

Commack Middle School

School-Based Management Team

Meeting Minutes

October 5, 2016

Members and Membership Groups

<i>Administration</i>	<i>Community</i>	<i>Teaching Staff</i>
Anthony Davidson +	Melissa Gordon	Ed Cuff
Christina Sapienza	April Haupt	Roger Eisenhardt
	Laurie Schoenfeld +	Susan Boyce
		Mary Nerko
<i>CTA</i>	<i>Support Staff</i>	
Carolyn Burton	Veronica Plotke	

+ denotes absence

Introductions

- New members were introduced and welcomed. Recorders were assigned for May and June.

Adoption of Minutes from September 7, 2016

- The minutes from the September 7, 2016 meeting were adopted

Old Business

- Open Grade Book: Mr. Agovino joined the SBMT meeting to answer questions that were posed. He showed us a sample of what it will look like and reviewed various features such as sections for recently graded work, how to look back at past marking periods, and a feature that we are not using yet, which is an email alert of when there is missing HW. He discussed that the purpose of IC was not to substitute parent teacher interactions as we believe in relationship building and the parent-teach connection. A question was raised about how to address if the parent finds an error on the IC gradebook. Mr. Agovino reported that they should contact the teacher.
- Students Joining SBMT: There was a lengthy conversation about if students should be able to be a part of the SBMT. Dr. Sapienza reported that she only heard back from 2 school districts and they have students on their team. They shared positive feedback about including the students. Dr. Sapienza reported that there is an Assistant Principal meeting at the end of the month that is heavily attended by districts in Nassau and Suffolk county and that she would pose the question there to get more feedback. April Haupt shared that on behalf of the PTA they vehemently oppose students being a part of the SBMT. Carolyn Burton shared that she understood both perspectives and that she could see the value in students having a voice. Roger Eisenhardt shared that he believed students' attendance could benefit the SBMT. He shared that students have a way of seeing things we don't, but could see some of April's points. April agreed about including the students' voice and wondered if there is a way to include them, but not have them as sitting members. Again, she shared that she felt at this level, they shouldn't be able to vote on decisions. Sue Boyce shared that she agreed that the students' voice is valuable and wondered how we would choose students if we moved forward and if they needed training. Some conversation ensued as to how students would be selected. Roger mentioned Student Government and April thought that might not be the best selection process. Sue shared that she is interested to see what other districts are doing. Roger shared his final thoughts that he felt it is hard to bring about community change without the voice of the largest population, the students, being included. We agreed to get more information from other districts and make a final decision on this at our November 2 meeting.

- 7th Grade Event: April Haupt shared that the event is scheduled for November 7th at Bowlero. The bowling alley said they will not accept multiple checks so we can no longer look to collect checks made out to the bowling alley. April shared that she must pay for 50 participants 48 hours in advance and asked if we could collect cash. The committee shared their concerns about collecting cash from people saying they paid, and we have no record, and about putting too much responsibility on the teachers to maintaining the security of cash. Dr. Sapienza advised that she would talk to administration to help find a solution.

New Business

- **Sharing of Committee Reports:** Carolyn Burton suggested that we take some time at SBMT to review the work of other committees to help support guide our work. Carolyn is a member of the CMS Technology Committee and shared their work of looking at The ISTE standards and instructional uses of Microsoft Office. She proposed that we spend some time at each meeting reviewing committee work in the building. Roger Eisenhardt put it to a vote and it was unanimously agreed upon.

Adjournment

- The meeting was adjourned at 3:50 pm.
- The next meeting will be held on Wednesday, November 2, 2016.

Respectfully submitted by Christina Sapienza