

**Commack Union Free School District
Board of Education Meeting Minutes
Hubbs Administration Center
Thursday, March 12, 2020
*Generated by Margaret Nappi***

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 6:00 p.m.

Motion made by Mr. Hender, seconded by Ms. Hermer to adjourn into Executive Session for the purpose of discussing the following:

- Pending litigation in the matter(s) of AB v. Commack Union Free School District
- Negotiations conducted pursuant to the Taylor Law involving CTA, UPSEU (clerical), Commack Aides and Monitors
- Employment history of a particular teacher
- Matters leading to the appointment of non-aligned positions
- In order to obtain legal advice

Motion made by Mr. Behar, seconded by Ms. Hermer and carried unanimously (5-0) to exit Executive Session at 6:50 p.m. Public meeting began at 7:02 p.m.

1. Pledge of Allegiance
2. Resolution to Appoint Acting District Clerk

The Board accepted a resolution to approve Margaret Nappi as the Acting District Clerk for the period of March 10 – 17, 2020.

Motion by William Hender, seconded by Jarrett M. Behar

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, William Hender, Justin Varughese, Susan J. Hermer

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

1. Update on Coronavirus

D. COMMITTEE REPORTS

1. Legislative Advocacy Committee Update

2. Vaping Task Force Update

E. BOARD OF EDUCATION MEETING STATEMENT

1. Board of Education Meeting Statement

I would like to read a statement regarding the structure of the board meeting.

Our Board meeting has two opportunities for public comment - one where the public can comment on specific agenda items only and one at the end of the meeting where the public can comment on other school district matters.

The Board appreciates the community's feedback however, these commentary periods are not question and answer periods or times for public debate. We have provided index cards located next to the District Clerk. Any school district matter questions from the community can be written on those cards. Please provide your name and email address and the cards will be responded to after the meeting in a timely manner. In addition, if an administrator is present that can answer your question, the Superintendent may ask that administrator to answer your question after the public meeting has adjourned. There are budget workshops and community-based meetings that board members attend. In addition, any questions can be sent to the BOE, and they will be answered accordingly.

Please also keep in mind that public comment does not allow for any kind of statement--either positive or negative--about a specific employee as it relates to his or her job performance and that any matters related to specific students including but not limited to, disciplinary matters will not be discussed.

Anyone wishing to speak will be given one opportunity, and we ask that you keep your comments to three minutes or less so that everyone who wishes to will have the opportunity to speak. When you step up to the microphone, please state your name and whether you are a District resident. The President may terminate the right of any speaker to continue his/her comments if they are overly lengthy, repetitive, disruptive and/or offensive.

We encourage your participation in this process, but must strictly adhere to these procedures to ensure a productive and meaningful experience for everyone.

F. PUBLIC PARTICIPATION

1. Comments on Specific Agenda Items

None

G. DONATIONS

1. The National Theatre for Children - Donation of \$500.00 to Burr Intermediate School

The Board accepted, on behalf of the District, a donation by The National Theatre of Children of \$500.00 to Burr Intermediate School for the 2019 PSEG Long Island Energy Kit Challenge.

The District will deposit these funds into TA 038.29.

2. Mr. Rainer Schwartz – Camera donation valued at \$150.00

The Board accepted, on behalf of the District, a donation from Mr. Rainer Schwartz of 2 used cameras for Wood Park Elementary School’s art classes valued at \$150.00.

Motion by Jarrett M. Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steven Hartman, William Hender, Justin Varughese, Susan J. Hermer

H. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

Correspondence from P. Lanci regarding declining enrollment.

All correspondence responded to administratively.

I. AGENDA - MINUTES

The Board of Education approved the Minutes of the February 13, 2020 Board of Education Meeting.

Motion by Jarrett Behar, second by Susan Hermer

Final Resolution: Motion Carried

Aye: Jarett M. Behar, Steve Hartman, William Hender, Justin Varughese

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended.

Motion by Jarrett Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarett Behar, Steve Hartman, William Hender, Justin Varughese

K. CONSENT AGENDA - NEW BUSINESS

1. Hold Harmless Agreement – Camp Mariah

Approved the Hold Harmless Agreement with The Fresh Air Fund/Sharpe Reservation for Burr and Sawmill Intermediate Schools to attend Camp Mariah between May 11, 2020 and May 14, 2020 and authorized the President of the Board to sign same.

2. IDEA Flow-Through Funds

Approved contracts with the listed providers for 2020-2021 IDEA Flow-Through Funds and authorized the President of the Board to sign same:

- a. Building Blocks Developmental Preschool
- b. Kids in Action of L.I., Inc.
- c. Nassau Suffolk Services for the Autistic, Inc.

3. Health Services Contracts - Various School Districts

Approved the 2019-2020 Health Services contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts' jurisdictions, and authorized the President of the Board to sign same.

- a. Hauppauge UFSD
- b. Hicksville UFSD
- c. Jericho UFSD
- d. Middle Country CSD
- e. Syosset CSD
- f. Uniondale UFSD

4. Request for Revision of Financial Information – Video Surveillance Projects

The Board of Education acknowledged receipt of the Request for Revision of Financial Information Forms for the listed capital projects and the President of the Board sign same.

- a. Burr Intermediate School – Video Surveillance Project
- b. Mandracchia-Sawmill Intermediate School – Video Surveillance Project

5. Obsolete and Disposable Items

Approved the obsolescence and disposal of the listed items:

Equipment	Tag #	Reason
Lifpak 500 Defibrillators	3253300, 5130204 5130879, 6020602 30366464	The items are inoperable.

Equipment	Tag #	Reason
Cafeteria Tables (5)	012534 / 103365 / 103361 991842 / 103367	Equipment is broken beyond repair.

Additional Items

Sewing Machines:

New Home- 101883

Singer - 96-00347

New Home - 021207

New Home - 101882

New Home - 101880

Singer - 96-00343

Singer - 96-00341

Singer - 96-00346

Cafeteria Tables:

101159

101228

015027

100155

101156

96-06732

Professional Kitchen Equipment:

Hatco Flav-R-Savor: 96-01844 & 105769

Hobart- 105633

Oliveri Slicer - 101173

Kitchen Aid Mixer - 96-06227

Globe Slicer - 024957

Precision Rolling cart - 96-00290

Precision Rolling cart - 96-00292

Hobart Item #101193

File Cabinets:

90-08883

34-2288

34-2311

75-04417

101286

025798

75-04263

75-04244

75-04688

34-0344

96-00326

75-04693
96-04566
75-04051
101530
101541
770099
101363 & 96-00691
100921
75-04834
34-2310
34-1539
90-08179
75-04262
101793
34-1760
006088 & 96-04409
34-2260
34-3309
34-2294
75-07230

6. Application for Apportionment of Building Aid - 2019 Bond Projects

Approved the Application for Apportionment of Building Aid for 2019 Bond Projects, and authorized the President of the Board to sign same.

7. Nominated Candidate for Western Suffolk BOCES Board - Incumbent Jeannette Santos
Motion to nominate incumbent Jeannette Santos as a candidate for trustee on the Western Suffolk BOCES Board of Education for a three-year term (2020-2023).

8. Nominated of Candidate for Western Suffolk BOCES Board - Incumbent Peter Wunsch
Motion to nominate incumbent Peter Wunsch as a candidate for trustee on the Western Suffolk BOCES Board of Education for a three-year term (2020-2023).

9. Field Trips

The BOE approved the below-listed field trips:

- a. Federal Reserve Bank of New York - REVISED DATE
Maiden Lane
New York, New York
March 23, 2020
Commack High School
- b. Science Olympiad - 2020 C Division State Tournament
Le Moyne College

1419 Salt Springs Road
 Syracuse, NY 13214
 Hotel Accommodations - Embassy Suites, Syracuse
 March 13-15, 2020
 Commack High School

10. Bids

The Board of Education approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
20-1	Sale of Obsolete Equipment & Vehicles	Wheels Used Cars & Gershaw	high bidders
20-2	ATC Service & Repair	Cardinal Control Systems, Inc	low bidder
20-3	Replacement of Serving Lines - NR, WP, RH	Sam Tell & Son	low bidder
20-4	Site Work Reconstruction	Lantek Group (CHS) Fasco Asphalt (all others)	low bidders
20-5	CHS Canopy Reconstruction	Preferred Construction, Inc.	low bidder
20-6	Fire Alarm Reconstruction	Palace Electrical Contractors	low bidder

The Board of Education approved the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
GRPS-070115	Grounds Keeping, Parts Serv	Chief Equipment Inc	6/30/2020
GRPS-070115	Grounds Keeping, Parts Serv	Northeast Equipment, Inc.	6/30/2020
GRPS-070115	Grounds Keeping, Parts Serv	Montage Enterprises	6/30/2020
GRPS-070115	Grounds Keeping, Parts Serv	All Island Equipment Corp.	6/30/2020
GRPS-070115	Grounds Keeping, Parts Serv	Malvese Equipment Co Inc	6/30/2020
GRPS-070115	Grounds Keeping, Parts Serv	Storr Tractor Company	6/30/2020

GRPS-070115	Grounds Keeping, Parts Serv	Bissett Equipment Corp Bottom Of Form	6/30/2020
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The Board of Education approved the following BOCES BIDS:

Bid #	Name of Bid
2020-011-1022	Audio Visual Supplies and Equipment
2019-019-1025	Boiler, Kitchen Exhaust and Duct Cleaning Services
2020-008-1121	Industrial Technology Supplies
2020-012-1031	Painting Services
2020-006-1010	Physical Education Athletic First Aid Supplies
2019-101-1025	Stationery Supplies, Furniture & Equipment (Catalog Purchase)

11. Lead Agency Resolution

The Board of Education of the Commack Union Free School District approved the Resolution prepared by Lamb & Barnosky declaring Commack Union Free School District the Lead Agency with regards to the Marion Carll Property.

12. Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data

The Board of Education approved a first reading of Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data.

13. Removal of Policy 7243- Student Data Breaches

Board of Education approved the removal of Policy 7243 - Student Data Breaches.

14. Consulting Agreement for Out of State Residential Placement

Approved the 2019-2020 contract with The Judge Rotenberg Educational Center, Inc. for an out of state residential placement and authorized the President of the Board to sign same.

15. Resolution Declaring Public Emergency Pursuant to §103(4) of the General Municipal Law

The Board of Education of the Commack Union Free School District approved the Resolution prepared by Lamb & Barnosky declaring the suspension of the rules found in Board of Education Policies 5410 and 5411 until the next Board of Education meeting solely for the purchase of materials and supplies needed to be purchased to combat the novel coronavirus.

16. OLAS Cross Contract and Non-Disclosure Agreement 2020-2021

Upon the Recommendation of the Superintendent, approved the OLAS Contract and Non-Disclosure Agreement for the School Year 2020-2021 and authorized the Board of Education President to sign same.

Motion to approve Consent Agenda Items 1-16

Motion by William Hender, second by Justin Varughese

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, William Hender, Justin Varughese, Susan J. Hermer

L. CONSENT AGENDA – LEGAL

1. Resolution Regarding Employee No. 13316

Upon recommendation of the Superintendent of Schools, BE IT RESOLVED that, pursuant to Education Law Section 913, Employee No. 13316 is hereby directed to submit to a medical examination before a physician of the District's choosing; and BE IT FURTHER RESOLVED, that the Board of Education hereby directs that Employee No. 13316 submit, at or before the examination/evaluation, all relevant records from all health care providers with whom he/she has consulted or received treatment during the last three years, or another time period deemed appropriate by the District's designated physician(s).

Motion by William Hender, second by Susan J. Hermer

Final Resolution: Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, William Hender, Justin Varughese, Susan J. Hermer

M. ITEMS REMOVED FROM CONSENT AGENDA

None

N. BOARD BUSINESS

1. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

2. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

Trial Balances: January 2020

Revenue Status Reports: January 2020

Budget Status: January 2020

Budgetary Transfer: January 2020

Cash Flow Report: January 2020

CD Rates Report: February 2020

Treasurer Reports: January 2020

Collateral Statement Summary: January 2020

3. Board Discussion Items

None

4. Announced Board Meetings

The Board of Education of the Commack Union Free School District shall hold an Audit Committee Meeting/Internal Audit Planning on Thursday, March 19, 2020 at 7:00 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY

The Board of Education of the Commack Union Free School District shall hold Budget Workshop #2 on Thursday, March 19, 2020 at 8:00 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY

The Board of Education of the Commack Union Free School District shall hold an Informal Budget Hearing on Thursday, March 26, 2020 at 8:00 p.m. at Hubbs Administration Building, 480 Clay Pitts Road, East Northport.

The Board of Education of the Commack Union Free School District shall hold its Regular Business Meeting and Budget Adoption on Thursday, April 23, 2020 at 6:30 p.m. at the Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Public Meeting.

5. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 2/4/20; 2/5/20; 2/10/20; 2/11/20; 2/12/20; 2/13/20; 2/14/20; 2/24/20; 2/26/20; 2/27/20; 2/28/20; 3/2/20; 3/3/20; 3/5/20; 3/10/20; 3/12/20.

Acknowledged receipt of Committee on Preschool Special Education: 1/29/20; 2/5/20; 2/11/20; 2/12/20; 2/25/20; 2/26/20.

6. Statement of Professional Services for Lamb & Barnosky, LLP

Acknowledged Statement for Professional Services for the month ending February 29, 2020 in the amount of \$8,349.68.

O. PUBLIC PARTICIPATION

1. Public Participation

None

Public participation shall be taken anytime convenient to the orderly conduct of the meeting with an appropriate consideration for the hour of the day prior to the final adjournment of the meeting. Any person wishing to make comments or raise questions is requested to state his/her name and identify any organization they may be representing at the meeting.

P. ADJOURNMENT

Motion to Adjourn the Meeting at 7:35 p.m.

Motion Made by William Hender, seconded by Susan J. Hermer

Motion Carried

Aye: Jarrett M. Behar, Steve Hartman, William Hender, Justin Varughese, Susan J. Hermer