

John Mandracchia-Sawmill Intermediate School
Commack, New York

Michelle Tancredi-Zott
Principal

New Highway
Commack, New York 11725

Evelyn Cárdenas
Assistant Principal

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Dear Parents/Guardians:

The Mandracchia-Sawmill Intermediate School morning activities are off to a great start. The safety of each and every child is our greatest priority. To ensure the safety of all children, **no cars are permitted in the circle after 8:10 a.m., due to the arrival of buses.** When bringing your children to early morning activities such as morning sports, chorus, band, orchestra, or extra help sessions, please remember to observe to observe our safety rules:

- Cars should enter the circle in single file using only the inner lane of the driveway next to the curb;
- Children should exit the car using the passenger side only;
- Cars should leave the circle in single file;
- Please do not pass another car.

Please do not drop off your children on New Highway. We have had a number of incidents where cars have been double parked on the road. This creates an unsafe condition for our children. When allowing your children to exit your vehicle, please use the appropriate drop-off points.

It is not necessary to sign-in your child for morning programs such as intramurals, extra help, band/orchestra, etc.

Please note that dismissal for all walkers is at 2:50 p.m. and all other students are dismissed at 3:05 p.m. Buses arrive between 2:45 p.m. - 3:05 p.m. therefore; please do not park in the circle during this time as we do need this area for the buses.

After 3:45 pm, parents can pick up their child in the lobby. **Your child will be supervised by a security guard.**

I know the safety of our children is important to all of us. I thank you for your cooperation.

Sincerely,

Michelle Tancredi-Zott

Michelle Tancredi-Zott
Principal

MTZ/pgm