

Board of Education Reorganizational Meeting/Regular Meeting
Tuesday, July 10, 2018
Generated by Debbie Virga

Members present

Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Members absent

None

Meeting called to order at 8:04 p.m.

A. OPENING OF MEETING

1. Pledge of Allegiance

B. SWEARING IN OF NEW BOARD MEMBER

Action: 1. Swearing in of Jarrett Behar

C. CALL FOR ELECTION OF PRESIDENT

Action: 1. District Clerk Calls for nominations for the position of President
Jarrett M. Behar nominated Steve Hartman for President

Motion by Jarrett M. Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett Behar, Steve Hartman, William Hender, Jennifer Carpenter

Nay: Pamela Verity

Attorney Mara Harvey administered oath of office to the President Steve Hartman

D. PRESIDENT ASSUMES CHAIR AND PROCEEDS WITH REORGANIZATION BUSINESS

Action: 2. Election of Vice President

William Hender nominated Jarrett M. Behar for Vice President

Motion by William Hender second by Steve Hartman

Pamela Verity nominated Jennifer Carpenter

Final Resolution: Motion carried for the nomination of Jarett M. Behar

Aye: Jarett Behar, Steve Hartman, William Hender, Jennifer Carpenter

Nay: Pamela Verity

Action: 2. Administer Oath of Office to Vice President Jarrett M. Behar

Attorney Mara Harvey administered oath of office to Vice President Jarrett M. Behar

Action: 3. Approved Appointments for 2018-2019 school year

1. District Clerk/RMO
2. District Treasurer
3. Deputy Treasurer
4. Chief Fiscal Officer
5. School Physician
6. Physician's Assistant
7. School Attorney & Chief Legal Officer/Labor Counsel
8. Internal Auditor
9. External Auditor
10. Purchasing Agent
11. Deputy Purchasing Agent
12. Title IX Coordinator
13. Section 504 Coordinator
14. Attendance Officer
15. Student Residency Officer
16. Asbestos Compliance Officer
17. Designated Education Officer
18. Payroll Certification Officer
19. Workers' Compensation Third Party Administrator
20. Chief Information Officer
21. Bond Counsel
22. Fiscal Advisor
23. Concussion Management Program
24. DASA Coordinator
25. Homeless Liaison
26. Audit Committee
27. Civil Rights Officers
28. Reviewing Official/Verification Official
29. Hearing Official
30. School Pesticide Representative

Motion by Jennifer Carpenter, second by Jarrett M Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action: 4. Designations

Approved designations for the 2018-2019 school year.

Designations

1. Official Bank Depositories
2. Authorization to Establish Petty Cash Funds
3. Official Newspapers
4. Insurance Brokers
5. Board of Registration
6. Rate of Mileage Reimbursement pursuant to Policy 3541.44
7. Individual(s) Authorized to Sign Checks pursuant to Policy 9351 with the addition of Deputy Treasurer
8. Authorize Superintendent of Schools to Make Budget Transfers According to the Education Law pursuant to Policy 3160

Action: 5. Approved Re-adoption of Policies & Regulations as listed on the Agenda

1. Policy #1300 — Code of Conduct
2. Policy #3320 — Purchasing Policy
3. Regulation #3320 — Purchasing Procedures
4. Regulation #3292.1 — Revenues from Investments
5. Policy #9270.1 — Code of Ethics
6. Policy #3323.1 — Notification of Award of Contract
7. Policy #3292 — Investment of District Funds

Motion by Jarrett M. Behar second by William Hender

Final Resolution: Motion carried

Aye: Jarrett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 6. Approved Resolution to Fund Various Reserves

Resolution: Motion to Adopt Resolution to Fund Various Reserves

Motion by Steve Hartman, Second by Jarett M. Behar

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

E. OPENING CEREMONIES

1. Roll Call

F. ADMINISTRATIVE REPORT

1. Public Hearing - Emergency Management Plan

G. BOARD OF EDUCATION MEETING STATEMENT

1. Board of Education Meeting Statement

H. PUBLIC PARTICIPATION

1. Comments on Specific Agenda Items

Comments heard regarding hiring of new District Clerk

Comments heard regarding special investigators

Comment heard regarding Marion Carll Farm

I. DONATIONS

Action: 1. Donations

- a. Approved donation by North Ridge Primary School PTA

The Board accepted on behalf of the District, a donation by the North Ridge Primary School PTA of \$3,000.00 to North Ridge Primary School to be applied towards the cost of their 2018-2019 field trips, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA 038.31.

- b. Approved donation by Mandracchia-Sawmill Intermediate School PTA

The Board accepted, on behalf of the District, a donation by the Mandracchia-Sawmill Intermediate School PTA of \$1,640.00 to Mandracchia-Sawmill Intermediate School to be applied towards the cost of their 2019 Camp Mariah field trip, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA 630.17.

- c. Approved donation by Stop & Shop - North Ridge Primary School

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Stop & Shop, through their A+ Rewards program, of \$298.62 to North Ridge Primary School to be applied towards the school's Kindergarten Fall Festival Flag Day, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA 038.09.

- d. Approved donation by Stop & Shop - Commack High School

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Stop & Shop, through their A+ Rewards program, of \$751.89 to Commack High School to be applied towards the school's Arts and Education program, and; BE IT FURTHER RESOLVED that the District will deposit these funds into TA 038.19.

e. Approved donation by Mrs. Amy Baron

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by Mrs. Amy Baron of \$150.00, to the Don Sites Music Department Scholarship Fund in honor of Mrs. Amy Dank, a music teacher at Burr Intermediate School, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TE 085003.

f. Approved donation by Indian Hollow Primary School PTA

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by the Indian Hollow Primary School PTA of \$237.27 to Indian Hollow Primary School to be applied towards the cost of books for their school library, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA 038.09, and;

BE IT FURTHER RESOLVED that the Board authorize a transfer of the funds to A2705 Gifts and Donations and an increase in the Indian Hollow Library code A2610-460-01 for use of these funds.

Motion by Pamela Verity, second by Jarrett M Behar.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

J. CORRESPONDENCE

None

K. CONSENT AGENDA

L. CONSENT AGENDA - MINUTES

Action: 1. Minutes

Approved Minutes of Board of Education Meetings

- a. June 14, 2018 Regular Board of Education Meeting.
- b. June 21, 2018 Special Board of Education Meeting.

Motion by Steve Hartman, second by William Hender.

Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

M. CONSENT AGENDA - OLD BUSINESS

N. CONSENT AGENDA - PERSONNEL

Action : 1. Personnel

Attached

O. CONSENT AGENDA - BIDS

Action : 1. Bids

The Board of Education approved the following bids:

BID #	Name of Bid	Awarded Vendor/Date of Award	Reason
18-10	Fire Alarm Service/Maintenance (rebid)	Casey Fire Systems, awarded 05/03/18	Vendor cannot honor contract

The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
18-22	Replacement of Serving Lines — Burr & Sawmill	Sam Tell & Son Inc.	low bidder
18-23	Athletic Equipment Reconditioning	Schutt Reconditioning	low bidder
18-27	Fire Alarm Service/Maintenance (rebid)	NY Fire Service, Inc.	low bidder

The Board of Education approved the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
RTHM-031517	Contract: Removal Of Toxic And Hazardous Materials	192 Branch Interior Services	3/14/19

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

P. CONSENT AGENDA - NEW BUSINESS

Action : 1. Resolution Agreement

The Board of Education approved Resolution Agreement, Case # 02-17-1514

Motion by Pamela Verity, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 2. Field Trips

The Board of Education approved field trips listed.

- a. Metropolitan Museum of Art
1000 5th Avenue
New York, New York
Broadway Play - Dear Evan Hansen
Music Box Theatre
239 West 45th Street
New York, NY

December 12, 2018
Commack Middle School

b. 9/11 National Museum & Memorial
200 Liberty Street
New York, New York
November 16, 2018
Commack High School

c. Warwick Valley 17th Annual Wave Mania
Invitational Competition
Stanfordville Elementary School
Warwick, New York
September 8, 2018
Commack High School

Motion by Jarrett M. Behar, second by William Hender.
Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 3. Obsolete & Disposable Equipment

Approved the obsolescence and disposal of the listed items in accordance with District policy:

Equipment	Tag #	Reason	
Dayton Hot Water Power Washer	96-01905	The item is inoperable and beyond repair.	
Equipment	Model / Serial #	Tag #	Reason
Fisher Scientific Power Supply	FB300 / C1596110939217	None	The item is inoperable and beyond repair.
Bausch & Lomb Spectronic 20	0617611Y	None	The item is inoperable and beyond repair.
Bio Rad Smart Spec Plus Spectrophotometer	273 BR 04115	024062	The item is inoperable and beyond repair.
LaCie Hard Drive CE	None	024138	The item is inoperable and beyond repair.

Ainsworth Analytical Balance	21N / 54411	90-08363	The item is inoperable and beyond repair.
Equipment	Model / Serial #	Tag #	Reason
SONY DVD/VHS combo player	SLU-DIOO / 0225638	None	The item is unusable.
HP Scanner	GRLYB0306 / CN42rs736T	None	The item is unusable.
Cannon Scanner	5600F / ABED21356	None	The item is unusable.
Memorex CD Burner	MRX523252AJEL BVAL420403412	None	The item is unusable.
Equipment	Model / Serial #	Tag #	Reason
Cafeteria Tables		103368; 103375; 103363; 012535; 103376; 012522; 991835; 103372; 103371; 103362; 103377; 012521; 992951; 103369; 103364	Items don't latch and brackets are falling apart.
Whirlpool Refrigerator	ET21PKXGW02 EK3018293	991389	The item leaks, does not keep temperature and cannot be repaired.

Computer and Telephone Equipment - See Attached

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 4. Grant

Resolution: Acknowledge receipt of the following grant:

- a. Dianne Flynn, a 6th Grade teacher at Commack Middle School received a TangerKids Grant in the amount of \$1,255.05 for the purchase of 4 large EcoSpheres and four LED bases to be used in four 6th Grade science labs at the middle school. Acceptance of this grant will require the Board to authorize \$1,255.05 to Special Aid Budget Fund TANG19-2110-450-OO.

Motion by Steve Hartman, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 5. Health Services Contract - Great Neck Public School District

Resolution: Motion

Approved the Health & Welfare contract with the Great Neck Public School District for students who reside in the Commack UFSD and attend private/parochial schools in the Great Neck Public School District and authorize the President of the Board to sign same.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 6. District of Location Contracts - Various Districts

Resolution: Motion

Approved the 2018-2019 District of Location contracts for students who reside in listed districts and attend private or parochial schools in the Commack UFSD that also require special education services and authorize the President of the Board to sign same.

- a. Bayshore UFSD
- b. Brentwood UFSD
- c. Central Islip UFSD
- d. Elwood UP-SD
- e. Half Hollow Hills CSD
- f. Kings Park CSD
- g. Northport-East Northport USFD
- h. Smithtown CSD
- i. Wyandanch UFSD

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action: 7. District of Location Contracts - Amendments

Resolution: Motion

Approved Amendments to the 2016-2017 and 2017-2018 District of Location contracts for students who resided in the listed districts and attended private or parochial schools in the Commack UFSD that also required special education services and authorize the President of the Board to sign same:

- a. Half Hollow Hills CSD - 2017-2018 - Another student started special education services during the school year after the original contract had been signed.
- b. Wyandanch UFSD - 2016-2017 and 2017-2018 - A student is currently in a residential placement with UCP within the Commack UFSD; at the time of the student's placement, the individual was a resident of Wyandanch

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 8. Resolution Appointing Audit Committee Members

Resolution: Motion

Upon the recommendation of the Superintendent of Schools, the following members are appointed to the District's 2018-2019 Audit Committee: Board of Education members, Randolph DeYuio, Joseph Flaim, and Janet Koch.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 9. Internal Audit Engagement Letter

Resolution: Motion

Approved the R.S. Abrams & Co. Internal Auditor engagement letter for 2018-2019 and authorized the President of the Board to sign same.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 10. Resolution Approving Transportation Contract

Resolution: Motion

The Board of Education approved the Transportation Contracts establishing Eastern Suffolk BOCES as a transportation provider for the Commack UFSD, from July 1, 2018 to August 30, 2018 for summer transportation and from September 1, 2018 to June 30, 2019 for the regular school year transportation, and authorized the President of the Board to sign same.

Action : 11. External Audit Engagement Letter

Resolution: Motion

Approved the Nawrocki Smith External Auditor engagement letter for 2018-2019 and authorized the President of the Board to sign same.

Motion by Steve Hartman, second by Jarrett M. Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 12. School Lunch Program - Contract Extension for Food Services

Resolution: Motion

Approved contract extension for our food services company, Whitsons Culinary Group, for the 2018-2019 school year, and authorized the President of the Board to sign same.

Motion by Jennifer Carpenter, second by Pamela Verity.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 13. School Lunch Program - School Lunch Price Increases

Resolution: Motion

The Board of Education approved the increase in the school lunch and a la carte prices:

Primary Schools - lunch price to be increased to \$2.45 from

\$2.35 Intermediate Schools - lunch price to be increased to

\$2.45 from \$2.40

Middle/High Schools - lunch price to be increased to \$2.65 from \$2.40

Adult - lunch price to be increased to \$3.95 from \$3.85, plus sales tax

Motion by William Hender, second Pamela Verity

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 14. Policy 3543-Meal Charge and Prohibition Against Meal Shaming Policy

Resolution: Motion

Approved a second reading and adoption of Policy 3543 - Meal Charge and Prohibition Against Meal Shaming Policy

Motion by Pamela Verity, second by Jennifer Carpenter.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Action : 15. Consultant / Vendor /Association Contracts

Resolution: Motion

Approved contract, and rider where applicable, with the listed vendors for their services for the 2018-2019 school year, and authorized the President of the Board to sign same:

- a. Achieve Beyond: Translation Services
- b. Ms. Sharon Brennan: Guest Speaker at Junior College Planning Night
- c. Ms. Nicole Boeckel: Summer Physicals
- d. Brookville Center for Children's Services (Home and Community Program): Educational Services
- e. Brookville Center for Children's Services (Tuition Program): Instructional Services
- f. Ms. Lauren Catalano: Summer Physicals
- g. Da Vinci Education & Research LLC: Specialized reading and language instruction for special education students
- h. Developmental Disabilities Institute (Home & Community Program): Program Related Education Services
- i. Disabilities Institute (Tuition Program): Educational Services
- j. Eden II School for Autistic Children, Inc.: Educational Services for Autistic Children
- k. Family Pediatric Home Care: RN Services
- l. Gayle E. Kligman Therapeutic Resources: Related Services and Evaluations
- m. GB Language Consulting: Language Interpreting and Translation Services
- n. Dr. Joseph Grillo: Summer Physicals
- o. Dr. Eugene Gerardi: Medical Services Provider
- p. Ideal Home Care Services, Inc.: Nursing Services
- q. LIDC Services, Inc.: Special Education Services to Students with Autism and Behavioral Disorders
- r. Mazz Marketing, Inc.: NCCA Night
- s. Millennium Children's Therapy: Speech Therapy
- t. MZQ Consulting: Affordable Care Act Compliance and Tracking
- u. Professional Athletic Training Services PLLC: Athletic Trainer for Practices and Games
- v. Serene Home Nursing Agency: Nursing Services
- w. Mr. William Sierra: Medical Services Provider
- x. Twin County Driving School: Driver Education Services

Motion by Jennifer Carpenter, second by Jarrett M Behar.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

Q. CONSENT AGENDA - LEGAL

Action : 1. Commack Soccer League Lease - Commencement Date Agreement

Approved the Commencement Date Agreement, dated November 10, 2017 to November 10, 2027, for the Land Lease Agreement with Commack Soccer League and authorize the President of the Board to sign same.

Motion by Jarett M. Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

R. ITEMS REMOVED FROM CONSENT AGENDA

Action : 1. Regulation 1330

Resolution: Motion

The first reading and the adoption of Regulation 1330 (updated with new rates) and authorize President of the Board to sign same.

Motion by Jennifer Carpenter, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter

S. BOARD BUSINESS

Information: 1. Marion Carll Property Committee Update

Given by Steve Hartman

Information: 2. Legislative Advocacy Committee Update

Nothing to report

Information: 3. Security Connector Group Update

Given by Dr. James

Acknowledged: 4. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 3/15/18; 3/20/18; 3/21/18; 4/10/18; 4/18/18; 4/19/18; 4/20/18; 5/1/18; 5/23/18; 5/24/18; 5/25/18; 5/29/18; 5/30/18; 5/31/18; 6/4/18; 6/5/18; 6/6/18; 6/12/18; 6/13/18; 6/18/18; 6/20/18; 6/21/18; 6/22/18.

Acknowledged receipt of Committee on Preschool Special Education: 6/19/18; 6/20/18.

Acknowledged: 5. Financial Reports

Financial Reports listed below:

- a. Trial Balances: May 2018
- b. Revenue Status Reports: May 2018
- c. Budget Status: May 2018
- d. Budgetary Transfer: May 2018
- e. Cash Flow Report: May 2018
- f. CD Rates Report: June 2018
- g. Treasurer Reports: May 2018
- h. Collateral Statement Summary: May 2018
- i. Investment Journal: June 2018

Acknowledged: 6. Internal Claims Auditor's Monthly Update

Action : 7. Statement for Professional Services Rendered By Lamb & Barnosky LLP.

Resolution: Approval of the statement of professional services rendered by Lamb & Barnosky, LLP. for the month May, 2018 in the amount of 29,895.08.

Information: 8. Announcement of Board Meeting

The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, September 6, 2018 at 6:45 p.m. at Hubbs Administration Center, Clay Pitts Road, E. Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

T. PUBLIC PARTICIPATION

None

U. ADJOURNMENT

Action: 1. Adjourn The Meeting

Motion to adjourn the meeting at 8:29

Motion by William Hender, second by Jennifer Carpenter

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, Pamela Verity, William Hender, Jennifer Carpenter