

**Commack Union Free School District
Board of Education Meeting Minutes
Wednesday, June 17, 2020
Generated by Debbie Virga
Virtual Meeting**

Board Members Present: Jarrett M Behar, Steve Hartman, William Hender, Susan Hermer.
Board Members Absent: Justin Varughese
Administration Present: Dr. Donald James, Mrs. Laura Newman, Mrs. Amy Ryan
Counsel Present: Ms. Mara Harvey

A. OPENING OF MEETING

Meeting called to order by Mr. Hartman at 7:01 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

None

D. COMMITTEE REPORTS

1. Legislative Advocacy Committee Update
2. Vaping Task Force Update
3. Strategic Planning Commission

E. BOARD OF EDUCATION MEETING STATEMENT

Mr. Behar read a statement outlining the structure of the public Board meeting.

F. PUBLIC PARTICIPATION – ON AGENDA ITEMS

None

G. DONATIONS

1. The Suffolk Association of School Business Officials (ASBO) - Donation of \$500.00 through their Suffolk ASBO Scholarship - Deposit \$500.00 to TE 085037.

2. Box Tops for Education Program - Donation of \$140.80 to Commack Middle School for a recreation/activity room - Deposit \$104.80 to TA 038.27.

3. Ms. Robyn Chacon - \$416.20 to Burr Intermediate School for beautification projects - Deposit \$416.20 to TA 038.29.

Motion by Susan J. Hermer, second by Jarrett M Behar

Final Resolution: Motion Carried

Aye: Jarrett Behar, Steve Hartman, Susan J. Hermer

Not Present at Vote: William Hender

H. CORRESPONDENCE

The Board acknowledged receipt of the following correspondence:

1. Correspondence from A. Persich regarding high school graduation.
2. Correspondence from B. Knispel regarding Assistant Principal at Sawmill.
3. Correspondence from B. Knispel regarding State Aid.
4. Correspondence from C. Addolorato regarding Assistant Principal at Sawmill.
5. Correspondence from C. Tortorice regarding electives at the high school.
6. Correspondence from D. Vilardi - Thank you for looking into curriculum on tolerance.
7. Correspondence from D. Waterman regarding Assistant Principal at Sawmill.
8. Correspondence from E. Protosow regarding Assistant Principal at Sawmill.
9. Correspondence from J. Carpenter thanking the Superintendent and BOE for all thier work during the pandemic.
10. Correspondence from J. Carpenter regarding ideas for opening school in September.
11. Correspondence from J. Jakob regarding Assistant Principal at Sawmill.
12. Correspondence from J. Rizzuto regarding possible cuts to mental health professionals.
13. Correspondence from K. Feit regarding the retirement of Mrs. Ryan.
14. Correspondence from L. Parkes regarding use of reserves for programs.

15. Correspondence from P. Nemerson thanking the district for their decision for an inclusion of a multi-racial curriculum review pane.
16. Correspondence from T. O'Gara regarding Assistant Principal at Sawmill.
17. Correspondence from T. Zelinski regarding Assistant Principal at Sawmill.

All correspondence responded to administratively.

I. MINUTES

The Board of Education approved the minutes of the May 19, 2020 Board of Education Meeting.

Motion by Susan J. Hermer, second by Jarrett M Behar

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved personnel matters as amended.

Motion by William Hender, second by Susan J. Hermer

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J Hermer

K. CONSENT AGENDA - NEW BUSINESS

1. Stipulation Agreement

Approved Stipulation Agreement for student # 102010616

2. SEQRA Resolution

Adopted the SEQRA Type II resolution in connection with Amendment #2 for our Energy Performance Contract with Johnson Controls, Inc. as recommended by Administration.

3. Amendment #2 - Energy Performance Contract

Approved the Amendment #2 to the Energy Performance Contract based on revisions due to additional solar installation, lighting upgrades and weatherization for a total of \$4,570,733.00, and authorized the President of the Board to sign same.

4. BOCES Cooperative Bidding Resolution

Adopted BOCES Joint Municipal Cooperative Bidding Resolution granting Western Suffolk BOCES the authority to act on our behalf to prepare and solicit bids and requests for proposals for Tutorial & Special Education Services for Students, and authorize the President of the Board to sign same.

5. Health Services Contracts

Approved contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools under the listed school districts' jurisdictions, and authorized the President of the Board to sign same.

6. Consultant/Vendor/Association Contracts – Various Vendors

Approved contract, and rider where applicable, with the listed vendors for their services for the 2020-2021 school year and authorized the President of the Board to sign same.

- a. Beyond Boundaries Autism Specialist Applied Behavior Analysis, PLLC - Applied Behavior Consultation & Services
- b. Brookville Center for Children's Services (Home & Community) - Educational Services
- c. Mazz Marketing - NCCA Night
- d. Michael J. Cunningham - Assistive Technology Consultation and Augmentative Communication Consultation Services

7. Application for Apportionment of Building Aid - 2019 Bond, Phase 3 Projects

Approved the Scope of Proposed Project forms for 2019 Bond, Phase 3 Projects and authorized the President of the Board to sign same.

- a. Old Farms School
- b. Commack Middle School
- c. Rolling Hills Primary School
- d. North Ridge Primary School
- e. Indian Hollow Primary School
- f. Long Acres School
- g. Commack High School
- h. Smith's Lane School
- i. Wood Park Primary School

8. Application for Apportionment of Building Aid - 2019 Bond, Phase 3 Projects.

Approved the Application for Apportionment of Building Aid forms for 2019 Bond, Phase 3 Projects and authorized the President of the Board to sign same.

- a. Old Farms School
- b. Commack Middle School
- c. Rolling Hills Primary School
- d. North Ridge Primary School

- e. Indian Hollow Primary School
- f. Long Acres School
- g. Commack High School
- h. Smith's Lane School
- i. Wood Park Primary School

9. Application for Examination and Approval of Final Plans and Specifications - 2019 Bond, Phase 3 Projects

Approved the Application for Examination and Approval of Final Plans and Specifications forms for 2019 Bond, Phase 3 Projects and authorized the President of the Board to sign same.

- a. Old Farms School
- b. Commack Middle School
- c. Rolling Hills Primary School
- d. North Ridge Primary School
- e. Indian Hollow Primary School
- f. Long Acres School
- g. Commack High School
- h. Smith's Lane School
- i. Wood Park Primary School

10. State Forms - 2019 Bond, Phase 3 Project - Cedar Road

Approved the listed state forms for the 2019 Bond, Phase 3 Project at Cedar Road School and authorized the President of the Board to sign same.

- a. Application for Examination and Approval of Final Plans and Specifications
- b. Application for Apportionment of Building Aid
- c. Scope of Proposed Project

11. IDEA Flow-Through Funds

Approved contracts with the listed providers for 2020-2021 IDEA Flow-Through Funds and authorized the President of the Board to sign same.

- a. United Cerebral Palsy Association of Greater Suffolk, Inc.

12. Resolution Declaring Public Emergency Pursuant to §103(4) of the General Municipal Law

BE IT RESOLVED, that the Board of Education of the Commack Union Free School District approve the Resolution prepared by Lamb & Barnosky declaring the suspension of the rules found in Board of Education Policies 5410 and 5411 solely for the purchase of materials and supplies needed to be purchased to combat the novel coronavirus.

13. Western Suffolk BOCES Multi-Year Service Agreement

Approved a multi-year service agreement with WSBOCES for the lease of equipment and various technology services.

14. Bids

Approved the following bids as recommended:

BID #	Name of Bid	Award Recommendation	Reason
20-7	Refuse & Recycling Collection		Low bidder
			Low bidder

Approved the following Department of Public Works contracts:

Contract #	Commodity	Vendor Name	Expiration Date
FEI-060118	Fire Ext. Serv/Inspect/Maint/New	All Out Fire	5/17/2021
OGB-070616-P	Burners & Boilers - Repair & Service	Commercial Instrumentation Svc	7/5/2021
LTC-041617	Lg Tonnage Chillers - Install & Service	Commercial Instrumentation Svc	4/15/2021
PSP-061916	Plumbing Specialties	Home Depot	6/18/2021

Approved the following BOCES BIDS:

Bid #	Name of Bid
2020-004-0206	Arts & Crafts Supplies
2019-040-0221	Fuel Oil
2020-001-0211	General Office Supplies
2018-063-0329	Data Cabling & Wiring (Supply & Installation)
2020-009-0204	Custodial Equipment (Catalog Purchase)
2017-037-0124	Custodial Liners and Gloves
2020-002-0725	Fine & Recycled Paper
2017-033-0228R	Flooring Supply and Installation
2018-017-0118	Hazardous Waste Removal and Disposal
2020-030-0116	Music Supplies and Instruments

15. Obsolete and Disposable Items

Approved the obsolescence and disposal of the listed items:

Computer Equipment at Hubbs (list attached) - the items are obsolete, beyond repair and have no value.

Equipment	Tag #	Reason
Minuteman Stripping/Swing Machine	103105	The item is obsolete, beyond repair and has no value.
Advance Stripping/Swing Machine	026696	The item is obsolete, beyond repair and has no value.

16. 2020-2021 Tax Anticipation Note Resolution

Adopted the 2020-2021 Tax Anticipation Note Resolution.

17. MOA

Approved of Memorandum of Agreement between Commack Union Free School District and CASSA and employee #12265 and employee #10761 and authorized Board of Education President to sign same.

18. Resolution for Tax Exemption

Approved the resolution for the Tax Exemption:

WHEREAS, the deadline for applications for property tax exemption applications, including those for Senior Citizen Homeowners Exemption, Disabled Homeowners Exemption and Veterans Exemption was previously scheduled for March 16, 2020; and

WHEREAS, on June 8, 2020, Governor Cuomo signed into law legislation which allowed a school districts to extend the deadline for property tax exemption applications to July 15, 2020 so that individuals are provided with assistance to recover from the devastating effects of the pandemic.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education authorizes the extensin of the deadline to submit property tax exemption applications to July 15, 2020.

19. Vote to approve K - Consent Agenda items 1-19

Motion by Jarrett M Behar, second by William Hender.

Final Resolution: Motion Carried

Aye: Jarrett M Behar, Steve Hartman, William Hender, Susan J. Hermer

L. CONSENT AGENDA – LEGAL

None

M. ITEMS REMOVED FROM CONSENT AGENDA

1. Budget Adoption - 2020-2021

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approved the results of the Budget Adoption for the 2020-2021 school year.

N. BOARD BUSINESS

1. CSE/CPSE Recommendations

Acknowledged receipt of Committee on Special Education: 4/6/20; 4/17/20; 4/20/20; 4/21/20; 4/23/20; 4/30/20; 5/7/20; 5/8/20; 5/18/20; 5/19/20; 5/20/20; 5/21/20; 5/26/20; 5/27/20; 5/28/20; 5/29/20; 6/1/20; 6/2/20; 6/4/20; 6/9/20.

Acknowledged receipt of Preschool Committee on Special Education: 5/20/20; 5/26/20; 6/2/20; 6/3/20; 6/9/20; 6/10/20.

2. Financial Reports

Acknowledged receipt of the Financial Reports listed below:

- Trial Balances: April 2020
- Revenue Status Reports: April 2020
- Budget Status: April 2020
- Budgetary Transfer: April 2020
- Cash Flow Report: April 2020
- CD Rates Report: May 2020
- Treasurer Reports: April 2020
- Collateral Statement Summary: April 2020

3. Internal Claims Auditor's Monthly Update

Acknowledged receipt of the Internal Claims Auditor's Monthly Update.

4. Statement of Professional Services

Statement of Professional Services for the month ending May 31, 2020 in the amount of \$46,978.04.

6. Board of Education Meeting Announcement

The Board of Education of the Commack Union Free School District shall hold its Reorganizational Meeting on Wednesday, July 15, 2020 at 7:00 pm at Hubbs Administration Building, 480 Clay Pitts Road, East Northport, NY.

O. PUBLIC PARTICIPATION

None

P. ADJOURNMENT

Motion made to adjourn the meeting at 7:22 pm.

Motion made by Jarrett M Behar, second by Susan J Hermer

Final Resolution: Motion Carried

Aye: Steve Hartman, Jarrett M Behar, William Hender