

**Commack Union Free School District  
Board of Education Meeting Minutes  
Thursday, May 4, 2023  
Generated by Debbie Virga**

Board Members Present: Justin Varughese, Sue Herman, Gus Hueber, Steve Hartman,  
William Hender

Board Members Absent: None

Administration Present: Dr. Jordan Cox, Laura Newman, Tim Russo, Scott Oshrin

Counsel Present: Ms. Mara Harvey

**A. OPENING OF MEETING**

Meeting called to order by Mr. Varughese at 6:15 p.m.

**EXECUTIVE SESSION**

- a) Negotiations conducted pursuant to the Taylor Law involving CTA, CTAA, Security Guards
- b) Matters leading to the appointment of a particular consultant and a particular individual
- c) In order to obtain legal advice

Motion to approve executive session made by Steve Hartman, seconded by Sue Hermer and carried unanimously (5-0)

Motion to exit Executive Session and return to Public Meeting at 8:00 p.m.

Motion made by Sue Hermer, seconded by Steve Hartman and carried unanimously (5-0).

**A. OPENING OF MEETING - PUBLIC MEETING**

Meeting called to order by Mr. Varughese at 8:08 p.m.

1. Pledge of Allegiance

**B. OPENING CEREMONIES**

1. Roll Call

**C. ADMINISTRATIVE REPORT**

- Community Outreach
- Smart Schools
- Budget Hearing

#### **D. COMMITTEE REPORTS**

- Multi-Cultural Committee

#### **E. BOARD OF EDUCATION MEETING STATEMENT**

#### **F. PUBLIC PARTICIPATION**

- None

#### **G. CORRESPONDENCE**

Acknowledged Correspondence

#### **H. DONATIONS**

The Board accepted on behalf of the District donations by the following:

- Commack Basketball Association** - Donation of 50 padded chairs removeable back covers printed with "Commack" for Commack Middle School - valued at \$2,578.00
- Munistat Services, Inc.** - Donation of \$250.00 for a graduating Commack High School Senior - Deposit \$250.00 to CM 105033-2705.000-00
- Mr. & Mrs. Joseph Bonin** - Donation of \$10,000.00 for CHS Baseball Fields in honor of their son, Mr. Bryan Bonin - Deposit \$10,000.00 to CM 104001
- Lisa Treglia** - Donation to the Sawmill Resource Room - Bookcase in honor of Melanie Murphy- Value \$200.00

Motion by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

#### **I. MINUTES**

1. Approved the minutes from the April 13, 2023 Board of Education Special Meeting, April 20, 2023 Board of Education Meeting and the April 25th Special Board of Education Meeting regarding the BOCEs vote.

Motion made by William Hender, seconded by Sue Hermer

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

**J. PERSONNEL**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel Matters.

Motion by Steve Hartman seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

**K. CONSENT AGENDA-NEW BUSINESS**

- 1. Approved Consent Agenda items 2-13
- 2. The Board of Education approved the following bids:

BID #	Name of Bid	Award Recommendation	Reason
23-2	Refuse & Recycling Collection	National Waste Services	Low bidder
23-5	Sale of Obsolete Equipment	Split Award	High bidders
23-7	Rental Of Party Tent	Camelot Party Rentals	Low bidder

3. BE IT RESOLVED upon the recommendation of the Superintendent of Schools, the Board of Education appoints Dr. Michael Inforna as Deputy School District Treasurer and authorizes him to sign any bank statements.

- 4. The Board of Education approved the following field trips:
  - a. Eatly NYC Flatiron  
200 5th Avenue  
New York, NY 10010  
Commack High School  
May 22, 2023

5. WHEREAS, the position of Coordinator of World Language is vacant; WHEREAS, the District has determined that it no longer requires the position of Coordinator of world Language; and WHEREAS, as a result of this determination, the position will be abolished. NOW, THEREFORE, BE IT RESOLVED, that the Coordinator of World Language is hereby abolished, effective at the close of business on May 5, 2023.

6. Upon the recommendation of the Superintendent of Schools, the Board of Education approved the creation of the position of Director of World Language, effective July 1, 2023.

7. WHEREAS, Jose Santiago who held the position of Administrative Associate for Instructional Technology has resigned effective March 10, 2023. WHEREAS, the position of Administrative Associate for Instructional Technology is currently vacant; WHEREAS, the District has determined that it no longer requires the position of Administrative Associate for Instructional Technology; and WHEREAS, as a result of this determination, the position will be abolished. NOW, THEREFORE, BE IT RESOLVED, that the Administrative Associate for Instructional Technology is hereby abolished, effective at the close of business on May 5, 2023.

8. Upon the recommendation of the Superintendent of Schools, the Board approved the Agreement with the Commack Teachers Association and the Commack Administrative and Supervisory Association regarding the revised Commack UFSD Annual Professional Performance Plan 3012D

9. Upon the recommendation of the Superintendent of Schools, Barbara Olivares-Lazcano will receive a probationary appointment to the position of Director of World Language and ENL, in the tenure area of Director of World Language & ENL, for the term 7/1/2023 through 6/30/2027, unless terminated prior thereto, at the salary of \$152, 266, subject to the requirements of the Education Law and the Rules of the Board of Regents.

10. Approved the Smart Schools Preliminary Plan

11. Upon the recommendation of the Superintendent of Schools, the Board approved the BOCES multi-computer lease agreement for computer labs and chrome books and authorize the Board President to sign same.

12. Approved the Tax Questionnaire for DASNY for the Revenue Bond Financing Program as it relates to the Phase II borrowing for the 2019 Bond, the resolution for which was adopted January 9, 2020, and authorize the President of the Board to sign same.

13. Upon the recommendation of the Superintendent of Schools, the Board of Education approved a Resolution Agreement dated May 2, 2023 with Student Number 120005051, and authorizes the Board President to execute same.

Motion made by William Hender, seconded by Steve Hartman  
Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber  
Final Resolution: Motion Carried (5-0)

**L. CONSENT AGENDA – LEGAL**

None

**M. ITEMS REMOVED FROM CONSENT AGENDA**

1. Upon the recommendation of the Superintendent of Schools the Board approved the agreement between the Commack Union Free School District and the Commack Administrative and Supervisory Association and authorize the Board President to sign same.

**N. NEW BUSINESS**

None

**O. BOARD BUSINESS**

1. Acknowledged receipt of the Internal Claims Auditor's Monthly Update for 3/8/2023 through 4/7/2023.
2. Acknowledged receipt of Committee on Special Education: 4/21/23; 4/24/23; 4/25/23; 4/26/23; 4/27/23; 4/28/23; 5/1/23; 5/2/23; 5/3/23; 5/4/23.  
Acknowledge receipt of Committee on Preschool Special Education: 4/25/23; 4/26/23; 5/2/23; 5/3/23.
3. New Board Business – None
4. Announcement of Upcoming Board of Education Meeting;

The Board of Education of the Commack Union Free School District shall hold its External Audit Planning Meeting on Thursday, May 11, 2023 at 6:00 pm. Immediately following, there will be an Executive session meeting. The next Regular Meeting will be on Thursday, June 8, 2023 at 6:30 p.m. at Commack High School, 1 Scholar Lane, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 7:30 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

**P. PUBLIC PARTICIPATION**

None

**Q. ADJOURNMENT**

Motion to adjourn meeting at 8:35 p.m.

Motion by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Sue Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)