

**Commack Union Free School District
Board of Education Meeting Minutes
Hubbs Administration Center
Thursday, December 5, 2019
*Generated by Debbie Virga***

Board Members Present: Jarrett M Behar (7:06 pm), Steve Hartman, William Hender, Susan Hermer, Justin Varughese
Board Members Absent: None
Administration Present: Dr. Donald James, Laura Newman, Amy Ryan
Counsel Present: Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 6:47 p.m.

Motion made by Mr. Hender, seconded by Ms. Hermer to adjourn into executive session for the purpose of discussing the following:

- Pending litigation in the matter(s) of AB v. Commack UFSD and HR v Commack UFSD, PERB proceeding with UPSEU
- Negotiations conducted pursuant to the Taylor Law involving CTA, CASA, UPSEU
- Employment history of a particular teacher
- Matters leading to the appointment of a particular corporation to provide insurance to the District and insurance services
- In order to obtain legal advice

Motion made by Mr. Behar, seconded by Mr. Hender and carried unanimously (5-0) to exit executive session at 8:03 p.m. and return to public meeting.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

1. Curriculum & Instruction K-12

D. COMMITTEE REPORTS

1. Legislative Advocacy Committee

2. Strategic Planning Commission

3. Vaping Task Force

E. BOARD OF EDUCATION MEETING STATEMENT

Mr. Behar read a statement outlining the structure of the public Board meeting.

F. PUBLIC PARTICIPATION – ON AGENDA ITEMS

G. DONATIONS

1. Commack Middle School PTA - \$3,000

The Board accepted, on behalf of the District, a donation from The Commack Middle School PTA of \$3,000.00 for new basketball apparatus. The District will deposit \$3,000.00 to TA 038.327.

2. Commack Road Runners Club – 1,482.40

The Board accepted, on behalf of the District, a donation by Commack Road Runners Club - Donation of \$1,482.40 to purchase 17 hurdles for Commack High School's Track & Field Teams. The District will deposit \$1,482.40 to Gifts and Donations A2705 and increase Budget Code A 2855-500-08-110.

Motion by Jarrett M Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

H. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

1. Correspondence from Rob Austin regarding information on the Bond Vote.
2. Correspondence from Pauline Fidalgo regarding Flu and HPV mandates.

All correspondence responded to administratively.

I. MINUTES

The Board of Education Approved the minutes of the November 14, 2019 Board of Education Meeting and Minutes from December 3, 2019 Bond Vote.

Motion by William Hender, second by Susan J Hermer

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer, Justin Varughese

K. CONSENT AGENDA - NEW BUSINESS

1. Field Trips

The Board of Education approved the below-listed field trips:

a. KSA Events Classic Basketball Tournament

Orlando, Florida

Varsity Girls Basketball Team

December 9-13, 2019

Commack High School

b. York College

34-20 Guy Brewer Blvd.

Jamaica, New York

February 9, 2020

Commack High School

c. New York Hall of Science

47-01 111th Street

New York, NY 11368

March 30, 2020

Commack High School

d. NYS FBLA 2020 State Leadership Conference

Rochester Riverside Convention Center

123 E. Main Street

Rochester, NY 14604

April 1-3, 2020

Commack High School

2. Consultant/Vendor/Association Contracts – Various Vendors

Approved contract, and rider where applicable, with the listed vendors for their services for the 2019-2020 school year and authorized the President of the Board to sign same.

- a. Couros, George - Keynote Speaker for Superintendent's Conference Day on 11/2/21
- b. Health Source Group - Substitute Nurses
- c. Tutoring for Life, LLC d/b/a Tutors 4 Life - Home Instruction and Tutoring Services

3. Application for Examination and Approval of Final Plans and Specifications - Discovered Buildings at Marion Carll Property.

Approved the Application for Examination and Approval of Final Plans and Specifications Forms for the Discovered Building Projects at the Marion Carll Property and authorized the President of the Board to sign same.

4. Scope of Proposed Project - Discovered Building Projects at Marion Carll Property

Approved the Scope of Proposed Project for the Discovered Building Projects at the Marion Carll Property and authorized the President of the Board to sign same.

5. Change Order - Sea Breeze General Construction, Inc.

Approved Change Order #1 – Sea Breeze General Construction, Inc. – Commack Middle School Roof Replacement - 027-022 - in the deduction amount of (\$15,000) and authorized President of the Board to sign same.

6. Obsolete & Disposable Equipment

Approved the obsolescence and disposal of the listed items:

Equipment	Tag #	Reason
Cafeteria Tables	770754; 014871; 770759	Equipment is broken beyond repair.
Science Lab Table	027772	Equipment is broken beyond repair.
File Cabinet	103002	Equipment is broken beyond repair.
Teacher Desks	102141; 102165	Equipment is broken beyond repair.

7. District of Residence Contracts

Approved the 2018-2019 and 2019-2020 contracts with the South Huntington UFSD for students who reside in the Commack UFSD and attend private/parochial schools in the South Huntington UFSD that also require special education services and authorized President of the Board to sign same.

8. Accepted the 2019 Statement of Annual Financial and Operating Information prepared by Munistat Services, Inc. for required filing with the SEC and authorized the President of the Board to sign same.

9. Approved a multi-year service agreement with WSBOCES through their lease program for the lease of equipment and various technology services.

Motion by Jarrett Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Justin Varughese, Susan J Hermer

L. CONSENT AGENDA – LEGAL

M. ITEMS REMOVED FROM CONSENT AGENDA

N. BOARD BUSINESS

1. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- Trial Balances: October 2019
- Revenue Status Reports: October 2019
- Budget Status: October 2019
- Budgetary Transfer: October 2019
- Cash Flow Report: October 2019
- CD Rates Report: November 2019
- Treasurer Reports: October 2019
- Collateral Statement Summary: October 2019

2. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 11/8/19; 11/15/19; 11/20/19; 11/21/19; 11/22/19; 11/25/19; 11/27/19; 12/4/19; 12/5/19; 12/10/19; 12/11/19; 12/12/19.

Acknowledged receipt of Committee on Preschool Special Education Meetings: 10/28/19; 10/30/19; 11/13/19.

3. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

4. Policy #7440 - Student Voter Registration and Pre-Registration

Approved 1st reading and adoption of Policy #7440 - Student Voter Registration and Pre-Registration.

Motion by Justine Varughese, second by Susan Hermer

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Justin Varughese, Susan J Hermer

5. Policy #6161 - Conference/Travel Reimbursement

Approved 1st reading and adoption of Policy #6161 Conference/Travel Reimbursement.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Justin Varughese, Susan J Hermer

6. Statement of Professional Services for Lamb & Barnosky, LLP

Statement of Professional Services for Lamb & Barnosky, LLP for the month ending November 30, 2019 in the amount of \$10,737.25.

7. Board Discussion Items

8. Announcement of Board Meeting

The Board of Education of the Commack Union Free School District shall hold its Regular Meeting on Thursday, January 9, 2020 at 6:30 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

O. PUBLIC PARTICIPATION

Comments on the HPV and flu vaccinations.

P. ADJOURNMENT

Motion made to adjourn the meeting at 9:50 pm.

Motion made by Jarrett M Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Steve Hartman, Jarrett M Behar, William Hender, Susan J Hermer, Justin Varughese

