

**Commack Middle School**  
**School-Based Management Team**  
**Meeting Minutes**  
March 2, 2016

***Members and Membership Groups***

<b><i>Administration</i></b>	<b><i>Community</i></b>	<b><i>Staff</i></b>
Anthony Davidson	April Haupt	Toni Cohen
Christina Sapienza	Diana Michel	<b>Roger Eisenhardt</b>
Frank Agovino	Eva Guerra	Susan Robinson
		Joanne Ziello
<b><i>CTA</i></b>	<b><i>Support Staff</i></b>	
Frank LaMagna	Nicole Diaz	
Eli Stavrinadis +		

+ denotes absence

**bold** designates facilitator

**Adoption of Minutes from February 3, 2016**

- The minutes from the February 3, 2016 meeting were unanimously adopted.

**Old Business**

- RRR staff recognition Reflection will be repeated in April 2016
- Homeroom attendance procedures will effect only notes at this time.

**New Business**

- Continue to reach out to parents and staff regarding SBM issues and revisit at next meeting.
- Comments on report card to be changed. Anthony Davidson discussed “Open Grade Book” to be implemented in the next year.
- Emergency Contact Cards to go paperless

Meeting adjourned at 3:30

Respectfully submitted by Nicole Diaz