

**Commack Union Free School District  
Board of Education Meeting Minutes  
Thursday, May 12, 2022  
Generated by Debbie Virga**

Board Members Present: Steve Hartman, Justin Varughese, Sue Hermer, Gus Hueber, Dr. William Hender  
Board Members Absent: None  
Administration Present: Dr. Jordan Cox, Laura Newman, Dr. Michael Inforna,  
Counsel Present: Mr. Gene Barnosky

**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 5:40 p.m.

**EXECUTIVE SESSION –**

- a) Medical History of a particular person
- b) Financial History of particular custodians
- c) The employment history of particular individuals
- d) Matters leading to the potential discipline of a particular individual
- e) In order to obtain legal advice

Motion to exit executive session and enter into the Audit Committee Meeting at 6:30 pm, made by William Hender seconded by Sue Hermer and carried unanimously (5-0)

Returned to Executive Session at 7:00 pm

Motion to approve executive session made by Sue Hermer, seconded by William Hender and carried unanimously (5-0)

**A. OPENING OF MEETING – PUBLIC MEETING**

Meeting called to order by Mr. Hartman at 8:02 p.m.

1. Pledge of Allegiance

**B. OPENING CEREMONIES**

1. Roll Call
2. Presentation by Sawmill students playing ukulele.

### **C. ADMINISTRATIVE REPORT**

1. Update on Facilities and Bond Projects

### **D. COMMITTEE REPORTS**

1. Multicultural Committee

### **E. DONATIONS**

- a. **Bonnie Helfner DDS PC** - \$754.62 to Commack High School's Masque & Wig program for a muslin drop - Deposit \$754.62 to CM 102043
- b. **Munistat** - \$250.00 to a deserving Commack High School student - Deposit \$250.00 to CM 105033-2705.000-00

Motion made by William Hender, seconded by Sue Hermer.

Aye: Steve Hartman, William Hender, Gus Hueber, Justin Varughese, Sue Hermer

Final Resolution: Motion Carried (5-0)

### **F. BOARD OF EDUCATION MEETING STATEMENT**

### **G. PUBLIC PARTICIPATION ON SPECIFIC AGENDA ITEMS**

None

### **H. CORRESPONDENCE**

The Board acknowledged receipt of numerous correspondence

### **I. MINUTES**

Approved Minutes from April 5, 2022 Special Board of Education Meeting, April 7, 2022 Board of Education Informal Budget Hearing, and April 14, 2022 Board of Education Meeting, and April 26, 2022 Board of Education Meeting for BOCES vote.

Motion made by William Hender seconded by Gus Hueber

Aye: Steve Hartman, William Hender, Gus Hueber, Justin Varughese, Sue Hermer

Final Resolution: Motion Carried (5-0)

### **J. PERSONNEL**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel matters.

Motion made by Sue Hermer, seconded by Gus Hueber

Aye: Steve Hartman, William Hender, Gus Hueber, Justin Varughese, sue Hermer

Final Resolution: Motion Carried (5-0)

**K. CONSENT AGENDA – NEW BUSINESS**

1. Approved Consent Agenda items 2-11

2. Approved the obsolescence and/or disposal of the listed items:

a. (2) Shelving Units located in Hubbs (Payroll Closet) - Tag Nos. 34-1940, 34-1941 - Items are broken and beyond repair

3. Approved the 2021-2022 contract with the listed school district for students who reside in the Commack UFSD and attend private/parochial schools in the listed school districts, and authorize the President of the Board to sign same.

a. Hauppauge UFSD

4. Approved the 2021-2022 contract with the listed district(s) for special education students who reside in the Commack UFSD and attend private/parochial schools in the listed district(s), and authorize President of the Board to sign same.

a. Hauppauge UFSD

5. Adopted the ESBOCES Joint Municipal Cooperative Bidding Resolution granting Eastern Suffolk BOCES the authority to act on our behalf to prepare and solicit bids and requests for generally needed services and standardized supply and equipment items, and authorize the President of the Board to sign same.

6. Approved the contract, and rider where applicable, with the listed vendors for their services for the 2022-2023 school year and authorize the President of the Board to sign same.

a. Health Source Group - Substitute Nurse Coverage

b. Industrial U.I. Services - Unemployment Insurance Cost Control

c. Nassau Suffolk Services for Autism - Behavior Intervention Services

d. School Aid Specialists - Medicaid Filing Services

7. Approved the bids listed below

| BID # | Name of Bid                   | Award Recommendation     | Reason  |
|-------|-------------------------------|--------------------------|---------|
| 20-13 | Purchase of Automotive Parts  | Any Part Of Huntington   | renewal |
| 21-3  | Automatic Temperature Control | Cardinal Control Systems | renewal |
| 21-7  | Fire Alarm Service/Management | New York Fire Service    | renewal |
| 21-8  | Septic & Storm Maintenance    | B&R Cesspool LLC         | renewal |

|       |  |                       |              |
|-------|--|-----------------------|--------------|
| 21-11 | Mason Supplies   | Got Mulch             | renewal      |
| 21-13 | Folding Walls, Stage Rigging, Bleachers & Basketball Backstops | Gym Equipment Repairs | renewal      |
| 22-1  | Scoreboards (CMS & CHS)  | Rescind Award         | see attached |
| 22-4  | Purchase of Awnings  | M & M Awning          | low bidder   |
| 21-8  | Septic & Storm Maintenance                                     | B&R Cesspool LLC      | low bidder   |

The Board of Education approved the following Department of Public Works contracts:

| Contract # | Commodity  | Vendor Name             | Expiration Date |
|------------|------------|-------------------------|-----------------|
| FP-040122  | Fencing    | Residential Fences Corp | 6/23/2023       |
| FP-040122  | Fine Paper | Wb Mason Company, Inc.  | 3/2/2023        |
| FP-040122  | Fine Paper | World Wide Paper Corp   | 3/2/2023        |
| FP-040122  | Fine Paper | Ray Block Stationery Co | 3/2/2023        |

The Board of Education approved the following Request for Proposal:

| RFP             | Award Recommendation                            |
|-----------------|---|
| Universal Pre-K | Building Blocks; Kiddie Care; The Suffolk Y JCC |

8. Approved the tuition contract with the listed district(s) for Commack student(s) placed in their special education program from July 1, 2021 to June 30, 2022 and authorize the President of the Board to sign same.

a. Northport-East Northport UFSD

9. Adopted the Western Suffolk BOCES Joint Municipal Bidding Resolution granting Western Suffolk BOCES the authority to act on our behalf to prepare and solicit bids and requests for proposals for Tutorial & Special Education Services for Students, and authorize the President of the Board to sign same.

10. Approved the Hold Harmless Agreement with Staller Associates Realty Inc. for the Commack High School Tri-M Honor Society to perform at the Fairfield Shopping Center on May 20, 2022, and authorize the President of the Board to sign same.

11. The Board of Education approved the following field trips:

- a. New York State FBLA 2022 National Leadership Conference  
Palmer Hotel and Convention Center  
17 East Monroe Street  
Chicago, Illinois 60603  
June 29-July 2, 2022  
Commack High School

Motion by William Hender seconded by Gus Hueber  
Aye: Steve Hartman, William Hender, Gus Hueber, Justin Varughese, Sue Hermer  
Final Resolution: Motion Carried (5-0)

#### **L. CONSENT AGENDA – LEGAL**

None

#### **M. ITEMS REMOVED FROM CONSENT AGENDA**

1. Approved the stipulation of agreement made and entered into by and between the between the negotiating committees for the Board of Education of the Commack Union Free School District and Local 237, IBT, Long Island Division ("the Union")

Motion by Justin Varughese, seconded by Gus Hueber  
Aye: Steve Hartman, William Hender, Gus Hueber, Justin Varughese, sue Hermer  
Final Resolution: Motion Carried (5-0)

#### **N. NEW BUSINESS**

None

#### **O. BOARD BUSINESS**

1. Acknowledge receipt of the Financial Reports listed below:

- Trial Balances: March 2022
- Revenue Status Reports: March 2022
- Budget Status: March 2022
- Budgetary Transfer: March 2022
- Cash Flow Report: March 2022
- CD Rates Report: April 2022
- Treasurer Reports: March 2022
- Collateral Statement Summary: March 2022
- Extra Class Quarterly Reports: 1/1/22 - 3/31/22

2. Acknowledged receipt of the Internal Claims Auditor's Monthly Update, 4/21/22

3. Acknowledge receipt on Committee on Special Education: 4/25/22; 4/26/22; 4/27/22; 4/28/22; 4/29/22; 5/2/22; 5/3/22; 5/4/22; 5/5/22; 5/6/22; 5/9/22; 5/10/22; 5/12/22.

Acknowledge receipt on Committee on Preschool Special Education: 4/26/22; 4/27/22; 5/3/22; 5/4/22; 5/10/22; 5/11/22.

5. The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, June 9, 2022 at 6:30 p.m. at Commack High School, 1 Scholar Lane, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 7:30 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

#### **P. PUBLIC PARTICIPATION**

- Comments on the amount of homework
- Thanking the Board for the in live programs
- Comments from Board trustee candidates

#### **Q. ADJOURNMENT**

Motion to adjourn the public meeting at 9:07 pm

Motion to adjourn into executive session for the purpose of discussing personnel of particular employee.

Motion by William Hender, seconded by Sue Hermer

Aye: Steve Hartman, William Hender, Justin Varughese, Gus Hueber. Sue Hermer  
Final Resolution: Motion Carried (5-0)

Motion to adjourn executive session at 11:00 pm

Motion by Sue Hermer, seconded by William Hender

Aye: Steve Hartman, William Hender, Justin Varughese, Gus Hueber. Sue Hermer  
Final Resolution: Motion Carried (5-0)