 2018
- i. Investment Journal: May 2018

Information: 8. Board Meeting Announcement - Reorganizational Meeting - Tuesday, July 10, 2018, Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY 11731.

R. PUBLIC PARTICIPATION

Heard comments regarding security at the schools, special investigation, and Marion Carll Farm.

S. ADJOURNMENT

Motion to Adjourn the Meeting at 9:31 p.m.

Motion by Jarrett M Behar, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter