

Arrival and Dismissal

Walker Arrival

- The bus loop in front of the school building **is closed to cars** and is reserved for school buses only.
- The Drop-off Area is for children who are discharged from a car to walk into school. The Burr drop-off is located on the east side of the building, near the school cafeterias. Children should exit their vehicles between 9:00 a.m. and 9:15 a.m. If at all possible, please arrive from the West (Larkfield) side of the property and exit towards the East (Townline) side. This will make for a significantly faster and safer experience for everyone. To help manage the flow of traffic on Burr Road, we ask families to drop off during the following times:

- Last name A-M 9:00
- Last name N-Z 9:10

- The Drop-off Area accommodates 6 - 8 cars at one time. Each car should follow the traffic flow of the Drop-off Area and parking lot. Please do not turn left after dropping your child off in the Drop-off Area. There are cars entering the parking lot and we want to avoid an accident.
- Please do not pull into the Handicapped Accessible Parking space to drop off your child. These spots are reserved for individuals with mobility impairments who have the necessary license plate/parking tag.
- **AT NO TIME SHOULD THE DRIVER EXIT THE CAR WHILE IN THE DROP-OFF AREA.** All children should exit onto the sidewalk, where staff will direct them to the building entrance.
- Students must maintain appropriate social distancing at all times as they wait to enter the building. Students will enter via the Main Entrance or 4th grade/bike rack doors and pass through the temperature scanner.
- Staff members will be posted at each entrance to monitor students. If a student displays a temperature of 100.0 F or higher, the nurse will be contacted to follow up.

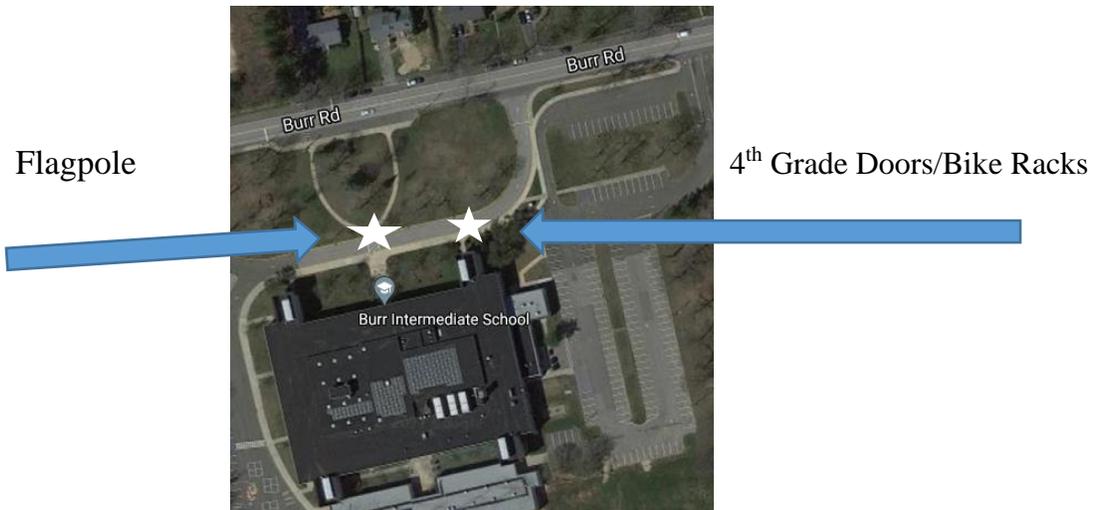


Bus Arrival

- Students will exit the buses between 9:00 AM and 9:15 AM each day. Students will proceed to one of the designated doors.
- Students will enter via the Main Entrance or the 3rd grade doors and pass through the temperature scanner.
- Staff members will be posted at each entrance to monitor students. If a student displays a temperature of 100.0 F or higher, the nurse will be contacted.
- Students must maintain appropriate social distancing at all times as they wait to enter the building.

Walker Dismissal

- The front driveway is **closed to cars** and is reserved for school buses only.
- Entrance to the parking lot will be restricted to one lane to protect pedestrian safety.
- All walkers will exit through the designated doors towards the East side parking area near the bike rack.
- Walkers will be dismissed by LAST NAME to accommodate siblings.
 - Last name A-M 3:10 - Main Doors/ Flagpole
 - Last name N-Z 3:10 - 4th Grade Door/Bike
- Parents should meet students on the grass in the designated area and immediately escort them to their car. Please utilize the sidewalks whenever possible. Please exit the property promptly once you have picked up your child.



- Daily walkers (***those who usually take the bus, but are being picked up***) must have a **written** note, which the student must give the classroom teacher, faxed (631-858-3643) or emailed to the school office. If you send an email to the office, you must call 858-3636 to confirm that it was received. **We are NOT able to accept phone requests without written follow-up. All requests should be received by noon on the dismissal date.**