

**Commack Union Free School District  
Board of Education Meeting Minutes  
Hubbs Administration Center  
Thursday, November 14, 2019  
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender, Susan Hermer,  
Justin Varughese  
Board Members Absent: None  
Administration Present: Dr. Donald James, Laura Newman, Amy Ryan  
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

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**A. OPENING OF MEETING**

Meeting called to order by Mr. Hartman at 6:45 p.m.

Motion made by Mr. Hender, seconded by Ms. Hermer to adjourn into executive session for the purpose of discussing the following:

- Negotiations conducted pursuant to the Taylor Law involving CTA, CASA, UPSEU
- Matters leading to the discipline of a particular teacher
- In order to obtain legal advice

Motion made by Mr. Behar, seconded by Ms. Hermer and carried unanimously (5-0) to exit executive session at 7:54 p.m. and return to public meeting.

1. Pledge of Allegiance

**B. OPENING CEREMONIES**

1. Roll Call

**C. ADMINISTRATIVE REPORT**

1. Facilities and Energy Performance Contract Update

2. Commack's Capital Projects and Bond

**D. COMMITTEE REPORTS**

1. Legislative Advocacy Committee

2. Vaping Task Force
3. Strategic Planning Commission

**E. BOARD OF EDUCATION MEETING STATEMENT**

Mr. Behar read a statement outlining the structure of the public Board meeting.

**F. PUBLIC PARTICIPATION – ON AGENDA ITEMS**

**G. DONATIONS**

1. Mr. Augustine Rodriguez - \$100.00

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$100.00 from Mr. Rodriguez to North Ridge Primary School for negative lunch balances, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into School Lunch Collections in Advance, C689.04

2. The Smithtown Youth Bureau – Bicycle Rack and Helmet Storage Unit

BE IT RESOLVED that the Board accept, on behalf of the District, a donation by The Smithtown Youth Bureau of a Bicycle Rack and Helmet Storage Unit to Wood Park Primary School – valued at \$260.00.

3. Rolling Hills Primary School PTA - \$3,210.00

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$3,210.00 by Rolling Hills Primary School PTA to Rolling Hills Primary for school field trips, and;

BE IT FURTHER RESOLVED that the District will deposit these funds into TA 0388-34

4. The Commack High School Class of 1979 - \$2,410.00

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of \$2,410.00 to establish the Class of 1979 Alumni Memorial Scholarship for Commack High School Seniors. and;

BE IT FURTHER RESOLVED that the District will deposit these funds and any future donations to this scholarship fund into TE 085039

5. Mr. Vincent Albanese – Baby Grand Piano

BE IT RESOLVED that the Board accept, on behalf of the District, a donation of a baby grand piano from Mr. Albanese to the Commack High School Band Room – an estimated value of \$7,000 - \$10,000

6. Ms. Marie Candia – Upright Piano

BE IT RESOLVED that the Board accept, on behalf of the District, a donation from Ms. Candia of an Upright Piano to North Ridge Primary School Music Department – estimated value of \$3,000 - \$5,000

7. Ms. Mara Cary-Huberman – Upright Piano

BE IT RESOLVED that the Board accept, on behalf of the District, a donation from Ms. Cary-Huberman of an Upright Piano to Commack Middle School Music Department – estimated value of \$3,000 - \$5,000

Motion by Jarrett M Behar, second by Susan J Hermer

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

## **H. CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

1. Correspondence from J. Carpenter regarding HPV vaccine and Bill a2912.
2. Correspondence from P. Wunsch regarding Commack Educational Foundation contribution for a project.
3. Correspondence from J. Scully regarding a petition about food served in school.
4. Correspondence from J. Atiyat regarding Muslim Holidays within Commack School District.
5. Correspondence from K. Wild regarding HPV vaccine and Bill a2912.
6. Correspondence from L. Campisi regarding Stop-Arm Cameras for buses.
7. Correspondence from F. Begum regarding Muslim Holidays within Commack School District.
8. Correspondence from L. Alzheimer regarding food service company.
9. Correspondence from S. Arahovitis regarding food service company.
10. Correspondence from D. Larson regarding the HPV vaccine and Bill S298b.

11. Correspondence from D. Briordy regarding school safety upcoming event.
12. Correspondence from S. Azhar regarding school holidays.
13. Correspondence from A. Mohammad regarding school holidays.
14. Correspondence from C. Ramirez regarding HPV vaccine and Bill S298b.

All correspondence responded to administratively.

## **I. MINUTES**

1. The Board of Education Approved the minutes of the October 7, 2019 Meeting.

Motion by Jarrett M Behar, second by Susan J Hermer

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

## **J. PERSONNEL**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended.

Motion by Jarrett Behar, second by Justin Varughese

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer, Justin Varughese

## **K. CONSENT AGENDA - NEW BUSINESS**

### **1. Consultant/Vendor/Association Contracts – Various Vendors**

Approved contract, and rider where applicable, with the listed vendors for their services for the 2019-2020 school year and authorized the President of the Board to sign same.

- a. Mark Burr - Accompanist for Winter and Spring Concerts
- b. MZQ Consulting - Affordable Care Act Compliance and Tracking Services

### **2. Guest Student Tuition Contracts – Various School Districts**

Approved contracts with the following school districts for students to receive special education services from our district from July 1, 2019 to June 30, 2020 and authorized the President of the Board to sign same.

- a. Islip UFSD
- b. Deer Park UFSD
- c. Locust Valley CSD
- d. Massapequa UFSD

- e. Northport-East Northport UFSD
- f. South Huntington UFSD
- g. West Islip UFSD
- h. Hauppauge UFSD
- i. Harborfields CSD

**3. District of Residence Contract – West Islip UFSD**

Approved the 2019-2020 contract with the West Islip UFSD for students who reside in the Commack UFSD and attend private/parochial schools in the West Islip UFSD that also require special education services and authorized President of the Board to sign same.

**4. Obsolete Vehicle**

Approved the obsolescence of the listed vehicle:

Vehicle	VIN#	Mileage	Reason
2006 Ford Explorer	1FMEU74E86UA288845	155,211	The vehicle is inoperable and repairs outweigh value.

**5. Bids**

The administration recommended that the Board of Education approve the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
19-34	Graduation Needs	Herff Jones & Fogarty	low bidders by item

The administration recommended that the Board of Education approve the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
GRPS-070115	Groundskeeping,Repair Parts Serv	Malvese Equipment Co., Inc.	6/30/2020
GRPS-070115	Groundskeeping,Repair Parts Serv	Bissett Equipment Corporation	6/30/2020
GRPS-070115	Groundskeeping,Repair Parts Serv	Chief Equipment Inc	6/30/2020
GRPS-070115	Groundskeeping,Repair Parts Serv	Northeast Equipment, Inc.	6/30/2020
GRPS-070115	Groundskeeping,Repair Parts Serv	Storr Tractor Company	6/30/2020

GRPS-070115	Groundskeeping,Repair Parts Serv	Montage Enterprises	6/30/2020
GRPS-070115	Groundskeeping,Repair Parts Serv	All Island Equipment Corp.	6/30/2020

The administration recommended that the Board of Education approve the following BOCES BIDS:

Bid #	Name of Bid
2019-049-0802	Concrete, Asphalt and Related Site Work Improvements
2017-037-0124	Custodial Liners and Gloves
2020-007-0806	Custodial Supplies
2018-062-0706	Fence Equipment Accessories
2020-002-0725	Fine and Recycled Paper
2015-043-0526	Integrated Pest Management
2020-057-0711	Promotional Items (Catalog Purchase)
2018-065-0711	Paint & Paint Supplies

#### 6. Amended 2019-2020 Tax Levy & Resolution

##### RESOLUTION

WHEREAS, at the October 7, 2019 Board of Education Meeting, the tax levy was set at \$142,545,140;

WHEREAS, the resolution adopting the tax levy included a memo with backup and supporting detail to the tax levy;

WHEREAS, due to a change in the equalization rate for the Town of Huntington the amount of taxes collected from each town need to be updated; and

WHEREAS, the Board of Education wishes to revise and replace the backup memo to show the correct amounts.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the memorandum included in the October resolution is hereby deleted and replaced with the attached memorandum.

#### 7. Obsolete Equipment

Approved the obsolescence of the listed items:

<b>Equipment</b>	<b>Tag #</b>	<b>Model #</b>	<b>Serial #</b>	<b>Reason</b>
RCA TV (2)	104888, 96-05880 / 104953, 96-01870	F25254GY/ F27230ES	719624361/ 236420476	Outdated, tube TV not compatible with current technology.
Hitachi TV	105809, 96-01125	CT2670B	W7J001546	Item does not power on; outdated.
Eiki Tape Recorder	995014	3279A	None	Outdated.
JVC VHS-DVD	023337	HR-XVC39	08155855	Outdated, works sporadically.
RCA VHS-DVD	995096	DRC6300N	E251P5AOD	Outdated, works sporadically.
Pioneer Laser Disk-DVD	100639	CLS-V5000	TJPP011095CC	Outdated, works sporadically.

### 8. Obsolete & Disposable Equipment

Approved the obsolescence and disposal of the listed items:

<b>Equipment</b>	<b>Model / Serial #</b>	<b>Tag #</b>	<b>Reason</b>
Cafeteria Tables		014233; 014235; 014305; 014306; 014612; 105765 105757; 014613/995029	Lunchroom tables are older models; wheels do no function properly and scratch the floor; locks are difficult to operate.
Fan	6C538	105751	The fan is in very bad shape and won't start.

<b>Equipment</b>	<b>Tag #</b>	<b>Reason</b>
Advance Floor Stripper Pacesetter 20TS	026694	The item is inoperable and beyond repair.

Computer Equipment - please see attached list.

## 9. Field Trips

The BOE is requested to approve the below-listed field trips:

- a. United Nations Headquarters  
43rd & 1st Avenue  
New York, NY 10017  
November 8, 2019  
Commack High School
  
- b. REVISED Change of Venue for Broadway Play  
Museum of Illusions  
77 8th Avenue  
New York, NY  
&  
Broadway Play - *A Christmas Carol*  
Lyceum Theatre  
149 W. 45th Street  
New York, NY  
December 11, 2019  
Commack Middle School
  
- c. Metropolitan Museum of Art  
5th Avenue at 81st Street  
New York, NY  
April 8, 2020  
Commack High School
  
- d. Bronx Zoo  
2300 S. Blvd.  
Bronx, NY 10460  
April 28, 2020  
Commack Middle School
  
- e. Broadway Play - *Frozen*  
St. James Theatre  
246 West 44th Street  
New York, NY  
June 10 & 17, 2020  
Burr Intermediate School
  
- f. Federal Reserve Bank of New York  
Maiden Lane  
New York, NY  
&  
Google Headquarters

111 8th Avenue  
New York, NY  
December 11, 2019  
Commack High School

- g. Broadway Play - *Beetlejuice*  
Winter Garden Theater  
1634 Broadway  
New York, NY 10019  
February 26, 2020  
Commack Middle School
- h. State Capital Building  
Empire State Plaza Complex  
Albany, New York  
Legislative Advocacy Committee  
March 3, 2020  
Commack High School
- i. American Museum of Natural History  
Central Park West at 78th Street  
New York, NY  
March 18, 2020  
Commack High School
- j. Broadway Play - *Frozen*  
St. James Theatre  
246 West 44th Street  
New York, NY  
Lunch at Dallas BBQ  
241 West 42nd Street  
New York, NY  
April 29, 2020  
Sawmill Intermediate School

## **10. Settlement Agreement**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached Agreement with Employee No. 13323, and authorizes the Board President to sign the same.

## **11. Memorandum of Agreement**

BE IF RESOLVED, upon the recommendation of the Superintendent, the Board of Education approve the attached memorandum of agreement with the Commack Teachers Association and authorizes the Board President to sign the same.

Motion by Jarrett Behar, second by Justin Varughese.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Justin Varughese, Susan J Hermer

**L. CONSENT AGENDA – LEGAL**

**M. ITEMS REMOVED FROM CONSENT AGENDA**

**N. BOARD BUSINESS**

**1. CSE/CPSE Recommendations**

Acknowledged receipt of Committee on Special Education: 9/20/19; 10/11/19; 10/15/19; 10/17/19; 10/18/19; 10/22/19; 10/23/19; 10/24/19; 10/29/19; 10/30/19; 10/31/19; 11/6/19; 11/07/19; 11/12/19; 11/14/19.

Acknowledged receipt of Committee on Preschool Education: 10/8/19; 10/16/19; 10/23/19.

**2. Internal Claims Auditor's Monthly Update**

Acknowledged receipt of the Internal Claims Auditor's Monthly Update

**3. Financial Reports**

Acknowledged receipt of the Financial Reports listed below:

- Trial Balances: June 2019, July 2019, August 2019, September 2019
- Revenue Status Reports: June 2019, July 2019, August 2019, September 2019
- Budget Status: June 2019, July 2019, August 2019, September 2019
- Budgetary Transfer: July 2019, August 2019, September 2019
- Cash Flow Report: September 2019
- CD Rates Report: October 2019
- Treasurer Reports: September 2019
- Collateral Statement Summary: September 2019
- Commack High School Extra Class Quarterly Report: 7/1/19 - 9/30/19
- Commack Middle School Extra Class Quarterly Report: 7/1/19 - 9/30/19

**4. Statement of Professional Services for Lamb & Barnosky, LLP**

Statement of Professional Services for Lamb & Barnosky, LLP for the month of October 31, 2019 in the amount of \$13,014.84

## 5. Board Discussion Items

- a) NYSSBA School Conference Report
- b) HPV Vaccine Letter to Governor Cuomo and Elected Officials

## 6. Announcement of Board Meeting

The Board of Education of the Commack Union Free School District shall hold a special meeting on Tuesday, December 3, 2019 at approximately 9:00 p.m. at Hubbs Administration Building, East Northport for the purpose of accepting the Bond vote.

The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, December 5, 2019 at 6:30 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

## **O. PUBLIC PARTICIPATION**

## **P. ADJOURNMENT**

Motion made to adjourn the meeting at 9:20 pm.

Motion made by Jarrett M Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Steve Hartman, Jarrett M Behar, William Hender, Susan J Hermer, Justin Varughese