

MINUTES OF BOARD OF EDUCATION, COMMACK, NEW YORK

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Kind of Meeting: Special Meeting

Date of Meeting: September 29, 2021

Place: Hubbs Administration

Members Present: Mr. Steve Hartman, Mr. William Hender, Ms. Susan Hermer, Mr. Gus Hueber, Mr. Justin Varughese

Members Absent: None

Administration Present: None

Legal Present: Ms. Harvey

Mr. Hartman opened the meeting at 6:05 p.m.

**A. OPENING OF MEETING**

**1. Pledge of Allegiance**

**2. Roll Call**

**A: RESOLUTION**

WHEREAS, on September 15, 2021, Dr. Donald A. James delivered his Letter of Resignation effective November 30, 2021; and

WHEREAS, on September 20, 2021, the Board of Education in public session accepted Dr. James' resignation; and

WHEREAS, by December 1, 2021, the Board must appoint an Acting or Interim Superintendent of Schools; and

WHEREAS, Board Policy 5411 provides that professional services should be procured pursuant to a Request for Proposals (RFP) process; and

WHEREAS, the Board has reviewed the attached list of potential consultants; and

WHEREAS, the Board has been advised that the fees of private consultants to do a Superintendent search range from \$15,000.00 to \$30,000.00; and

WHEREAS, on Monday, September 27, 2021, the Board interviewed GRRecruiting, which gave a fee estimate of \$20,000.00; and

WHEREAS, on Monday, September 27, 2021, the Board interviewed WSBOCES; and

WHEREAS, WSBOCES has proposed to do the Acting/Interim Superintendent search at no cost to the District, except for possible out-of-pocket advertising, printing and postage expenses; and

WHEREAS, WSBOCES has likewise proposed to do the search for a Superintendent of Schools commencing July 1, 2022, at no cost to the District except for out-of-pocket expenses; and

WHEREAS, the Board has determined that a full RFP process is not possible given the deadline for finding an Acting/Interim Superintendent; and

NOW, THEREFORE, BE IT

RESOLVED, given the exigent circumstances of finding and appointing an Acting/Interim Superintendent before December 1, 2021, the Board hereby suspends, to the extent necessary, Board Policy

5411 in order to make an appointment on an expedited basis and has determined that appointment of a consultant at no cost except for expense is in the best interest of the District; and

BE IT FURTHER RESOLVED, that pursuant to an existing COSER with WSBOCES, the Board hereby appoints WSBOCES as its Consultant to conduct the aforementioned Acting/Interim Superintendent and Superintendent searches, effective immediately.

Motion made by William Hender, seconded by Susan Hermer.

Aye: Steve Hartman, William Hender, Justin Varughese, Susan Hermer, Gus Hueber

Final Resolution: Motion Carried

## **B. ADJOURNMENT**

Motion to Adjourn the Meeting at 6:08 p.m.

Motion made by Justin Varughese, seconded by Gus Hueber

Aye: Steve Hartman, William Hender, Justin Varughese, Susan Hermer, Gus Hueber

Final Resolution: Motion Carried

### **Executive Session**

Meeting called to order: 6:01 p.m.

- The employment history of a particular non-aligned employee
- Matters leading to the appointment of a particular individual
- In order to obtain legal advice

Motion made by Justin Varughese, seconded by Gus Hueber

Aye: Steve Hartman, William Hender, Justin Varughese, Susan Hermer, Gus Hueber

Final Resolution: Motion Carried

Motion to exit Executive Session at 7:39 pm

Motion made by Gus Hueber, seconded by

Aye: Steve Hartman, William Hender, Justin Varughese, Susan Hermer, Gus Hueber

Final Resolution: Motion Carried

Respectfully submitted,

*Debbie Virga*

Debbie Virga  
District Clerk