

# Commack Middle School

## School-Based Management Team

### *Meeting Minutes*

January 6, 2016

#### *Members and Membership Groups*

##### *Administration*

Anthony Davidson

Christina Sapienza

##### *CTA*

Frank LaMagna+

Eli Stavrinades

##### *Community*

April Haupt

Diana Michel

Eva Guerra+

##### *Support Staff*

Nicole Diaz+

##### *Staff*

Toni Cohn

**Roger Eisenhardt**

Susan Robinson

Joanne Ziello

*+denotes absence*

**bold** designates facilitator

## **1. Adoption of Minutes from December 2, 2015**

- The minutes from the December 2, 2015 meeting were unanimously adopted.

## **2. Old Business**

- Anthony Davidson spoke at length about the Google Parent Academy that was held on December 16, 2015. He shared that the evening was a success and that accolades were given district-wide. People who could not attend that evening were hoping that another night can be devoted to Google training. One suggestion that was put forth was that perhaps video tutorials can be made and accessed by people in the district.
- Students who are using the chrome books or even Google for that matter will be asked to change their passwords if they are using their school ID.
- The 3 R's staff appreciation survey was completed and letters were placed in staff mailboxes this week. This will be repeated again in April.

## **3. New Business**

- Roger Eisenhardt will send out the district SBM to share with our committee and departments.

Meeting adjourned at 3:20

*Respectfully submitted by Susan Robinson*