

**Commack Union Free School District
Board of Education Meeting Minutes
Thursday, October 12, 2023
*Generated by Debbie Virga***

Board Members Present: Justin Varughese, Sue Herman, Steve Hartman, William Hender, Gus Hueber

Board Members Absent: None

Administration Present: Dr. Jordan Cox, Laura Newman, Tim Russo, Scott Oshrin

Counsel Present: Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Varughese at 6:00 p.m.

EXECUTIVE SESSION

- a) Pending litigation in the matter(s) of Matter of Doe v Commack UFSD
- b) The employment history of particular employees
- c) Matters leading to the potential termination of particular individual
- d) Issues involving a student
- e) In order to obtain legal advice

Motion to approve executive session made by Gus Hueber, seconded by Steve Hartman and carried unanimously (5-0)

Motion to exit Executive Session and return to Public Meeting at 7:00 p.m.

Motion made by Steve Hartman, seconded by Gus Hueber and carried unanimously (5-0).

A. OPENING OF MEETING - PUBLIC MEETING

Meeting called to order by Mr. Varughese at 7:02 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

1. Board Appreciation
2. State of the District - Security
3. State of District - Technology

D. COMMITTEE REPORTS

1. Multi-Cultural Committee
2. Legislative Advocacy

E. BOARD OF EDUCATION MEETING STATEMENT

F. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

- None

G. CORRESPONDENCE

- Acknowledged Correspondence

H. DONATIONS

The Board accepted, on behalf of the District, donations by the following:

- a. **Commack Soccer League** - Donation of a 2003 Dolittle Dual Axle Landscape Trailer to Buildings and Grounds - valued at \$2,000
- b. **Shana Kay Foundation** - Donation of a Buddy Bench to Burr Intermediate School for placement at the Shana Kay Track - valued at \$1,109.26
- c. **Mandracchia-Sawmill PTA** - Donation of \$2,000 to 3rd Grade Special Events and \$2,000 to 4th Grade Special Events, for a total of \$4,000 to Mandracchia-Sawmill Intermediate School - Deposit \$4,000 to CM 104014

Motion made by William Hender, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

I. MINUTES

Approved the Minutes from the September 7, 2023 Board of Education meeting and the September 21, Board of Education special meeting.

Motion made by Sue Hermer, seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel Matters.

Motion by Steve Hartman, seconded by Bill Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus HueberFinal

Resolution: Motion Carried (5-0)

K. CONSENT AGENDA-NEW BUSINESS

1. Approved Consent Agenda items 2-15
2. The Board of Education approved the following field trips:
 - a. September 11th National Museum and Memorial Site
200 Liberty Street
New York, NY 10281
Commack High School
March 1, 2024
 - b. Italian Field Trip
Eataly NYC Flatiron
200 5th Avenue
New York, NY 10010
Commack High School
November 15, 2023
 - c. 2024 FBLA State Leadership Conference
Joseph A. Floreano Rochester
Riverside Convention Center
123 E. Main Street
Rochester, NY 14604
Commack High School
April 10-12, 2024
 - d. Fashion Institute of Technology
227 W. 27th Street
New York, NY 10001
Commack High School
November 17, 2023

- e. NYSSMA All State Field Trip
 Joseph A. Floreano Rochester Riverside Convention Center
 123 E. Main Street
 Rochester, NY 14604
 November 30-December 3, 2023

3. Upon the recommendation of the Superintendent, the Board of Education approved the APPR Independent Evaluator Hardship Waiver Application for 2023-2024

4. Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that pursuant to Education Law Section 913, Employee No. 10880 is hereby directed to appear for a medical examination before Randall Solomon, M.D.; and be it further RESOLVED, that the Board of Education hereby directs that Employee No. 10880 submit, at or before the examination/evaluation, all relevant records from all health care providers with whom he has consulted or received treatment since April 25, 2022.

5. Approved the listed NYSED Forms for the 2019 Bond Project - Bloomberg Lab (008-035) at Commack High School and authorized the President of the Board to sign same.

- Application for Examination and Approval of Final Plans and Specifications
- Scope of Proposed Project

6. The Board of Education approve the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
23-14	Purchase of Awnings	M&M Awning	low bidder

7. The Board Approved the obsolescence or obsolescence and disposal of the listed items:

Obsolete Items

- a. World Language Text Books - A Wing at CHS - see attached list
 b. World Language Text Books - A Wing at CMS - see attached list

Department	Title	ISBN	Qty	Obsolete Stat
WL & ENL	Prego: An Invitation to Italian (5th Edition)	0-07-365513-9	6	Obsolete and disp
WL & ENL	Latin Dictionary	0-87720-560-4	4	Obsolete
WL & ENL	Prego: An Invitation to Italian (7th Edition)	978-0-07-353526-5	3	Obsolete and disp
WL & ENL	Continuemos (6th Edition)	0-618-05575-4	18	Obsolete and disp

WL & ENL	Expresate	978-0-03-045204-8	1	Obsolete and disp
WL & ENL	Seguimi: Aiming for Proficiency in Italian	1-879279-13	20	Obsolete and disp
WL & ENL	Easy Italian Reader	978-0-07-143957-2	16	Obsolete
WL & ENL	Spanish for Mastery 3: Situaciones	0-669-08684-3	42	Obsolete and disp
WL & ENL	Dime	0-669-43332-2	33	Obsolete and disp
WL & ENL	Wheelock's Latin (7th Edition)	978-0-06-199722-8	68	Obsolete
WL & ENL	Cambridge Latin Course Unit 4 (5th Edition)	978-1-107-69327-2	5	Obsolete
WL & ENL	Cambridge Latin Course Unit 3 (5th Edition)	978-1-107-070974-4	30	Obsolete
WL & ENL	Latin For Americans Second Book	0-02--640913-5	2	Obsolete
WL & ENL	Latin For Americans First Book	0-02-640912-7	26	Obsolete
WL & ENL	An Elementary Latin Dictionary	9-780342-514984	12	Obsolete
WL & ENL	Cambridge Latin Course Unit 2	1-10749-681-0	63	Obsolete
WL & ENL	Cambridge Latin Course Unit 1	1-10748-461-8	90	Obsolete
WL & ENL	Con Fantasia	0-8384-5972-2	16	Obsolete and disp
WL & ENL	Internet Tasks for Second Language Students	1-879279-16-9	1	Obsolete and disp
WL & ENL	Lectiones Memorabiles	987-0-86516-858-9	11	Obsolete
WL & ENL	Latin For Americans	0-02-640916-X	16	Obsolete
WL & ENL	Athenaza: An Introduction to Ancient Greek	978-0-19-060766-1	61	Obsolete
WL & ENL	Somo asi LISTOS	0-8219-1913-X	3	Obsolete and disp
WL & ENL	Vista: Signing Naturally Level 1 VHS	0-915035-20-0	154	Obsolete and disp

Obsolete and Disposable Items

- a. Master Filer File Cabinet - Tag #34-2028 - CHS Science Assistant Office - Missing racks and broken handles
- b. Ultima b5 Laminator (CE00135G) - Tag #9952214 - Indian Hollow Publishing Room - Will not turn on
- c. Midland Walkie Talkies - 5 items - Tag #012257 / 012265 / 01266 / 01267 / 012268 - North Ridge - Will not turn on

8. Approved contracts with the listed school districts for our students to be placed in the listed district's Summer 2023 and/or 2023-2024 Special Education Program (as indicated), and authorize the President of the Board to sign same.

- a. Northport-East Northport UFSD - 2023-2024
- b. Roslyn UFSD - 2023 - 2024
- c. Three Village Central School District - 2023-2024

9. Upon the recommendation of the Superintendent of Schools, the Board of Education approved the 2023-2024 school year rate schedule, and replaces the version included in the agreement between the parties that was approved on July 13, 2023.

10. The Commack Union Free School District Board of Education hereby assign McGivney Kluger Clark & Intoccia, PC to represent the individuals referenced in the email dated August 24, 2023 from Thomas Emala from McGivney, Kluger, Clark & Introccia to represent their interests, at the District's regular rates paid by the District's insurer, plus all reimbursable and customary expenses.

11. Approved the contract, and rider where applicable, with the listed vendors for their services for the 2023-2024 school year and authorize the President of the Board to sign same.

- a. Culinary Digital - Pre-Ordering System for Food Services
- b. Island Photography - Class Photography Services
- c. Island Psychiatry - Section 913 Examinations
- d. KIDZ Educational Services - Behavior Intervention Services
- e. Little Angels Center, Inc. - Special Education Services
- f. Manniello, Chery - Costume Design
- g. Nassau Suffolk Services for Autism - Tuition Services at the Martin C. Barell School
- h. Parchment - E-Transcript Services
- i. Polanish, Christopher - Theatre Lighting
- j. The Summit School - Special Education Services
- k. Michael Cunningham Speech Language Pathologist - Assistive Technology Consultation and Augmentative Communication Consultation

12. Approved the adoption of the 2023-2024 Tax Levy

13. WHEREAS, by action of the Board of Education the Commack Union Free School District has previously established a Reserve for Employee Benefits, a Workers Compensation Reserve, a Retirement Contribution Reserve for ERS and TRS, a Reserve for Unemployment Insurance

Reserve, a Reserve for Insurance, a Repair Reserve, and the Employee Accrued Liability Reserve (EBALR),

and WHEREAS, the Commack Union Free School District wishes to maintain these reserves as close to fully funded as possible,

NOW BE IT RESOLVED that the Board of Education of the Commack Union Free School District reaffirms its intent to maintain a Reserve for Employee Benefits, a Workers' Compensation Reserve, a Retirement Contribution Reserve for ERS and TRS, a Reserve for Unemployment Insurance Reserve, a Reserve for Insurance, a Repair Reserve, and the EBALR,

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Commack Union Free School District authorizes an additional transfer of funds from fund balance to an Employee Accrued Liability Reserve not in excess of \$3,500,000.

14. Approved the Closing Documents and TAX Certificate for purposes of the 2023-2024 TAN Borrowing, the Resolution for which was approved at the June 8, 2023 Board of Education meeting, and authorize the President of the Board to sign same.

15. Upon the recommendation of the Superintendent, the Board of Education approved the attached Memorandum of Agreement regarding the rate of pay for part-time custodians and have the Board President sign same.

Motion made by William Hender, seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

L. CONSENT AGENDA – LEGAL

None

M. ITEMS REMOVED FROM CONSENT AGENDA

None

N. NEW BUSINESS

None

O. BOARD BUSINESS

1. Statement of Professional Services rendered by Lamb & Barnosky, LLP on non-retainer matters for the month ending August 31, 2023, 2023 for \$35,641.03

2. Acknowledge receipt of the Financial Reports listed below.

- CD Rates Report: September 2023

3. Acknowledge receipt of the Internal Claims Auditor's Monthly Update 8/3/23 – 9/2/23

4. Acknowledge receipt of Committee on Special Education: 9/8/23; 9/13/23; 9/21/23; 9/22/23; 9/27/23; 9/28/23; 9/29/23; 10/2/23; 10/3/23; 10/4/23; 10/5/23; 10/10/23; 10/11/23; 10/12/23.

Acknowledge receipt of Preschool on Special Education: 9/13/23; 9/20/23; 9/27/23; 9/29/23; 10/4/23; 10/11/23.

5. Announcement of Upcoming Board of Education Meeting:

- The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, November 9, 2023 at 6:30 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

P. PUBLIC PARTICIPATION

- Comments on situation in Israel.

Q. ADJOURNMENT

Motion to adjourn meeting at 9:05 p.m. and adjourn into Executive Session for the purposes of:

- The employment history of particular employees
- In order to obtain legal advice

Motion by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

Motion to adjourn Executive Session and return to public meeting at 10:50 p.m.

Motion by Gus Hueber, seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Susan Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

Motion to adjourn public session at 10:50 pm
Motion by Susan Hermer seconded by Steve Hartman
Final Resolution: Motion Carried (5-0)