

**Commack Union Free School District
Board of Education Meeting Minutes
Commack High School
Thursday, June 13, 2019
Generated by Debbie Virga**

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender, Susan Hermer,
Justin Varughese
Board Members Absent: None
Administration Present: Dr. Donald James, Mrs. Laura Newman, Amy Ryan
Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 6:32 p.m.

B. EXECUTIVE SESSION

Motion made by Ms. Hermer, seconded by Mr. Varughese to adjourn into executive session for the purpose of discussing the following:

- Negotiations conducted pursuant to the Taylor Law involving CASA
- Matters leading to the appointment of administrative positions
- Matters leading to the discipline of a particular teacher
- Issues involving a student
- Legal advice

Motion made by Mr. Behar, seconded by Ms. Hermer and carried unanimously (5-0) to exit executive session at 7:40 p.m. and return to public meeting.

1. Pledge of Allegiance

2. Roll Call

C. OPENING CEREMONIES

1. Student Recognition

- a. Students were recognized for their accomplishments in the National Merit Scholarship and Presidential Scholars Program Competitions.
- b. Students were recognized for their accomplishments in the Suffolk County Math Teachers Association Course Contest.

- c. Students were recognized for their accomplishments in the American Association of Teachers of Italian Secondary School Italian Poetry Contest, National Latin Exam, and National Italian Exam.
- d. Students were recognized for their accomplishments in the Future Business Leaders of America's (FBLA) Annual State Competition.
- e. Students were recognized for their accomplishments in the New York State Science and Engineering Fair, the South Asian American Women's Association (SAAWA), the Andromeda Division of the New York State Science and Engineering Fair (NYSSEF), the Neurological Surgery P.C. Health Science Competition, the Intel International Science & Engineering Fair, the Long Island Science Congress, and the WAC Invitational Science Fair.
- f. Student athletes were recognized for their accomplishments as Suffolk County Champions and/or All State Champions.

D. TENURE RECOGNITION

The Board approved the tenure recommendations of the individuals listed on the agenda.

Ariel Adrian	Reading Teacher
Daniel Angland	Teacher Assistant
Marissa Banducci	ENL Teacher
Lauren Bowden	Teacher Assistant
Andrew Buchbinder	Teacher Assistant
Matthew Cardinale	School Psychologist
Dena Catuosco	Teacher Assistant
Kate Ciani	Teacher Assistant
Michelle Condello	Teacher Assistant - Computers
Anna Conforti	Teacher Assistant - Computers
Donnamarie Demetriou	Music Teacher
Kathleen DeLuca	Speech Teacher
Cara DeVita	Special Education Teacher
Anna Domingo	World Language Teacher
Lauren Echauri	Teacher Assistant
Emily Esposito	Teacher Assistant
Emily Goonan	Teacher Assistant
Joanna Judge	Teacher Assistant - MITA
Patricia Kelly	Reading Teacher
Ashley Kennedy	ENL Teacher
Spiridoula Kokkosis	Teacher Assistant - MITA
Heather Leggio	School Psychologist
Jaclyn Martella	School Counselor
Jody Mazur	Special Education Teacher

Danielle McNally	Teacher Assistant
Natalie Meyers	Reading Teacher
Stefanie Petrone	Reading Teacher
Julie Petruzzi	Teacher Assistant
Jeffrey Sautner	Director of Social Studies & Business
Charles Schulz	Coordinator of English 7-12
Lisa Vasiluth	Teacher Assistant
Lauren Williams	Teacher Assistant

E. ADMINISTRATIVE REPORT

1. Public Hearing on the following policy:
Policy 1300 - Code of Conduct
2. Announcement of new long term Committees, Commissions, Teams
3. Update of restoration of front of Commack High School

F. COMMITTEE REPORTS

1. Marion Carll Property Committee Update
2. Legislative Advocacy Committee Update
3. District Health & Safety Committee

G. BOARD OF EDUCATION MEETING STATEMENT

Mr. Behar read a statement outlining the structure of the public Board meeting.

H. PUBLIC PARTICIPATION

I. DONATIONS

1. Donation by Box Tops - Wood Park Primary School

The Board accepted, on behalf of the District, a donation by Box Tops of \$2,201.20 to Wood Park Primary School to be applied towards the purchase of classroom supplies, and;

The District will deposit these funds into TA 038.21.

2. Donation by Box Tops - Commack Middle School

The Board accepted, on behalf of the District, a donation by Box Tops of \$188.70 to Commack Middle School to be applied towards the creation of a recreation/activity room for students, and;

The District will deposit these funds into TA 038.27.

3. Donation by Stop & Shop

The Board accepted, on behalf of the District, a donation by Stop & Shop of \$431.23 to Commack High School to be applied towards student activities at the school, and;

The District will deposit these funds into Restricted Donation Account TA038.19.

Motion by Jarrett M Behar, second by William Hender

Final Resolution: Motion Carried

Aye: Steve Hartman, Susan Hermer, Justin Varughese

J. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

1. Correspondence dated May 9, 2019 from Suzanne Sugarman regarding BOCES recognition.
2. Correspondence dated June 4, 2019 from Magda Ferreira regarding Instructional Aides.

All correspondence responded to administratively.

K. MINUTES

1. The Board of Education Approved the minutes of the May 9, 2019 and May 21, 2019 Meeting.

Motion by Jarrett M Behar, second by Susan Hermer

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan Hermer, Justin Varughese

M. CONSENT AGENDA - NEW BUSINESS

1. Munistat Services Agreement

Approved the contract and rider with Munistat Services for completion of the Official Statement for 2019-2020 Tax Anticipation Notes from July 1, 2019 to June 30, 2020, and authorized the President of the Board to sign same.

2. Hold Harmless Agreements

Approved the Hold Harmless Agreements with the Town of Huntington and the Town of Smithtown for the District to hold its Homecoming Parade on October 26, 2019 and authorized the President of the Board to sign same.

3. Grants

Acknowledged receipt of the following grants:

- a. Commack High School received an \$800.00 mini-grant from the Rochester Institute of Technology (RIT) for the purpose of enhancing support of Commack High School's Project Lead the Way Program. Acceptance of this grant will require the Board to authorize \$800.00 to Special Aid Budget Code Lead19-2110-450-00.
- b. Stephanie O'Brien, a Commack High School chemistry teacher, received an American Chemistry Society (ACS) - Hach Professional Development Grant in the amount of \$1,400.00 ACS awards this grant to selected high school chemistry teachers to support their pursuit of advancement in their teaching and learning. Acceptance of this grant will require the Board to authorize \$1,400.00 to Special Aid Fund F ACS019-2110-450-00.

4. Award

Acknowledged receipt of the following award:

- a. The Regeneron Science Talent Search School Award, in the amount of \$2,000.00, is for the District's Regeneron Scholar winner. The funds will be used to support the needs of the science research program at Commack High School. Acceptance of this award will require a deposit to Restricted Donations TA 038.33.

5. Consultant / Vendor /Association Contracts

Approved the contract, and rider where applicable, with the listed vendors for their services for the 2019-2020 school year and authorized the President of the Board to sign same.

- a. ABA Skills, LLC - Behavioral Consultation for Students with Autism
- b. Christian Nursing Registry, Inc. - Nursing Services
- c. LIDC Services, Inc. - Parent Training, Home Programming/Behavior Intervention Services
- d. Mazz Marketing - NCAA Night at Commack High School
- e. Nassau Suffolk Services for Autism - Services for Students with Autism
- f. Professional Athletic Training Services PLLC - Athletic Trainer for Practices and Games
- g. Irene Witthoft - Behavioral Consultation
- h. Williams Speech & Language Pathology PLLC - Assistive Technology Evaluations, Consultations and Training Services
- i. Dino Vassino - Computer Network Support Services
- j.. SCOPE - Preschool & Extended Day Program
- k. SCOPE - Summer ESL Enrichment Program
- l. SCOPE - Summer Explorations Program

m. Susan Glover - State Data Reporting and IEP Finalization

6. Health Services Contracts

Approved the 2018-2019 contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts' jurisdictions, and authorized the President of the Board to sign same.

a. Brentwood Union Free School District

7. Bids

Approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
19-8	Automotive Parts	Any Part Auto Parts	Low bidder
19-14	Septic Tank (rebid)	B&R Cesspool & Drain	Low bidder
19-16	Interscholastic Supplies	Multiple Awards	Low Bidders By Item
19-17	Staff Uniforms	Woods Mens & Boys Clothing	Low Bidder
19-18	Calendar, Adult Ed Brochure, & Newsletter	Multiple Awards	Low Bidders By Item
19-19	Athletic Equipment Reconditioning	Schutt Sports	Low Bidder
19-20	District-Wide Folding Door, Stage Rigging, Bleacher & Basketball Backstop Service & Maintenance	Tri-State Folding Partitions - bleacher & basketball stops	Low Bidder
		Gym Equipment Repairs - folding wall & stage rigging	Low Bidder
19-21	Mason Supplies	Multiple Awards	Low Bidders By Item
19-22	Cabinet & Hardware Supplies	Multiple Awards	Low Bidders By Item
19-23	Science Supplies	Multiple Awards	Low Bidders By Item
19-24	Printing - Business/School Forms	Multiple Awards	Low Bidders By Item

19-25	Printing - School Newspaper, & Specialty Folders	Multiple Awards	Low Bidders By Item
19-26	Oil Burner Service	Bain Mechanical	Low Bidder

Approved the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
VU-070318	Vehicles, Used	Great Neck Ford	07/02/2020

Approved the following BOCES BIDS:

Bid #	Name of Bid
2019-004-0221	Arts & Crafts Supplies
2019-040-0221	Fuel Oil
2019-001-0219	General Office Supplies
2018-063-0329	Data Cabling & Wiring (Supply & Installation)

8. Obsolete Equipment

Approved the obsolescence of the listed items:

Vehicle	VIN#	Mileage	Reason
1986 Snowco Trailer (Vehicle #25)	1S6TUE4S3GA00397	n/a	The item is inoperable and beyond repair.

9. BOCES Cooperative Bidding Resolution

Adopted BOCES Joint Municipal Cooperative Bidding Resolution granting Western Suffolk BOCES the authority to act on our behalf to prepare and solicit bids and requests for proposals for Tutorial & Special Education Services for Students, and authorize the President of the Board to sign same.

10. Resolution Appointing Audit Committee Members

Upon the recommendation of the Superintendent of Schools, the following member was appointed to the District's 2018-2019 Audit Committee: Christine Miller.

11. Amended Memorandum of Agreement

Approved the amended Memorandum of Agreement between the CTAA and the Commack School District.

12. Field Trips

The Board of Education approved the below-listed field trips:

a. Museum of Illusions

77 8th Avenue
New York, NY

AND

Broadway Play - *King Kong*
Broadway Theatre
1681 Broadway
New York, NY 10019
December 11, 2019
Commack Middle School

b. IA Business Plan Competition Semi-Finals

Columbia University
New York City, New York
Via LIRR - Deer Park Station
May 30, 2019 & June 5, 2019
Commack High School

13. Schedule for 2019-2020 Board of Education Meetings

Adopted the schedule for the 2019-2020 Board of Education Meetings

14. Approval of LIU Lease

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the attached lease between the District and LIU, and authorized the Board President to sign the same.

15. Memorandum of Agreement

Memorandum of Agreement between Commack Union Free School District and the United Public Service Employees Union ("the UPSEU").

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Steve Hartman, Jarrett M Behar, William Hender, Susan Hermer, Justin Varughese

N. CONSENT AGENDA – LEGAL

1. Defense and Indemnification to the attached Summons and Complaint

Pursuant to the attached request received from Mr. Steven Troisi, the Board authorized defense and indemnification with respect to the attached Summons and Complaint.

O. ITEMS REMOVED FROM CONSENT AGENDA

1. Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the attached Memorandum of Agreement between the District and the Commack Administrative and Supervisory Association, and authorized the Board president to sign same.

1. Personnel

Personnel agenda attached

Motion by Steve Hartman, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Justin Varughese, Susan Hermer

P. BOARD BUSINESS

1. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

2. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- a. Trial Balances: April 2019
- b. Revenue Status Reports: April 2019
- c. Budget Status: April 2019
- d. Budgetary Transfer: April 2019
- e. Cash Flow Report: April 2019
- f. CD Rates Report: May 2019
- g. Treasurer Reports: April 2019
- h. Collateral Statement Summary: April 2019
- i. Investment Journal: May 2019

3. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 3/21/19; 3/29/19; 4/1/19; 4/3/19; 4/5/19; 4/08/19; 4/11/19; 4/15/19; 4/16/19; 4/29/19; 5/7/19; 5/10/19; 5/13/19; 5/14/19; 5/15/19;

5/16/19; 5/17/19; 5/20/19; 5/21/19; 5/22/19; 5/23/19; 5/28/19; 5/29/19; 5/30/19; 5/31/19; 6/3/19; 6/5/19; 6/6/19; 6/10/19; 6/11/19; 6/12/19; 6/13/19.

Acknowledged receipt of Committee on Preschool Special Education: 4/30/19; 5/1/19; 5/7/19; 5/8/19; 5/15/19; 5/21/19; 5/22/19.

4. Statement of Professional Services for Lamb & Barnosky, LLP

Statement of Professional Services for Lamb & Barnosky, LLP for the month ending May, 31, 2019 in the amount of \$8,367.10.

5. Board Meeting Announcement - Reorganization Meeting Monday July 15th

The Board of Education of the Commack Union Free School District shall hold its Reorganizational Meeting on Monday, July 15, 2019 at 6:30 pm at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY. It is anticipated the Board will make a motion for the purpose of adjourning into Executive Session at this time, and at 8:00 pm the Board will reconvene in Public Session for the purpose of holding its Reorganizational Meeting.

Q. PUBLIC PARTICIPATION

Question raised on the Marion Carll Property

Comment on CHS design and drop-off situation

Comment on the new Health & Safety Committee

Comment regarding lights on athletic field

R. ADJOURNMENT

Meeting was adjourned at 9:45 pm and motion made by Mr. Varughese, seconded by Mr. Hender to reconvene into executive session for the purpose of discussing the following:

- Evaluation of personnel and financial history of employee

Motion made by Mr. Behar, seconded by Ms. Hermer and carried unanimously (5-0) to exit executive session at 10:46 p.m.