

# Commack Middle School

## School-Based Management Team

### *Decisioning Minutes*

September 9, 2015

#### *Members and Membership Groups*

<i>Administration</i>	<i>Community</i>	<i>Staff</i>
Anthony Davidson	Eva Guerra	Toni Cohn
Christina Sapienza	April Haupt	Roger Eisenhardt
<b>TBD</b>	Diana Michel	Sue Robinson
		Joanne Ziello
<b>CTA</b>	<b>Support Staff</b>	
Frank LaMagna	Nicole Diaz	

#### **Decisions made:**

- SBMT unanimously adopted minutes for the June 10, 2015, meeting.
- SBMT unanimously agreed upon the following meeting dates and recorders for each session:

<b>Proposed Meeting Dates</b>	<b>Recorder</b>
September 9	Anthony Davidson
October 7	Diana Michel
November 4	Christina Sapienza
December 2	Toni Cohn
January 6	Nicole Diaz
February 3	Joanne Ziello
March 2	Susan Robinson
April 6	April Haupt
May 4	Frank LaMagna
June 8	Eva Guerra

- SBMT unanimously elected Roger Eisenhardt facilitator for the 2015-16 school year.
- SBMT unanimously agreed upon the following protocols:
  - the recorder will submit meeting and decisioning minutes to the facilitator no later than one week *after* the SBMT meeting
  - the facilitator will email the SBMT one week in advance to ask for items for the agenda
  - the facilitator will email the SBMT with the agenda in advance of meetings
  - items not on the agenda will not be discussed at SBMT
  - meetings will begin promptly at 3pm and conclude no later than 4pm, at which point, any discussion will be tabled and become a part of Old Business for the next meeting
- SBMT decided upon three members who will oversee the final organization of the grade 7 event at Sky Zone
- SBMT agreed to revisit plans for the Courtyard Cleanup at the October SBMT meeting.

- A community member asked that SBMT consider a system for assigning cafeterias for students. SBMT supports the current system and unanimously decided not to pursue alternatives at this time.
- SBMT agreed to table until the next meeting any discussion on new and remaining initiatives. Members will inform Roger Eisenhardt of any items when she contacts them regarding the October agenda.

*Respectfully submitted by Anthony Davidson*