**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Marking Period \_\_\_\_\_**

**CAS Project Template**

**Instructions: Please complete this template and upload it to the “CAS Documents” section of ManageBac.**

**Investigation**: Investigate to find out what the needs are of the community:

* Write 5-7 sentences explaining what your CAS Project is and how it fulfills the needs of the community.

**Preparation**: Design a service plan that will:

* identify the need, roles and responsibilities of each member of your CAS Project team;
* explain resource requirements;
* discuss a timeline to implement the plan;
* identify your project’s community partners and the knowledge and skills needed for the experience.

**Action:** Plan implementation through:

* direct or indirect service;
* advocacy;
* research.

One or more of the above can work for your type of service.