

Commack U.F.S.D. Board of Education

ADMINISTRATIVE REPORT
AUGUST 11, 2020



Report Agenda

- * Marion Carll Property/LIU Lease SEQR Review
- * School Reopening Plan Review and Parent Q&A
- * Smiths Lane Property Appraisal and RFP for Broker

Marion Carll Property

The LIU Lease and Related Work

In short, the proposal calls for the restoration of portions of the site, approximately 6.5 acres, as an educational farm to serve as a campus for LIUs new College of Veterinary Medicine. Long Island University will only use the property and related buildings as an educational site allowing college and Commack students to study farm animals.

Highlighted Areas that Called for the SEQR Process

- Tenant Agrees to:
 - Restore the One-Room School House;
 - Repair/restore other outbuildings (barns, etc.);
 - Install fencing and parking area; and
 - Maintain grounds.

Marion Carll Property LIU Veterinary School Usage State Environmental Review – (SEQR)

New York's **State Environmental Quality Review Act** (SEQR) requires all state and local government agencies to consider environmental impacts equally with social and economic factors during discretionary decision-making. This means these agencies must assess the environmental significance of all actions they have discretion to approve, fund or directly undertake. When considering an action that has been the subject of a final EIS, SEQR requires the agencies to balance the environmental impacts with social and economic factors when deciding to approve or undertake an "Action"

- 1) If an action is determined not to have significant adverse environmental impacts, a determination of non-significance (**Negative Declaration**) is prepared; or
- 2) If an action is determined to have potentially significant adverse environmental impacts, an "**Environmental Impact Statement**" is required.

SEQR was Prepared and Reviewed

Prepared by:

- JAG Architects – Since 1977, JAG has taken an active role in all phases of a school district's Capital Improvement Program from initial needs assessments to budget estimates and state aid calculations, through project design, SED submissions, construction and final acceptance.
- PWCG - more than three decades of multidisciplinary experience in a wide range of environmental compliance and engineering services
- Carol Weed, (MA, RPA) – Carol is a member and serves on the Board of the New York Archaeological Council. Further, Carol has completed Phase I through III projects and has been responsible for project types ranging from two-person efforts to the oversight of 70 archaeologists and almost two dozen architect historians during a 400+ mile natural gas pipeline corridor project.

Other Parties Engaged

Harry Wallace - Chief of the Unkechaug Indian Nation who represented all tribes impacted by this is project

Tim Lloyd, Ph.D. Scientist – Archaeology, Division for Historic Preservation

Nancy Herter, Ph.D. Archaeology Unit Program Coordinator, New York State Parks, Recreation & Historic Preservation

Other: Governor's Office, Town of Huntington, Town of Smithtown, Suffolk County, and the New York State Education Department

Commack UFSD and BOE Review

August 3, 2020:

- Board of Education Received Final Report with Appendices

August 3 to 10, 2020:

- Board of Education Read and Reviewed Report
- Legal Council Read and Reviewed Report
- Questions were Prepared for “Hard-Look” at Report

August 11, 2020:

- BOE to Conduct Public Review of Report with Related Parties

August 11, 2020:

- BOE Reviews Resolution Regarding Report and Votes Accordingly

Presentation and Questions from the BOE

Present Tonight:

Kim Genarro, Environmental Compliance Specialist

Carol Weed, MA, RPA, Archeologist

Harry Wallace, Chief, Unkechaug Indian Nation

Joseph Schaefer, Chief of Administration, LIU

Roy Fergus, Director of Facilities, LIU

Commack U.F.S.D. School Reopening Plan

BOE AND PARENT PRESENTATION
AUGUST 11, 2020



“Blueprint” for Reopening Commack Schools

2020-2021 Guiding Principles

The health, safety and security of our students and staff is paramount in the successful reopening of Commack Schools

It is critical to have strategies and supports for students, families and staff members in place for each phase of recovery (before reopening, immediately after reopening and long-term support).

Due to the loss of formalized education as a result of COVID-19, it will be necessary to deliver a program that ensures the successful growth of our students toward the end of the 2020 - 2021 school year

It is necessary to establish a collaborative relationship with parents and the school community

Reopening Schools

- Commack and Suffolk County are in the Long Island Region.
- The Long Island region is currently in phase 4.
- The Long Island rate of infection is currently below 5%.
- If the above holds true through the first week in August, it is expected the Governor will allow schools to reopen.



Schools in Regions in Phase IV Can Reopen if Daily Infection Rate Remains Below 5 Percent Using a 14-Day Average



Schools Will Close if Regional Infection Rate Rises Over 9 Percent After August 1 (using a 7-day average)

Health and Safety

Focused on preventive actions in schools:

Health Checks

schools must instruct staff to recognize signs and symptoms of illness in students and staff, and health screenings per DOH guidance.

Management of ill persons

requires persons with signs and symptoms of COVID-19 to be isolated until they can be sent home.

Social Distancing

- schools must develop plans to maximize social distancing whenever possible.

Face Coverings and PPE

requires students and staff to wear face coverings (or PPE based on job functions), per DOH guidance.

Health Hygiene

- schools must instruct students and staff in proper hand and respiratory hygiene and provide necessary supplies.

Cleaning and Disinfecting

- reviews cleaning and disinfecting procedures for the school in accordance with CDC recommendations.

Commack UFSD Health Screening Protocols

HOME

Parents will receive notification through our COVID App with a form required to be completed related to health screening necessary to determine their child/children may attend school and should consult with their Doctor.

TRANSPORTATION

Buses and vans will be at 50% seating capacity and all riders will be required to wear a mask.

SCHOOL

Upon arrival, all students will pass through a temperature scanner and their COVID App form will be cross-referenced "an individual who screens positive for COVID exposure or symptoms must be immediately sent home with instructions to contact their Health Provider....."

NYSDOH Guidance:
Responsible Parties should encourage parents/legal guardians to drop off or walk students to school to reduce density on buses



Commack UFSD Staff and Students Health Screening Protocols

- All staff and students will complete a Health Screening/Entry Requirements Questionnaire using our COVID App.
- All staff and students are required to pass through a Temperature Scanner necessary to enter the School.
- Any person failing the health screening may not enter the building or return to work until medically cleared.
- The District will track any and all conditions related to COVID-19 as will know interactions and locations throughout the day.
- The tracking component in our COVID App will support our tracking metrics

Screening/Testing: Process, Protocols and Tracing

NOTE: In ALL Cases we will Follow DOH Guidance

Processes

- ✓ Develop and implement procedures to check for [signs and symptoms](#) of students and employees daily upon arrival, as feasible
- ✓ Encourage anyone who is sick to [stay home](#)
- ✓ Plan for if students or employees get sick
- ✓ Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures
- ✓ Monitor student and employee absences
- ✓ Be ready to consult with the local health authorities if there are cases in the facility or an increase in cases in the local area

The State Education Department strongly recommends that schools comply with CDC guidance and not conduct COVID 19 testing or required testing or antibody testing for students or staff members. The decision of whether a test needs to be conducted should be determined by a health care provider or the local Department of Health.

Screening/Testing: Process, Protocols and Tracing

NOTE: In ALL Cases we will Follow DOH Guidance

Preliminary Closure Protocols

Conclusion of Investigation	During Investigation	Post Investigation
One (1) confirmed case	Close Classroom and/or School, transition to eLearning	If possible, the school will reopen post-investigation; with affected classrooms remaining closed and all exposed (within 6 ft. or less) staff and students quarantined for 14 days.
Two (2) or more confirmed cases linked together in school, in the same classroom	Close Classroom and/or School, transition to eLearning	If possible, the school will reopen post-investigation; with affected classrooms remaining closed and all exposed (within 6 ft. or less) staff and students quarantined for 14 days.
Two (2) or more confirmed cases linked together in school, in different classrooms	Close school building, transition to eLearning	If possible, the school will reopen post-investigation; with affected classrooms remaining closed and all exposed (within 6 ft. or less) staff and students quarantined for 14 days.
Two (2) or more confirmed cases linked together by circumstances outside of school (i.e., acquired infection by different setting and source)	Close school building, transition to eLearning	If possible, the school will reopen post-investigation; with affected classrooms remaining closed and all exposed (within 6 ft. or less) staff and students quarantined for 14 days.
Two (2) or more confirmed cases not linked but exposure confirmed for each outside of school setting	Close school building, transition to eLearning	If possible, the school will reopen post-investigation; with affected classrooms remaining closed and all exposed (within 6 ft. or less) staff and students quarantined for 14 days.
Two (2) or more confirmed cases where the link is unable to be determined	Close school building, transition to eLearning	School closes for 14 days

Adapted from NYCDOE model. Subject to change.

Screening/Testing: Process, Protocols and Tracing

NOTE: In ALL Cases we will Follow DOH Guidance

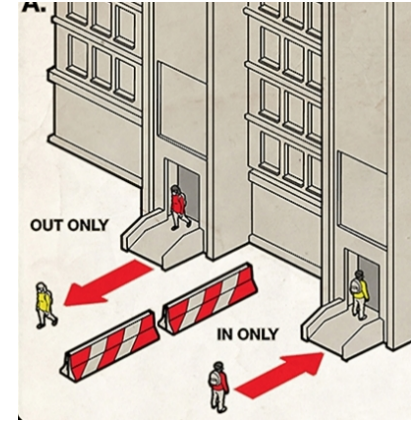
- The District will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors of the District.
- To assist the local health department with tracing the transmission of COVID-19, the District has developed and maintained a plan to trace all contacts of exposed individuals in accordance with protocols, training, and tools provided through the New York State Contact Tracing Program.

Classroom Social Distancing

Every classroom will have 10-15 students (depending on room size) so they can be seated according to the NYS Department of Health guidelines. (6 ft. apart)

Students will be required to wear face coverings when not seated at their desks (i.e. hallways, restrooms, common areas).





Social Distancing in Hallways etc.

Personal Protective Equipment (PPE)

All staff and students are required to wear face coverings.

Exceptions include:

- Those who are medically unable to tolerate a face covering
- While eating
- During instruction while seated (socially distant)
- Short breaks

We are asking students and staff to provide their own face coverings. However, in the event someone does not have an adequate face covering, the District will provide one.





Health and Hygiene

*Wash your hands, wash your hands,
wash your hands! – Dr. James*

- Students and staff will be trained on proper hand washing techniques and frequency.
- Ample supplies will be provided in classrooms, bathrooms and hand sanitizing stations.
- Students and Staff will be required to sanitize and/or wash hands upon entering the building.

Cleaning and Disinfecting Our Schools

- Cleaning Schedules
- Daily Logs
- Redeployment of Staff

Our facilities will be disinfected several times a day in accordance with CDC guidelines:

- Hospital Grade Disinfecting Solutions
- Electrostatic Disinfectant Sprayers

Parent Survey: Return to School

Provided students can return in the fall, would you anticipate allowing your child(ren) to return with the proper social distancing guidelines?

2,085 responses

At this time, we have official requests for 4.6% of the student population who may not return to “brick and mortar” school in September.

95.4% Will Return as of 8/10

PRELIMINARY

The Commack Model

Every Day Elementary, A/B Secondary School



Elementary Every Day On Site Instruction (Example)

- Elementary classes are divided into two groups (A & B)
- AM: Classroom teacher will provide group A with core instruction focusing on literacy and mathematics
- Lunch in Classroom or Designated Social Distancing Areas
- PM: Classroom teacher will provide group B with core instruction focusing on literacy and mathematics
- Special Area Classes, Enrichment, Movement in the Arts, Mandated Services, and time to complete reinforcement materials with support will be provided for Group A in the PM and Group B in the AM

Contingent on Resolving Transportation Issues

Accomplished



Secondary Every Other Day On Site Instruction (Example)

- **On Site:**
 - 50% Capacity (students would attend every other day)
 - Extended Periods (teachers change classes whenever possible)
 - Students will be scheduled in “cohorts” and as often as possible remain in the same room throughout the day.
 - Lunch in Classrooms or Designated Social Distancing Areas
- **eLearning:**
 - Students will engage in live Virtual Electives, Art, Music, Health, PE, etc.
 - In addition, Students will complete reinforcement materials and engage in live virtual meetings.
 - Standardized schedules for virtual instruction will be provided to students.

Elementary School Schedules EXAMPLE

PRELIMINARY

PRELIMINARY

Time	Group A (10 -15 Students)	Group B (10 -15 Students)
2 ½ hours	ELA/Math Block Reading Writing SS/Sci Grammar Hand Writing Mathematics Etc.	Special Area Block: <ul style="list-style-type: none"> • Sci/SS • Special (PE, Art, Music, Library) • MITA/Computer/Google Classroom • Reinforcement work (Raz Kids, XtraMath, Handwriting) • Homework • SEL/Character Ed.
1 hour	Lunch/Recreation	Lunch/Recreation
2 ½ hours	Special Area Block: <ul style="list-style-type: none"> • Sci/SS • Special (PE, Art, Music, Library) • MITA/Computer/Google Classroom • Reinforcement work (Raz Kids, XtraMath, Handwriting) • Homework • SEL/Character Ed. 	ELA/Math Reading Writing SS/Sci Grammar Hand Writing Mathematics Etc.
	Dismissal	Dismissal

Middle School “Brick and Mortar” Schedule

CMS “In-Building” 7 Period Program

Grade 6			Grade 7		Grade 8	
Per.	Course	Per.	Course	Per.	Course	
1	ELA	1	ELA	1	ELA	
2	ELA	2	Math (pre-Alg. 7 or Math 7)	2	Math (Pre. Alg. or Math 8)	
3	Social Studies	3	Social Studies	3	Social Studies	
4	Science	4	Sci. 7	4	Sci. Living Env. or Earth Sci.	
5	Pre-Algebra 6 or Math 6	5	World Language	5	World Language	
6	Lunch/ Wheel	6	Lunch/Wheel	6	Lunch/Wheel	
7	*ICT Skills, RR, ELO, Services/ <i>Wheel for pre-algebra,</i>	7	*ICT Skills, RR, ELO, Services <i>Wheel for pre-algebra</i>	7	*ICT Skills, RR, ELO, Services <i>Wheel for E.S. and Algebra</i>	

Middle School eLearning Schedule

CMS Virtual Program					
Grade 6		Grade 7		Grade 8	
	Course	Per. 1-9	Course	Per. 1-9	Course
TBD	World Language	TBD	PE	TBD	PE
TBD	PE	TBD	Band, Orchestra, Chorus or General Music	TBD	Band, Orchestra, Chorus
TBD	Band, Orchestra, Chorus or General Music	TBD	Science* (Pre-teaching, Re-teaching, Reinforcement)	TBD	Science* (Pre-teaching, Re-teaching, Reinforcement)
TBD	STEM * (Pre-teaching, Re-teaching, Reinforcement)	TBD	Math* (Pre-teaching, Re-teaching, Reinforcement)	TBD	Math* (Pre-teaching, Re-teaching, Reinforcement)
TBD	Humanities* (Pre-teaching, Re-teaching, Reinforcement)	TBD	Humanities* (Pre-teaching, Re-teaching, Reinforcement)	TBD	Humanities* (Pre-teaching, Re-teaching, Reinforcement)

*Work will be provided by the onsite teacher in the form of preteaching, re-teaching, and/or reinforcement. The "classroom" teacher will not be live during this session, however, there will be a teacher facilitating as students engage in materials to prepare for their onsite classes the following day

Commack HS “Brick and Mortar” Schedule

Commack High School In -Person A Day Schedule (IN SCHOOL)

PRELIMINARY

PRELIMINARY

	9th Grade		10th Grade		11th Grade		12th Grade
1	Global History 1	1	Geometry	1	Span/Ital/Fre	1	Supports
2	English 9 Enriched	2	English 10 Enriched	2	English 11/lbs	2	ECO/GOV/IB
3	Lunch	3	Span/Ital/Fre	3	Alg 2/ IB Math	3	Span/Ital/Fre
4	Alg 1 or Geometry	4	Global History 2	4	Lunch	4	College Science/IB
5	Earth Sci/Bio PreIB	5	Lunch	5	Supports	5	English 12/ IBs/College
6	Supports	6	Chem (R, PreIB,Topics)	6	Physics/IB Sciences	6	Lunch
7	Span/Ital/Fre	7	Supports	7	US History/IB History	7	RLS/Adv Alg/ IB Math

Commack HS eLearning Schedule

Commack High School Virtual B Day Schedule (AT HOME)

PRELIMINARY

PRELIMINARY

	9th Grade		10th Grade		11th Grade		12th Grade
1	Studio Art or Music	1	Art/Music	1	Science Elective	1	Supports
2	CFM	2	Business/FACS Elective	2	Other Department Elective	2	Physical Education
3	Lunch Break	3	Health	3	Physical Education	3	Other Department Elective
4	Other Department Elective	4	Physical Education	4	Supports	4	Lunch Break
5	Physical Education	5	Lunch Break	5	Art/Music	5	Art/Music
6	Supports	6	Other Department Elective	6	Lunch Break	6	English Elective
7	WL Elective	7	Supports	7	SS Elective	7	Early Release

Every Other Day K-12

PRELIMINARY



If the Commack Model
is not approved by SED and/or DOH



Elementary (Example)

- **On Site:**
 - 50% Capacity (students would attend every other day)
 - Students onsite would receive Core Instruction focusing on literacy and mathematics
 - Lunch in Classroom or Designated Social Distancing Areas
- **eLearning:**
 - Students off site would complete reinforcement materials (Virtual meetings and support with Teachers) and have virtual Special Area Classes
 - Standardized schedules for virtual instruction will be provided to students.

Secondary Every Other Day On Site Instruction (Example)

- **On Site:**
 - 50% Capacity (students would attend every other day)
 - Extended Periods (teachers change classes whenever possible)
 - Students will be scheduled in “cohorts” and as often as possible remain in the same room throughout the day.
 - Lunch in Classroom or Designated Social Distancing Areas
- **eLearning:**
 - Students will engage in live Virtual Electives, Art, Music, Health, PE, etc.
 - In addition, Students will complete reinforcement materials and engage in live virtual meetings.
 - Standardized schedules for virtual instruction will be provided to students.



**Schools Will Close if Regional Infection Rate Rises
Over 9 Percent After August 1 (using a 7-day average)**

Long-Term Remote Learning (eLearning)

Example Only!

Example Only!

Standardization of Remote Learning

- **Schedule – will run as in school**
- Attendance - mandatory
- Participation – counted
- Grading – grades will be assigned
- Assessments – students will be responsible for tests/quizzes, etc.
- Communication/Feedback
- Shift in Instructional Practice
 - Small Group Instruction
 - Mini-Lessons

- Block Scheduling Elementary – Live Virtual Instruction
 - AM: Live Instruction focusing on literacy and mathematics, etc.
 - Lunch
 - PM: Live Special Area Classes and All Support Classes
- Scheduling Secondary – Live Virtual Instruction
 - Course specific live lesson schedules are being developed and established for the duration of remote learning.
 - The majority of lessons will be live. However, some may be prerecorded, content and course specific.

Coronavirus Disease (COVID-19)



Department
of Health



Other activities and events:

Field Trips/Large Group Gatherings: At this time, we have canceled all field trips until further notice.

Co-curricular Activities: We are making determinations regarding co-curricular activities (i.e. clubs, intramurals) on a case by case basis.

Athletics: A determination will be made by NYS Public School Athletic Association and/or Section XI regarding Athletics and the District will abide by that determination. If they determine Athletics will take place, parents that are uncomfortable may withhold their child by said athletics.

Community Use of Schools: All community use of facilities are disallowed until further notice including, but not limited to, Driver's Ed and Adult Ed. However, once permissible by the State, the District will begin to approve field usage.

School Visitors: Responsible Parties should limit on-site interactions (e.g., designating separate ingress or egress for faculty and staff, eliminating bidirectional flow of individuals to the extent practicable). As a result, we will limit visitors to essential and/or necessary functions (i.e. picking up your child). This means parents will not be present in classrooms, hallways or other areas.

SCOPE Before and After Care: WILL be available!

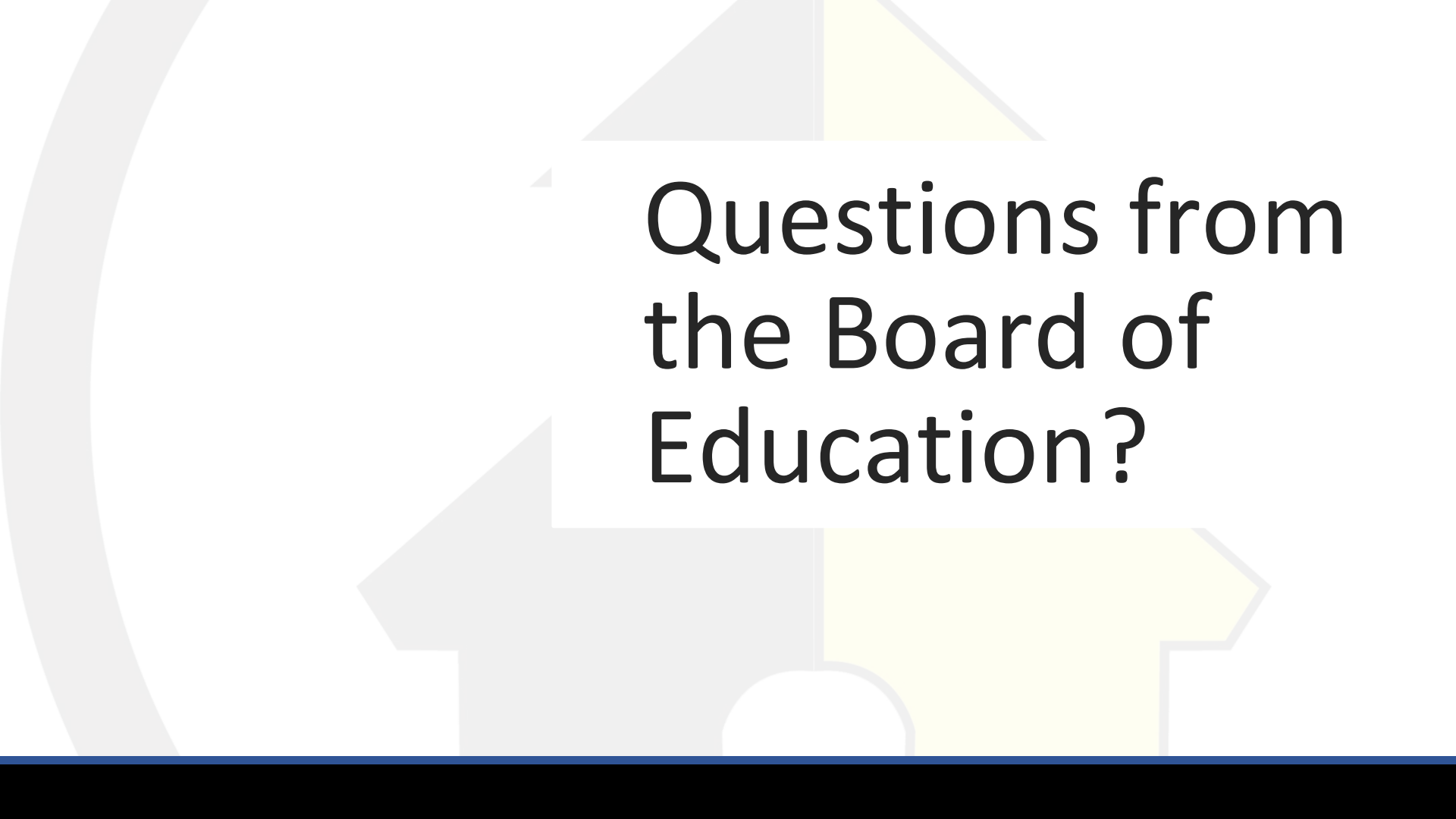
Proposed School Calendar Adjustment

Due to the significant amount of training, planning and preparation necessary to implement any of the models discussed in slide 20, it is necessary for us to adjust the school calendar.

At this time, we are recommending that September 8, 9, 10 and 11 are now designated as additional Staff Conference Days. Therefore, **the first day of school for students will be Monday, September 14, 2020.** This does not necessitate any additional changes to our school calendar at this time.

Please be aware we will send information for students and parents related to Chromebook distribution, logging into Google Classroom and suggested reading materials for use during September 8-11, 2020.

The Chromebook order is delayed due to world-wide issues. We have been informed that the delivery will occur sometime between September and October



Questions from the Board of Education?

COVID – 19 Budget Impact

- Impending State Aid Reduction (20%) - \$6 M +/-
- Increased Costs - Reopening During a Pandemic – Early Estimates + \$2-3M
- Difference in Transportation Costs +\$1.4M
 - **Shortfall Subtotal \$9.4M - 10.4M +/-**
- Savings from COVID Closure 19-20 + \$3-5 M +/-
- Savings Due to Reduction in Programs (co-curricular, etc.) + \$1M
 - **Positive Variance \$4M-6M**

Possible Delta \$3.4M to \$6.4M

Potential Revenue Source(s)

- Sale of Smiths Lane Auxiliary Building

Possible Sale of Smiths Lane Building

Smiths Lane Auxiliary Building

Building is 46,000 Sq. Ft

Building sits on 5.91 Acres

Excess Land 5.89 Acres

Currently Leased to United Cerebral Palsy


Rent Receipts are \$464,950.60 Annually

Property has been Appraised:

- Separate Values assigned to the building and “excess” land

Proposing we Engage a Real Estate Broker

- Request for Proposals to Represent Commack’s Interests Regarding Smiths Lane



Questions from the Board of Education?