

December 2023

*Live version with updated dates & events available on the Counseling Center's website

SUN	MON	TUE	WED	THU	FRI	SAT
Terminology Key: CA - Common Application EA - Early Action *Many schools only evaluate for merit-based scholarships if apply by the Early Action deadline ED - Early Decision, binding! REG - Regular Decision ROLL - Rolling admissions Nav - Naviance					1	2
3	4	5	6	7	8	9
10	11	12 Junior College Planning Night 7pm	13 Call Counseling Center to schedule JPC 631-912-2121 Course selections begin - explore career interests, request challenging courses	14	15 Input senior-year course requests in Portal	16 Plan SAT/ACT testing dates, make prep/ testing schedule
17 Organize notes from Junior Night presentation. Explore Naviance.	18 Call Counseling Center to schedule JPC 631-912-2121	19 Input senior-year course requests, due in Portal Friday	20	21	22 Senior course requests due in Portal	23
24	25	26	27	28	29	30
31	Notes: <ul style="list-style-type: none"> - Call Counseling Center at 631-912-2121 to schedule Junior Planning Conference, conferences held through March - Register for SAT/ACT's as early as possible, seats at CHS fill up quickly. Be aware of deadlines! - Record JPC and selected SAT/ACT dates in calendar. Plan SAT/ACT preparation prior to testing. 					

January 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2 Scheduling meetings begin; consider potential majors/ careers when choosing courses	3 Call to schedule JPC, if you have not done so 631-912-2121	4	5	6
7 Explore majors and careers. Research colleges	8	9	10	11	12	13
14	15	16 Meet with counselor if not already, to solidify senior course requests	17	18	19	20
21	22	23 Regents/ Midterms Week	24 Regents/ Midterms Week	25 Regents/ Midterms Week	26 Regents/ Midterms Week	27
28	29 Spring semester begins. Finish junior year STRONG!	30	31			

Notes:

- Call 631-912-2121 to schedule Junior Planning Conference, if you have not already done so; conferences held through March
- Register for SAT/ACT's as early as possible, seats at CHS fill up quickly! Be aware of deadlines!
- Record JPC and selected SAT/ACT dates in calendar. Plan preparation schedule prior to testing.
- Visit campuses throughout junior year in-person and virtually; register for tours, whenever possible; register on colleges' websites for virtual tours

February 2024

SUN	MON	TUE	WED	THU	FRI	SAT
				1 Research colleges* Visit virtually and plan in-person visits*	2	3 Plan college visits during breaks, if possible. Register for tours.
4 Plan SAT/ACT testing dates & preparation. Register for exams.	5	6	7	8	9	10
11	12	13	14	15	16	17
18 Winter break! Visit a local college, if you cannot travel!	19	20	21	22	23	24
25 Record your JPC date and time!	26	27	28	29		

Notes:

- Call 631-912-2121 to schedule Junior Planning Conference, if you have not already done so; conferences held through March
- Register for SAT/ACT's as early as possible, seats at CHS fill up quickly! Be aware of deadlines!
- Record selected SAT/ACT dates. Plan preparation schedule prior to testing.
- *Visit campuses virtually and in-person
- *Research colleges! Using Naviance, colleges' websites, many resources
- *Research careers - Occupational Outlook Handbook <https://www.bls.gov/ooh/>

March 2024

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2 Research colleges, explore careers
3	4	5	6	7	8	9
10 Build list of colleges you are interested in	11	12 CHS College Day 2	13	14	15	16
17	18	19	20 CHS College & Career Fair - Connect with colleges, show your interest!	21	22	23
24 Spring Break is a great time to tour colleges! Plan a trip.	25 Submit CSIP Validation Forms (15 hours) prior to 4/5 (end of MP3)	26	27	28	29	30
31	Notes: <ul style="list-style-type: none"> - Attend your scheduled Junior Planning Conference - Research colleges! Using Naviance, colleges' websites, many resources - Research careers - Occupational Outlook Handbook https://www.bls.gov/ooh/ - Visit campuses virtually, prior to a road-trip! Register on colleges' websites. - Register for SAT/ACT's early as possible, seats fill up quickly! Be aware of deadlines! - Record selected SAT/ACT dates. Plan preparation schedule prior to testing. 					

April 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Request 2 teacher letters of recommendation (in-person and in Naviance)*	2 Build “College’s I’m Thinking About” list	3	4	5 CSIP Validation Forms (15 hours) due	6
7	8 MP4 begins. Finish junior year STRONG!	9	10	11	12	13
14 Continue college research, continue expanding your list	15	16	17	18	19 Verify CSIP is “S” on report card for all years	20
21	22	23	24	25	26	27
28	29	30				
31	Notes: -*Request letters of recommendation from teachers in person; after they accept, invite in Naviance. Provide Teacher Letter of Rec Request Form to teachers before the end of junior year. -Visit campuses virtually, prior to in-person visit or anytime an in-person visit is not possible -Follow-up with college reps that you have connected with; ask questions, form relationships!					

May 2024

SUN	MON	TUE	WED	THU	FRI	SAT
			1 Request letters of rec from 2 teachers, if not already done (in-person and then in Naviance)*	2	3	4
5	6 Submit CSIP Validation Forms (15 hours), if incomplete. Verify report card shows "S"	7	8	9	10	11
12 Narrow list of colleges to apply to	13	14	15 Getting Started on your College Essay Presentation 7pm	16	17	18
19	20	21 College Essay Writing Workshop (<i>anticipated</i>) during the school day*	22	23	24	25
26	27	28	29	30	31	

Notes:

- *College-Bound Athletes interested in Division I or II recruitment - register in NCAA's Eligibility Center before the end of June
- *Request teacher letters of recommendation in person; after they accept, invite in Naviance. Provide Teacher Letter of Rec Request Form to teachers before the end of junior year.
- *College Essay Writing Workshop - visiting college admissions reps advise on college essay and help brainstorm topic ideas
- When building your list of colleges to apply to, ensure you have reach, target, and safety schools

June 2024

SUN	MON	TUE	WED	THU	FRI	SAT
Counselors visit classes this month for creation of Common Application accounts, <i>dates to be determined</i> - *Common App Tip: Use personal email in setting up Common App account (not Commack email)						1
2	3 -Autobio, Resume, Parent Feedback due by the last day of school	4 -Provide Letter of Rec Request Form to 2 teachers before end of the year	5	6	7	8
9 Solidify list of colleges applying to*	10	11	12	13	14 Regents/Final Exams	15
16	17 Regents/Final Exams	18 Regents/Final Exams	19 SCHOOL CLOSED	20 Regents/Final Exams	21 Regents/Final Exams	22
23	24 Regents/Final Exams	25 Regents/Final Exams	26 Regents/Final Exams	27 Autobiography, Parent Feedback, Resume due	28	29 Taking SAT/ACT in August or the fall? Register!
30	Notes: <ul style="list-style-type: none"> - Ensure CSIP is submitted; "S" on report card and transcript all years - *Solidify list of colleges applying to - ensure you have range of reach, target, and safety schools - *College-Bound Athletes interested in Division I or II recruitment - register in NCAA's Eligibility Center before the end of June 					

July 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1 -Work through Common App CA Tip: Save as you go: click “Continue” at the end of each section	2 Brainstorm college essay ideas. View recorded presentation for refresher!*	3 Solidify list of colleges applying to	4	5	6 Taking SAT/ACT in August or the fall? Register!
7 CA Tip: “Writing” Your college essay should be personal	8 CA Tip: Sit with a parent to complete “ Family ” section	9 CA Tip: “ Activities ” section: most meaningful to you at the top*	10 CA Tip: “Colleges & Universities” section: college credits earned <u>before</u> senior year	11 CA Tip: “Grades” section - use Cheatsheet	12 CA Tip: “Testing” section - you can also report future/upcoming test dates	13 CA Tip: “ Current/Most Recent Courses ” senior courses! Wait to receive schedule.
14	15 Draft college essay*	16	17	18	19	20
21	22 Register for Common App & College Essay Review Workshops	23	24	25	26	27
28 Taking SAT/ACT in August or the fall? Register!	29	30	31	*Dates of 2024-25 events will be advertised when determined		

Notes:
 -*Common App “Activities” section: ALL involvements in and out of school: employment, clubs, athletics, leadership, community, etc.
 -*The College Essay should be personal, let your voice shine through! Let colleges get to know YOU, separate from academia.
[Brainstorming the College Essay](#)

August 2024

SUN	MON	TUE	WED	THU	FRI	SAT
<p>*Dates of 2024-25 events will be advertised when determined</p> <p>EVENTS THIS MONTH:</p> <ul style="list-style-type: none"> - Common Application Summer Camps <p>Notes:</p> <ul style="list-style-type: none"> -Identify which schools you are applying Early Action (EA,) Regular, Rolling, and if you using Early Decision (ED, binding)* -Verify Transcript mailed home; verify CSIP all years is “S” Satisfactory. -*The College Essay should be personal, let your voice shine through! Let colleges get to know YOU, separate from academia. Brainstorming the College Essay 				<p>1</p> <p>-CA Supplements become available</p> <p>- Complete FERPA in CA, Matching in Nav Video Tutorial</p>	<p>2</p> <p>Add colleges to Common App</p>	<p>3</p> <p>Taking SAT/ACT in the fall? Register.</p>
4	<p>5</p> <p>Register for Common App & College Essay Review Workshops, if not already done so</p>	<p>6</p> <p>Draft college essay*</p>	7	8	9	10
11	12	13	14	15	16	17
<p>18</p> <p>Make list of questions for CA Summer sessions</p>	19	20	21	22	<p>23</p> <p>College Essay Review Workshop</p>	24
<p>25</p> <p>Make a list of all colleges’ application deadlines*</p>	26	<p>27</p> <p>Common App Workshop</p>	<p>28</p> <p>REMINDER! Autobiography, Resume and Parent Feedback forms were due in June.</p>	29	<p>30</p> <p>Complete CA “Current/Most Recent Courses” section after receive senior schedule</p>	<p>31</p> <p>CA Tip: “Dual Enrollment” for all senior-year college classes you will pay for college credit in</p>

September 2024

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 LABOR DAY	3 SENIOR YEAR!	4 Attend College Info Session visits*	5	6 Check monthly Scholarship Bulletins on Counseling Center's website	7 Autobio, Resume, & Parent Feedback to counselor, was due in June!
8 Complete "Current/Most Recent Courses" in CA with senior schedule	9	10 Complete FERPA in CA, Matching in Nav, if not already done	11	12	13 Verify transcript, report errors to counselor*	14
15 Processing Request Form due for 10/15 EA deadlines	16 Enrolled in college classes? Pay for college credits by deadline	17 Follow-up/confirm with teachers writing your letters of rec. Provide them earliest deadline date.	18	19	20	21 Do not forget supplemental writing and questions!
22	23 Track teachers' letter of rec posted in Nav	24	25	26	27	28 Monitor schedule for visiting colleges, register in Naviance
29	30	Dates of 2024-25 events will be advertised when determined. EVENTS THIS MONTH: <ul style="list-style-type: none"> - Senior College Planning Night - Senior Assembly (during school) - Senior Class Meetings (during school) 				

Notes:

*The most common Early Action (EA) deadlines are October 15th, November 1, and November 15th; plan ahead!

*Submit College Application Processing Request Form 4 weeks prior to the deadline. Submit applications prior to the deadline.

-You can sit for SAT/ACT's through November and still apply EA

-"Current/Most Recent Courses" section - select "Dual Enrollment" for college classes you will pay for college credit

-*Verify Transcript mailed home; verify CSIP all years is "S" Satisfactory. Verify course grades, Assessment scores. Report errors to counselor.

-*College Info Sessions - Admissions Reps visit CHS to provide info about their school & application process. Dates and registration in Naviance under "College Visits."

October 2024

SUN	MON	TUE	WED	THU	FRI	SAT
<p>*Dates of 2024-25 events will be advertised when determined</p> <p>EVENTS THIS MONTH: - College Day 1</p>		<p>1</p> <p>Processing Request Form due for all 11/1 EA deadlines</p>	<p>2</p>	<p>3</p>	<p>4</p> <p>Check monthly Scholarship Bulletins, apply for scholarships!</p>	<p>5</p> <p>Monitor schedule for visiting colleges, register in Naviance</p>
<p>6</p>	<p>7</p> <p>Complete 10/15 apps, submit prior to 10/15</p>	<p>8</p>	<p>9</p>	<p>10</p>	<p>11</p>	<p>12</p>
<p>13</p>	<p>14</p>	<p>15 10/15 apps due</p> <p>Processing Request Form due for 11/15 EA deadlines</p>	<p>16</p> <p>Submit official SAT/ACT scores, if needed*</p>	<p>17</p>	<p>18</p>	<p>19</p>
<p>20</p>	<p>21</p> <p>Complete 11/1 apps, submit prior to 11/1</p>	<p>22</p>	<p>23</p>	<p>24</p>	<p>25</p>	<p>26</p> <p>Monitor schedule for visiting colleges, register in Naviance</p>
<p>27</p>	<p>28</p> <p>Complete 11/1 apps, submit prior to 11/1</p>	<p>29</p>	<p>30</p>	<p>31</p>	<p>Enrolled in college-level classes? Pay for college credits prior to the deadline!</p>	

Notes:

- Most common Early Action (EA) deadlines are October 15th, November 1, and November 15th; plan ahead!
- * Submit Application Processing Requests 4 weeks prior to the deadline. Submit applications **PRIOR** to the deadline.
- * Submit official SAT/ACT scores, where required/applicable through testing agency's websites - [Collegeboard.org/ACT.org](https://collegeboard.org/ACT.org)
- * Submit as many Processing Request Forms as needed; multiple schools can be submitted on one form
- Be aware that **Honors College and scholarship deadlines** vary per school, and often differ from admissions deadlines.

November 2024

SUN	MON	TUE	WED	THU	FRI	SAT
<p>*Dates of 2024-25 events will be advertised when determined.</p> <p>EVENTS THIS MONTH:</p> <ul style="list-style-type: none"> - Financial Aid & Scholarship Night - NCAA Night 					<p>1 11/1 apps due</p> <p>Processing Request Form due for all 12/1 REG deadlines</p>	<p>2</p> <p>Submit official SAT/ACT scores, if needed</p>
<p>3</p> <p>Monitor colleges' portals for missing materials; check email regularly</p>	<p>4</p>	<p>5</p> <p>Thank teachers for letters of rec</p>	<p>6</p>	<p>7</p>	<p>8</p> <p>Check monthly CHS Scholarship Bulletins and school-specific scholarships. Apply!</p>	<p>9</p> <p>Check if CSS Profile is required; submit CSS now, submit FAFSA later*</p>
<p>10</p> <p>Submit MP1 Grades Request form, as needed*</p>	<p>11</p> <p>Complete 11/15 apps, submit prior to 11/15</p>	<p>12</p>	<p>13</p>	<p>14</p>	<p>15</p> <p>11/15 apps due</p> <p>Submit official SAT/ACT scores, if needed</p>	<p>16</p> <p>Monitor schedule for visiting colleges, register in Naviance</p>
<p>17</p>	<p>18</p>	<p>19</p>	<p>20</p>	<p>21</p>	<p>22</p>	<p>23</p> <p>Complete 12/1 apps, submit prior to 12/1</p>
<p>24</p>	<p>25</p> <p>Submit 12/1 regular decision applications prior to 12/1</p>	<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p> <p>Monitor colleges' portals for requested materials; check email regularly</p>	<p>30</p>

Notes:

***Submit College Application Processing Request Form 4 weeks prior to the deadline.** Submit applications prior to the deadline.

* **Submit official SAT/ACT scores, where required/applicable through testing agency's websites - [Collegeboard.org/ACT.org](https://collegeboard.org/ACT.org)**

- Track submitted materials in Naviance, "Application Milestones" section

- ***MP1 Grades** are often requested by colleges. If your grades are strong, you can send, even if not required. **Submit MP1 Grades Request Google Form.**

- Be aware that **Honors College and scholarship deadlines** vary per school, and often differ from admissions deadlines.

- The **CSS Profile** is required by some private colleges. Check if required. If required, submit CSS Profile now; submit FAFSA later.

December 2024

SUN	MON	TUE	WED	THU	FRI	SAT
1 12/1 apps due Submit official SAT/ACT scores, if needed	2 Processing Request Form due for all 1/1 REG deadlines	3	4	5	6 Check monthly CHS Scholarship Bulletins and school-specific scholarships. Apply!	7 Monitor colleges' portals for missing materials; check email regularly
8 Finish MP2 STRONG. Colleges often request Midyear Grades!	9	10	11	12	13	14
15 Monitor Portals for Midyear Grades requests. Submit Midyear Grade Request Form	16 Processing Request Form due for 1/15 deadlines	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Notes: <ul style="list-style-type: none"> - FAFSA Form becomes available this month. Create FAFSA account and invite parent/guardian(s). - *MP1 Grades are often requested by colleges. If your grades are strong, you can send, even if not required. Submit MP1 Grades Request Google Form. - Be aware that Honors College and scholarship deadlines vary per school, and often differ from admissions deadlines. - After applications are submitted, apply for school-specific scholarships; continue applying for general scholarships. - Notify your counselor of acceptances & scholarship awards! 			

January 2025

SUN	MON	TUE	WED	THU	FRI	SAT
Notes: - Colleges often request midyear grades! The Midyear Report includes an average of Marking Periods 1 and 2. -A Midyear Report can be sent to any college to show strong grades; it must be sent to schools that require it. - Complete and submit the FAFSA Form by the end of the month. - Be aware that Honors College and scholarship deadlines vary per school, and often differ from admissions deadlines.			1 1/1 applications due Submit official SAT/ACT scores, if needed	2 Submit Processing Request Form for all remaining apps (regular and rolling deadlines)	3	4 Check monthly CHS Scholarship Bulletins and school-specific scholarships. Apply!
5 Monitor Portals for Midyear Grades requests	6 Finish MP2 STRONG! Prepare for Midterms!	7	8	9	10	11
12 Submit Midyear Grades Request Form, if needed	13	14	15 1/15 applications due	16	17	18
19 Submit any remaining applications (2/1 deadline and rolling admissions)	20	21	22	23	24	25
26 Submit Midyear Grades Request Google Form, if needed	27 Be aware of Commack's Senior Awards Scholarship bulletins! Apply!	28 Complete and submit FAFSA Form by end of the month	29	30	31 Notify your counselor of acceptances & scholarship awards!	

February 2025

SUN	MON	TUE	WED	THU	FRI	SAT
Notes: <ul style="list-style-type: none"> - Plan to attend Accepted Student Days/Weekends! - Ensure FAFSA is submitted. - Compare financial awards/packages, as they come in - Continue applying for scholarships - Be aware that Honors College and scholarship deadlines vary per school, and often differ from admissions deadlines. 						1 2/1 applications due Submit official SAT/ACT scores, if needed
2 Submit Midyear Grades Request Google Form, if needed	3	4	5	6	7 Check monthly CHS Scholarship Bulletins, school-specific scholarships, and Senior Awards bulletins! Apply!	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28 Notify your counselor of acceptances & scholarship awards!	

March 2025

SUN	MON	TUE	WED	THU	FRI	SAT
*Plan campus visits to any schools you are considering attending that you have not yet seen. Spring breaks are a great time for this! *Calendar upcoming Accepted Students Days/Weekends!						1
2	3	4	5	6	7 Check monthly CHS Scholarship Bulletins, school-specific scholarships, and Senior Awards bulletins! Apply!	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28 Notify your counselor of acceptances & scholarship awards!	29
30	31	Notes: *Plan campus visits to any schools you are considering attending that you have not yet seen. Spring breaks are a great time for this! *Calendar upcoming Accepted Students Days/Weekends.				

April 2025

SUN	MON	TUE	WED	THU	FRI	SAT
*Plan campus visits to any schools you are considering attending that you have not yet seen. Spring breaks are a great time for this! *Calendar upcoming Accepted Students Days/Weekends.		1 Submit deposit to college attending prior to 5/1*	2 Senior Survey launches this month. Complete in Naviance*	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25 Notify your counselor of acceptances & scholarship awards!	26
27	28 Submit deposit to college attending prior to 5/1*	29	30			

Notes:

*The national response deadline is commonly May 1st, but could vary by school. Submit your deposit to the college you plan to attend, prior to the response deadline.

*Senior Survey in Naviance includes your official transcript request to the college you selected to attend

May 2025

SUN	MON	TUE	WED	THU	FRI	SAT
CONGRATULATIONS!!!				1 Commitment Day! National response deadline! Submit deposit on or prior to	2	3
<p>*The national response deadline is commonly May 1st, but could vary by school. Submit your deposit to the college you plan to attend, prior to the response deadline.</p> <p>*Complete Senior Survey in Naviance, if you have not already! Was due last month. - Senior Survey includes your official transcript request to the college you selected to attend.</p>						
4	5 Senior Survey due by mid-May indicating college attending	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31