

Commack Middle School

School-Based Management Team

Meeting Minutes

November 4, 2015

Members and Membership Groups

<i>Administration</i>	<i>Community</i>	<i>Staff</i>
Anthony Davidson	Eva Guerra	Toni Cohn
Christina Sapienza+	April Haupt	Roger Eisenhardt
TBD	Diana Michel	Sue Robinson
		Joanne Ziello
CTA	Support Staff	
Frank LaMagna	Nicole Diaz	

+denotes absence

bold designates facilitator

1. Adoption of Minutes from October 7, 2015

- The minutes from the October 7th meeting were unanimously adopted.

2. Old Business

- **Courtyard Cleanup reflections**

- The courtyard clean-up was extremely successful. There was a large turnout and all participants were working efficiently and also having fun. It was discussed that this was a nice community event and served as an opportunity for students to take pride in their school environment.

- **6th Grade Fall Festival reflections**

- Members discussed the need to improve the flow of the event in the future and also work on time-management to ensure an effective transition from one activity to another.
- Suggestions were brought up to color code the tickets and sort students into three different groups so that students would move from one activity to another in smaller, more organized groups.
- Having students organized into smaller groups would help keep their interest during the magic show since more students would be involved and engaged.
- It was discussed that there is a need for a DJ who is more interactive and who also may have some giveaways to keep students engaged. Students need more structure for this part of the event.
- For this and all events, there will be a review of chaperone guidelines prior to the event.

- **Skyzone Event reflections**

- There was a great turnout this year. We are still awaiting on an exact number, but it was an increase from last year.
- There was a constant flow of people entering and the kids had a great time. Feedback was very positive.
- The hope is to continue this event for a third year. A tentative date is November 7, 2016 pending discussion with the new Skyzone manager.

3. New Business

- **Technology Initiative; enhancing student awareness of educational technology**

- Workshops will be offered for parents on December 3 (tentatively).
- The hope is that if parents are aware of the new technology practices that we are using that they may be able to assist their children with any issues that they may be having.
- It was also suggested that NJHS could possibly facilitate a peer google workshop.

- The overall feeling is that students are adjusting well to the new technology initiative and that this year we may experience some growing pains while everyone gets acclimated.
- **Homeroom attendance; maximizing time and efficiency**
 - This conversation will be addressed with Carrie Lipenholtz since she is the administrator in charge of attendance.

4. Adjournment

- The meeting was adjourned at 3:45.

Our next meeting will be held on December 2nd, 2015.

Respectfully submitted by Toni Cohn