

Commack Middle School
School-Based Management Team
Meeting Minutes
February 3, 2016

Members and Membership Groups

<i>Administration</i>	<i>Community</i>	<i>Staff</i>
Anthony Davidson +	April Haupt +	Toni Cohen +
Christina Sapienza +	Diana Michel	Roger Eisenhardt
Frank Agovino	Eva Guerra	Susan Robinson +
		Joanne Ziello
<i>CTA</i>	<i>Support Staff</i>	
Frank LaMagna +	Nicole Diaz	
Eli Stavrinadis		

+ denotes absence

bold designates facilitator

Adoption of Minutes from January 6, 2016

- The minutes from the January 6, 2016 meeting were unanimously adopted.

Old Business

- RRR staff recognition Reflection will be repeated in April 2016
- Homeroom attendance procedures will effect only notes at this time.
- Continue reach out for site based management issues with parents and staff and revisit at next meeting.
- Reminders and continued hallway presence of staff to encourage students to use their lockers and to help and identify students who are having difficulty transitioning. Our goal is to use lockers regularly and for students carrying only what is necessary as they proceed to class.

New Business

- Continue to reach out to parents and staff regarding SBM issues and revisit at next meeting.
- Frank agreed to re-send reminders of rules of safety and dismissal procedures to address dismissal procedures and safety concerns.

Meeting adjourned at 3:30

Respectfully submitted by Joanne Ziello