

# *Commack Middle School*

## **School-Based Management Team**

### *Meeting Minutes*

*September 9, 2015*

#### *Members and Membership Groups*

<i>Administration</i>	<i>Community</i>	<i>Staff</i>
Anthony Davidson	Eva Guerra	Toni Cohn
Christina Sapienza	April Haupt	Roger Eisenhardt
<i>TBD</i>	Diana Michel	Sue Robinson
		Joanne Ziello
<i>CTA</i>	<i>Support Staff</i>	
Frank LaMagna	Nicole Diaz	

#### **Introductions**

- New members were introduced and welcomed.
- Mr. Davidson continued to chair the remainder of this meeting and stated the facilitator would oversee all future meetings.
- SBMT identified new members who will attend SBMT training on October 21 from 4-6pm at Hubbs.

#### **Adoption of Minutes from June 10, 2015**

- The minutes from the June 10, 2015 meeting were adopted.

#### **Review of Procedures**

- The group discussed dates for this year's meeting and then agreed upon the dates for the meeting.
- The SBMT reviewed and agreed upon protocols for voting, recording and for placing items on the agenda.

#### **Assignment of Recorders**

- Mr. Davidson facilitated the finalizing of the meeting schedule and the assignment of recorders for the year's meetings.

#### **Appointment of Facilitator**

- The members of the SBMT appointed Roger Eisenhardt the facilitator for the 2015-2016 school year.

#### **Old Business**

- A member asked SBMT for feedback regarding the elimination of backpacks during the school day. Most members noted that few students were still carrying backpacks and that, initially, students mainly seem to be acclimating.

- The members discussed the scheduled CMS Sky-Zone event this year. One member agreed to handle all in-school communication of the event for grade 7 students. Another member will contact the venue to confirm all arrangements. One member will generate a flyer and send it to Mr. Davidson who will have the flyer posted on Backpack News.
- The SBMT discussed the Courtyard Cleanup, which will be held on October 24, 2015. Dr. Sapienza will revisit protocol from the past cleanups.

#### **New Business**

- The SBMT began and agreed to speak with constituent groups about potential initiatives and items for discussion for this year's SBMT meetings.

#### **Adjournment**

- The meeting was adjourned at 3:26 pm.
- The next meeting will be held on Wednesday, October 7, 2015.

*Respectfully submitted by Anthony Davidson*