

Commack Middle School

School-Based Management Team

Meeting Minutes

September 7, 2016

Members and Membership Groups

<i>Administration</i>	<i>Community</i>	<i>Teaching Staff</i>
Anthony Davidson	Melissa Gordon	Ed Cuff
Christina Sapienza	April Haupt	Roger Eisenhardt
	Laurie Schoenfeld	Angelina Napoli
		+Mia Schwartz
<i>CTA</i>	<i>Support Staff</i>	
+Frank LaMagna	Veronica Plotke	

+ denotes absence

Introductions

- New members were introduced and welcomed.
- Mr. Davidson continued to chair the remainder of this meeting and stated the facilitator would oversee all future meetings.
- SBMT confirmed that new members were notified of mandatory SBMT training on September 28 from 4-6pm, at Hubbs in Conference Room A.

Review of Procedures

- The group discussed dates for this year's meeting and then agreed upon the dates for the meeting.
- The SBMT reviewed and agreed upon protocols for voting, recording and for placing items on the agenda.

Assignment of Recorders

- Mr. Davidson facilitated the finalizing of the meeting schedule and the assignment of recorders for the year's meetings.

Adoption of Minutes from June 8, 2016

- The minutes from the June 8, 2016, meeting were adopted with one minor modification, editing and changing the phrase "7th Grade Sky Zone Event" to 7th Grade Event."

Old Business

- The SBMT discussed the Courtyard Cleanup, which will be held on October 15, 2016. SBMT members are encouraged to attend and to seek to promote the event within the building and community.
- Dr. Sapienza will revisit protocol from the past cleanups. Preparations will be finalized at the October 5 SBMT meeting.
- The 7th Grade Event will be held at Commack Lanes on Monday, November 7, 2016. The cost will be \$17/person for shoe rental and unlimited bowling for 2 hours (from 6pm-8pm). Mr. Davidson agreed to speak with Ms. Laura Newman regarding proper collection procedures for this event that is not school sponsored but will be promoted in the school community.

- A member asked if follow up questions have been addressed regarding last spring's presentation by Mr. Agovino on Infinite Campus Open Gradebook. Dr. Sapienza will invite Mr. Agovino to present and address follow-up questions at the next meeting.

New Business

- Dr. Sapienza will reach out to other school regarding student participation on middle school SBMT teams.
- The SBMT began and agreed to speak with constituent groups about potential initiatives and items for discussion for this year's SBMT meetings.

Appointment of Facilitator

- The members of the SBMT appointed Roger Eisenhardt the facilitator for the 2016-2017 school year.

Adjournment

- The meeting was adjourned at 3:41 pm.
- The next meeting will be held on Wednesday, October 5, 2016.

Respectfully submitted by Anthony Davidson