

**Commack Union Free School District
Board of Education Meeting Minutes
Tuesday, May 19, 2020
Generated by Debbie Virga
Virtual Meeting**

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender, Susan Hermer.
Justin Varughese
Board Members Absent: None
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan
Counsel Present: Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 7:00 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

1. Budget Adoption Presentation

D. COMMITTEE REPORTS

1. Legislative Advocacy Committee Update

2. Vaping Task Force Update

3. Strategic Planning Commission

E. BOARD OF EDUCATION MEETING STATEMENT

F. PUBLIC PARTICIPATION – ON AGENDA ITEMS

None

G. DONATIONS

1. Box Tops for Education Program – Donation of \$ 132.70

The Board accepted, on behalf of the District, a donation of \$132.70 to Wood Park Primary School for classroom supplies.

The District will deposit these funds into TA 038.21.

Motion by Jarrett M Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

H. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

1. Correspondence from K. Trinchetto regarding grading policy.
2. Correspondence from G. Hueber regarding use of outdoor school facilities.
3. Correspondence from E. Weisberg regarding her appreciation for the district's focus on SEL.
4. Correspondence from School Psychologist and Social Workers regarding staffing.

All correspondence responded to administratively.

I. MINUTES

The Board of Education approved the minutes of the April 30, 2020 Board of Education Meeting.

Motion by William Hender, second by Jarrett M Behar

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer, Justin Varughese

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended.

Motion by Justin Varughese, second by Susan J. Hermer

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer, Justin Varughese

K. CONSENT AGENDA - NEW BUSINESS

1. Nassau-Suffolk School Board Budget Vote and Slate of Officers

Approved the School Board vote on the Nassau-Suffolk School Boards Association Proposed Budget and Slate of Officers.

2. Internal Audit Engagement Letter

Approved the R.S. Abrams & Co. Internal Auditor engagement letter for the 2020-2021 school year and authorize the President of the Board to sign same.

3. Stipulation Agreement

Approved Stipulation of Agreement for student #102011098.

4. Consultant/Vendor/Association Contracts – Various Vendors

Approved contract, and rider where applicable, with the listed vendors for their services for the 2020-2021 school year and authorized the President of the Board to sign same.

- a. ABASkills, LLC - Parent Counseling and Training
- b. Access 7 Services, Inc. - OT and PT Services
- c. Complete Rehabilitation Pt, OT, SLP of the Hamptons, PLLC, Inc. - Related Services for Special Education Students
- d. Nassau Suffolk Services for Autism (NSSA), Tuition Contract - Educational Program for Students with Autism
- e. Nassau Suffolk Services for Autism (NSSA), Home & Community Contract -
- f. Positive Behavior Support Consulting & Psychological Resources, P.C. - ABA Treatment and Behavior Intervention Services
- g. SchoolPay - Online Payment Platform

5. Resolution

WHEREAS, the District has entered into a Memorandum of Agreement with the Commack Teachers Association and Commack Administrators and Supervisors Association for a Retirement Incentive for Eligible Employees;

WHEREAS, in accordance with such Memorandum of Agreement, eligible employees who participate in the Retirement Incentive are required to submit to the District a signed Waiver and Release Agreement (“Waiver”);

BE IT RESOLVED, upon recommendation of the Superintendent of Schools, the Board of Education hereby approved the attached form Waiver and authorized Dr. Michael Inforna to sign the Waivers between the District and eligible employees on behalf of the District.

6. Resolution for Annual Budget Vote and Trustee Election

Adopted the Resolutions for the Annual Budget Vote and Trustee Election to be held on June 9, 2020.

7. Property Tax Report Card

Approved Property Tax Report Card.

8. Schedule for 2020-2021 Board of Education Meetings

Adopted the schedule for the 2020-2021 Board of Education Meetings.

9. Motion to Adopt the 2020-2021 School District Budget

Adopted the 2020-2021 School District Budget as recommended.

10. Vote to Approve K- Consent Agenda Items 1-10

Approved Consent Agenda Items 1-10.

Motion by Jarrett M Behar, second by Justin Varughese.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J. Hermer, Justin Varughese

L. CONSENT AGENDA – LEGAL

None

M. ITEMS REMOVED FROM CONSENT AGENDA

None

N. BOARD BUSINESS

1. Statement of Professional Services

Statement of Professional Services for the month ending April 30, 2020 in the amount of \$64,437.92.

2. External Audit Engagement Letter

Approved the Nawrocki Smith External Audit engagement letter for 2020-2021 and authorized the President of the Board to sign same.

3. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 5/1/20; 5/4/20; 5/5/20; 5/7/20; 5/8/20; 5/11/20; 5/12/20; 5/13/20; 5/14/20; 5/15/20 5/18/20; 5/19/20.

Acknowledged receipt of Committee on Preschool Special Education: 5/5/20; 5/6/20; 5/12/20; 5/13/20.

4. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: March 2020
- b. Revenue Status Reports: March 2020
- c. Budget Status: March 2020
- d. Cash Flow Report: March 2020
- e. Treasurer Reports: March 2020
- f. Collateral Statement Summary: March 2020
- g. Extra Class Quarterly Report - CHS - 1/1/20 -3/31/20
- h. Extra Class Quarterly Report - CMS - 1/1/20 - 3/31/20

5. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

6. Board of Education Meeting Announcement

The Board of Education of the Commack Union Free School District shall hold its Public Hearing regarding the Budget Information on June 2, 2020 at 7:00 pm.

The Board of Education of the Commack Union Free School District shall hold the Annual Budget Vote and Election on Tuesday, June 9, 2020, via absentee ballot. The ballots will be opened and canvassed beginning at 5:00 pm. At the completion of the canvassing of the ballots, the Board of Education will meet for the purpose of accepting the results of the election.

O. PUBLIC PARTICIPATION

None

P. ADJOURNMENT

Motion made to adjourn the meeting at 8:49 pm.

Motion made by William Hender, second by Justin Varughese
Final Resolution: Motion Carried

Aye: Steve Hartman, Jarrett M Behar, William Hender, Justin Varughese, Susan J Hermer