

**Commack Union Free School District
Board of Education Meeting Minutes
Thursday, March 9, 2023
Generated by Debbie Virga**

Board Members Present: Justin Varughese, Sue Herman, Gus Hueber, Steve Hartman,
William Hender

Board Members Absent: None

Administration Present: Dr. Jordan Cox, Laura Newman, Tim Russo, Scott Oshrin

Counsel Present: Mr. Eugene Barnosky

A. OPENING OF MEETING

Meeting called to order by Mr. Varughese at 6:15 p.m.

EXECUTIVE SESSION

- a) Pending litigation in the matter(s) of CVA cases
- b) Negotiations conducted pursuant to the Taylor Law involving CTA, CTAA
- c) Matters leading to the potential discipline of a particular individuals
- d) In order to obtain legal advice

Motion to approve executive session made by William Hender, seconded by Sue Hermer and carried unanimously (5-0)

Motion to exit Executive Session and return to Public Meeting at 7:00 p.m.

Motion made by Steve Hartman, seconded by Gus Hueber and carried unanimously (5-0).

A. OPENING OF MEETING - PUBLIC MEETING

Meeting called to order by Mr. Varughese at 7:04 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call
2. Presented Sue Hermer with the Scope Award

C. ADMINISTRATIVE REPORT

- Athletics

D. COMMITTEE REPORTS

- Multi-Cultural Committee
- Legislative Advocacy

E. BOARD OF EDUCATION MEETING STATEMENT

F. PUBLIC PARTICIPATION

- None

G. CORRESPONDENCE

Acknowledged Correspondence

H. DONATIONS

The Board accepted on behalf of the District donations by the following:

a. Home Depot - Donation of materials (see attached list) for Science Olympiads at Commack Middle School - valued at \$107.00

Motion by William Hender, seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

I. MINUTES

Approved the minutes from the February 9, 2023 Board of Education Meeting.

Motion made by Steve Hartman, second by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel Matters.

Motion by William Hender seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

K. CONSENT AGENDA-NEW BUSINESS

1. Approved Consent Agenda items 2-14

2. WHEREAS, due to reorganization, and for purposes of efficiency and economy, the Board of Education has approved that it is necessary to reduce the number of employees in the District in certain civil service titles; and WHEREAS, as a result of this determination, certain positions will have to be abolished.

3. WHEREAS, the District currently employs various individuals as call-in custodians at a rate of \$15.66; and Whereas, effective March 9, 2023 the district wishes to increase the hourly rate to \$20.00. NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, effective March 10, 2023, the Board of Education approved the hourly rate for call-in custodians to be \$20 per hour.

4. The Board of Education approved to nominate as a candidate for the trustee on the Western Suffolk BOCES Board for a 3-year term (2023-2026), Peter Wunsch, Trustee, and Jeannette Santos, Trustee

5. The Board of Education approved the listed bids.

BID #	Name of Bid	Award Recommendation	Reason
23-1	17/18 Capital Improvement & 21/22 Grant & Bond Issue Phase 4	Award by contract – see below	low bidders
Contract 1	Site Work Reconstruction	Road Work Ahead	low bidder
Contract 2	Exterior Door & Window Replacement	Arrow Steel Window Corp.	low bidder
Contract 3	General Construction	Renu Contracting	low bidder
Contract 4	Plumbing Reconstruction	Seaford Avenue Corp.	low bidder
Contract 5	HVAC Reconstruction	Central Air Corporation	low bidder
Contract 6	Electrical Reconstruction	VSC Electric, Inc.	low bidder
Contract 7	Fire Alarm Reconstruction	VSC Electric, Inc.	low bidder

6. The Board of Education approved contract, and rider where applicable, with the listed vendors for their services for the 2022-2023 school year and authorize the President of the Board to sign same.

a. Helping Hands - Positive Behavior Support and Parent Training

b. Nicole M. Dougherty LLC - Positive Behavior Support and Consultation

7. The Board of Education approved contracts with the listed school districts for their students to receive special education services from our district during Summer 2022 and/or the 2022-2023 school year (as indicated) and authorize the President of the Board to sign same.

a. Kings Park CSD - FY 2022-2023

b. Seaford UFSD - FY 2022-2023

8. The Board of Education approved the Amendment to the Agreement with Quest Diagnostics to allow for additional testing as required by the District. The original Agreement was approved by the Board of Education on 11/10/22.

9. The Board of Education approved the listed Change Orders for 2019 Bond Projects and authorize President of the Board to sign same.

a. Change Order No. 1 - Maccarone Plumbing - 008-028 - Deduct \$14,014.49

b. Change Order No. 2 - Maccarone Plumbing - 027-025 - Deduct \$2,847.18

10. The Board of Education approved the 2022-2023 contract with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools in the listed school districts, and authorize the President of the Board to sign same.

a. Brentwood UFSD

b. Northport UFSD

c. Uniondale UFSD

11. The Board of education approved contract with the listed provider for 2022-2023 IDEA Flow Through Funds and authorize the President of the Board to sign same.

a. Alternatives for Children - 2023-2024

b. Anderson Center for Autism - 2022-2023

c. Building Blocks - 2023-2024

d. UCP of Greater Suffolk - 2022-2023

e. Summit School (Nyack) - 2023-2024

f. The Summit School ((Jamaica Estates) - 2023-2024

12. The Board of Education approved the obsolescence / obsolescence and disposal of the listed items.

a. 2006 Groundmaster 580D - Tag #015128 - Maintenance Yard - Difficult to find parts and expensive to repair

Obsolete and Disposable

a. File Cabinet - Tag #75-04134 - Hubbs Administration Building - Item is broken and unrepairable

b. Western Ice Breaker Sanders (3) - Tag #015142 / 024621 / No Tag - Maintenance Yard - Items are broken and unrepairable

c. Ice Machine - Tag #026140 - Commack High School - Item is broken and unrepairable

d. 4-Drawer Filing Cabinets (3) - Tag #101973 / 102126 / 102014 - CMS - Items are broken and unrepairable

e. Wooden Teacher Desk - Tag #102921 - CMS - Item is broken and unrepairable

f. Science Lab Table - Tag #02773 - CMS - Item is broken and unrepairable

13. The Board of Education approved the following field trips:

a. State Leadership Conference

Rochester Riverside Convention Center

123 E. Main Street

Rochester, NY 14604

April 19-21, 2023

Commack High School

b. Met Life Stadium

1 Met Life Stadium Drive

East Rutherford, NJ 07073

April 24, 2023

Commack High School

14. The Board of Education adopted the SEQRA Type II Resolution for CHS Library Reconstruction in conjunction with the 2019 Bond Projects, as recommended by administration.

Motion by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

L. CONSENT AGENDA – LEGAL

The Board of Education approved the listed lease documents and authorize the President of the Board to sign same.

a. Old Farms Elementary School - Commack UFSD & Eastern Suffolk BOCES for ten years from March 1, 2023 through February 28, 2033.

Motion by Steve Hartman, seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber
Final Resolution: Motion Carried (5-0)

M. ITEMS REMOVED FROM CONSENT AGENDA

None

N. NEW BUSINESS

None

O. BOARD BUSINESS

- 1. Acknowledge receipt of the Financial Reports listed below.**
 - Trial Balances: January 2023
 - Revenue Status Reports: January 2023
 - Budget Status - Detail: January 2023
 - Budget Status – Function Code: January 2023
 - Budgetary Transfer: January 2023
 - Cash Flow Report: January 2023
 - CD Rates Report: February 2023
 - Treasurer Reports: January 2023
 - Collateral Statement Summary: January 2023
2. Acknowledge receipt of the Internal Claims Auditor's Monthly Update for 1/16/2023 through 1/31/2023 and 2/1/23 through 2/15/23
3. The Board acknowledges receipt of the statement for Professional Services rendered by Lamb & Barnosky, LLP on non-retainer matters for the month ending January 31, 2023 in the amount of \$27,592.46

4. Acknowledge receipt of Committee on Special Education: 2/10/23; 2/13/23; 2/14/23; 2/15/23; 2/16/23; 2/17/23; 2/27/23; 3/1/23; 3/2/23; 3/6/23; 3/7/23; 3/8/23; 3/9/23.

Acknowledge receipt of Committee on Preschool Special Education: 2/14/23; 2/15/23; 2/28/23; 3/1/23; 3/3/23; 3/7/23; 3/8/23.

Announcement of Upcoming Board of Education Meeting

The Board of Education of the Commack Union Free School District shall hold Budget Workshop #2 on Thursday, March 23, 2023 at 8:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY.

- The Board of Education of the Commack Union Free School District shall hold an Audit Committee Meeting/Internal Audit Planning on Thursday, April 13, 2023 at 7:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY.
- The Board of Education of the Commack Union Free School District shall hold an Informal Budget Hearing on Thursday, April 13, 2023 at 8:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY.
- The Board of Education of the Commack Union Free School District shall hold its Regular Meeting/Budget Adoption on Thursday, April 20, 2023 at 6:30 p.m. at Hubbs Administration, 480 Clay Pitts Road, E. Northport, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

P. PUBLIC PARTICIPATION

None

Q. ADJOURNMENT

Motion to adjourn into executive session at 8:40 pm for the purpose of discussing employment history of particular individuals.

Motion by Steve Hartman, seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

Motion to adjourn executive session at 10:15 pm

Motion by Sue Hermer, seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer, Gus Hueber

Motion Carried (5-0)

Motion to adjourn public meeting at 10:42

Motion by William Hender, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer, Gus Hueber

Motion Carried (5-0)