

**Commack Union Free School District  
Board of Education Meeting Minutes  
Hubbs Administration Center  
Thursday, January 9, 2020  
Generated by Debbie Virga**

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender, Susan Hermer,  
Justin Varughese  
Board Members Absent: None  
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan  
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

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**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 7:00 p.m.

Motion made by Mr. Behar, seconded by Ms. Hender to adjourn into executive session for the purpose of discussing the following:

- Negotiations conducted pursuant to the Taylor Law involving CASA
- Matters leading to the appointment of particular Non-Aligned individuals

Motion made by Mr. Hender, seconded by Mr. Behar and carried unanimously (5-0) to exit executive session at 7:30 p.m. Public meeting began at 8:00 p.m.

1. Pledge of Allegiance

**B. OPENING CEREMONIES**

1. Roll Call

**C. ADMINISTRATIVE REPORT**

1. Energy Performance Contract

2. Technology Update

**D. COMMITTEE REPORTS**

1. Legislative Advocacy Committee

2. Vaping Task Force

### 3. Strategic Planning Commission

#### **E. BOARD OF EDUCATION MEETING STATEMENT**

Mr. Behar read a statement outlining the structure of the public Board meeting.

#### **F. PUBLIC PARTICIPATION – ON AGENDA ITEMS**

1. Question regarding CASA agreement.
2. Questions regarding curriculum in school regarding the Holocaust.

#### **G. DONATIONS**

1. The Commack Retired Teachers Chapter – \$750.00

The Board accepted, on behalf of the District, a donation from The Commack Retired Teachers Chapter of \$750.00 to Rolling Hills Primary School Library. The District will deposit \$750.00 to TA 038.25.

2. Burr Intermediate School PTA

The Board accepted, on behalf of the District, a donation of two microphones to Burr Intermediate School - valued at \$200.00.

3. Smithtown Youth Bureau

The Board accepted, on behalf of the District, a donation of a sign for a bicycle rack and a helmet storage unit at Wood Park Primary School - valued at \$420.00.

4. PSEG/The National Theatre for Children, Inc. - \$100.00

The Board accepted, on behalf of the District, a donation from PSEG/The National Theatre for Children, Inc of \$100.00 to Burr Intermediate School. The District will deposit \$100.00 to TA 038.29.

Motion by Jarrett M Behar, second by Susan Hermer

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

#### **H. CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

1. Correspondence from Sarah Kautz regarding Marion Carll Farm.

2. Correspondence from Lisa Feit regarding Holocaust curriculum.
3. Correspondence from M. Ettinger regarding grants for teachers.

All correspondence responded to administratively.

## **I. MINUTES**

The Board of Education Approved the minutes of the December 5, 2019 Board of Education Meeting.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

## **J. PERSONNEL**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended.

Motion by William Hender, second by Justin Varughese

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer, Justin Varughese

## **K. CONSENT AGENDA - NEW BUSINESS**

### **1. Memorandum of Agreement with CTAA**

The Board of Education approved the attached Memorandum of Agreement with the Commack Teacher Aides Association regarding Conference Day.

### **2. Memorandum of Agreement with CTAA**

The Board of Education approved the attached Memorandum of Agreement with the Commack Teacher Aides Association regarding Attendance Bonus.

### **3. Memorandum of Agreement with Emblem Health and CASA**

The Board of Education approved the attached Memorandum of Agreement with the Commack Administrative and Supervisory Association (CASA) and Emblem Health.

### **4. Memorandum of Agreement with Emblem Health and CSSA**

The Board of Education approved the attached Memorandum of Agreement with the Commack Schools Secretarial Association and Emblem Health.

### **5. Memorandum of Agreement with Emblem Health and CTA**

The Board of Education approved the attached Memorandum of Agreement with the Commack Teachers Association and Emblem Health.

**6. Contractual Agreement with CASA**

The Board of Education approved the Contractual Agreement with the Commack Union Free School District and the Commack Administrative and Supervisory Association for the period of July 1, 2018 through June 30, 2019.

**7. Revised Policy #6121: Sexual Harassment in the Workplace**

Approved revised Policy #6121, Sexual Harassment in the Workplace.

**8. Revised Policy #5710 – Transportation**

Approved revised Policy #5710. Transportation.

**9. Bids**

Approved the following BOCES bids:

Bid #	Name of Bid
2020-600-0910R	Athletic Equipment/Uniform Reconditioning, Recertifying, Repair & Cleaning
2020-018-0820	Automatic Temperature Control Service & Repair
2020-015-0926	Awards and Trophies
2020-054-0815	Field Marking Equipment and Paint
2020-060-0926	Glazing Services and Supplies
2020-058-0912	Graphing Calculators
2018-036-0914	Roof Repairs
2020-055-01912	Science Supplies

**10. Consultant/Vendor/Association Contracts – Various Vendors**

Approved contract, and rider where applicable, with the listed vendors for their services for the 2019-2020 school year and authorized the President of the Board to sign same.

- a. Long Island University High School Scholars Program - College Level Courses for Commack High School Students
- b. NYSARC, Inc., Suffolk Chapter - Educational Services
- c. Gayle E. Kligman - Therapeutic Resources

**11. Obsolete & Disposable Equipment**

Approved the obsolescence and disposal of the listed items:

Equipment	Tag #	Reason
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Nautilus Machine	770026	The item is not in working condition.
Heartline Machine	770025	The item is not in working condition.
Hammer Strength Machine	2592	The item is not in working condition.
Squat Rack #1 Machine	100189	The item is not in working condition.
Squat Rack #2 Machine	None	The item is not in working condition.

## 12. Obsolete Vehicle

Approved the obsolescence of the listed items:

Vehicle	VIN#	Mileage	Reason
2006 Chevy 2500 Express (#16)	1GCGG29V461127406	188,604	The vehicle is inoperable and repairs outweigh value.

## 13. Tuition Contracts - Seaford UFSD

Approved tuition contract with Seaford Union Free School District for Commack student(s) placed in their special education program from July 1, 2019 to June 30, 2020 and authorized the President of the Board to sign same.

## 14. Bond Resolution

Approved December 3, 2019 Bond Resolution.

## 15. Field Trips

The Board of Education approved the below-listed field trips:

- a. Visit to Philadelphia, PA  
Overnight Accommodations at the Hershey Lodge  
325 University Drive  
Hershey, PA 17033  
May 8-9, 2020  
Commack Middle School
- b. Madison Square Garden  
2 Pennsylvania Plaza  
New York, NY  
March 12, 2020  
Commack High School

- c. Museum of Illusions  
77 8th Avenue  
New York, NY  
&  
Broadway Play - *Come From Away*  
236 West 45th Street  
New York, NY 10036  
April 1, 2020  
Commack Middle School
  
- d. David Geffen Hall  
10 Lincoln Center  
New York, NY 10023  
February 13, 2020  
Commack High School
  
- e. UCA Cheerleading Nationals  
Disney's All-Star Sports Resort  
17-1 W. Buena Vista Drive  
Lake Buena Vista/Orlando, Florida  
Via air travel from LaGuardia Airport to Orlando Airport  
February 5-10, 2020  
Commack High School

**16. Memorandum of Agreement - CTAA**

The Board of Education approved the attached Memorandum of Agreement with the Commack Teacher Aides Association regarding Department Meetings.

**17. Service Agreement with Benefit Resource Inc. for Emblem Health HSA**

Approved service agreement with Benefit Resource Inc., for Emblem Health HSA.

**18. 2020-2021 School Calendar**

Adopted the 2020-2021 school calendar.

Motion by William Hender, second by Justin Varughese.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Justin Varughese, Susan J Hermer

**L. CONSENT AGENDA – LEGAL**

None

**M. ITEMS REMOVED FROM CONSENT AGENDA**

None

**N. BOARD BUSINESS**

**1. Board Discussion Items**

- Parent University

**2. Financial Reports**

Acknowledged receipt of the Financial Reports listed below:

- Trial Balances: November 2019
- Revenue Status Reports: November 2019
- Budget Status: November 2019
- Budgetary Transfer: November 2019
- Cash Flow Report: November 2019
- CD Rates Report: December 2019
- Treasurer Reports: November 2019
- Collateral Statement Summary: November 2019

**3. Internal Claims Auditor's Monthly Update**

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

**4. Statement of Professional Services for Lamb & Barnosky, LLP**

Statement of Professional Services for the month ending December 31, 2019 in the amount of \$23,532.62.

**5. Announcement of Board Meeting**

The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, February 13, 2020 at 6:30 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

**O. PUBLIC PARTICIPATION**

None

**P. ADJOURNMENT**

Motion made to adjourn the meeting at 9:58 pm.

Motion made by Jarrett M Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Steve Hartman, Jarrett M Behar, William Hender, Susan J Hermer, Justin Varughese