

Commack Middle School

School-Based Management Team

Meeting Minutes

December 7, 2016

Members and Membership Groups

<i>Administration</i>	<i>Community</i>	<i>Teaching Staff</i>
Anthony Davidson ++	Melissa Gordon *	Ed Cuff
Christina Sapienza *	April Haupt	Roger Eisenhardt *
	Laurie Schoenfeld	Susan Boyce *
		Mary Nerko
<i>CTA</i>	<i>Support Staff</i>	
Carolyn Burton *	Veronica Plotke	

++ Facilitator

*Absent

Introduction

- Meeting began at 3:05 pm.

Adoption of Minutes from November 2, 2016

- The minutes from the November 2, 2016 meeting were adopted with the amendment of students participation on SBMT will be on a “Ad Hoc” invite from the committee.

Old Business

- **Student involvement in SBMT Feedback Fall Festival**

Question from a community member about 6th graders attending a meeting to provide feedback on the Fall Festival. This item was **tabled** until committee reaches out to a 6th grade staff member to identify students who would be invited to SBMT meeting for this purpose.

- **Student involvement in SBMT/ Club and Organization Involvement**

In addition to reaching out to the Student Government members for their thoughts, ideas and feedback on SBMT matters it was agreed to reach out to CMS clubs and organizations to get a more comprehensive view from the student body.

- **7th Grade Event:**

Event was held on November 7th at Bowlero. Although the turnout was over 100 students some had to be turned away at the door due to space restrictions at facility. It was suggested that other options should be explored for future events for a more organized process.

Bowlero only collected payment for the initial 75 students leaving an overage of fees collected at \$345.00. Discussion on the liability of a PTA member holding on to the funds. It was agreed that the PTA would reach out to the PTA Council for guidance in this matter.

It was discussed about the possibility of using the overage funds as a deposit for the next 7th Grade event.

- **Open Gradebook**

Teaching staff voiced concerns about how attendance is logged in. Some issues with students being marked absent for the full day instead of just individual periods. This item was **tabled** to allow for follow-up with appropriate staff.

Student Accounts: Committee agreed at this time Student Accounts would be counterproductive in that the open access to grades could possibly cause anxiety to individual students.

- **New Business**
Over 30 “RRR” Leading the Way letters received from community members recognizing staff members from all areas.
- **Sharing of Committee Reports:**
None

New Initiatives:

- None

Adjournment

- The meeting was adjourned at 3:17 pm.
- The next meeting will be held on Wednesday, January 4, 2017.

Respectfully submitted by Veronica Plotke