

Commack High School PTA

Deposit Record

Date: _____ Committee: _____

Budget Line Item:

TOTAL DEPOSIT: \$ _____

Checks:

Number of checks: _____ Subtotal checks: _____

Bills:

_____ X \$100 = _____

_____ X \$50 = _____

_____ X \$20 = _____

_____ X \$10 = _____

_____ X \$5 = _____

_____ X \$1 = _____

Subtotal bills: _____

Coins:

_____ X \$10 quarter rolls (40/roll) = _____

_____ X \$5 dime rolls (50/roll) = _____

_____ X \$2 nickel rolls (40/roll) = _____

_____ X \$.50 penny rolls (50/roll) = _____

_____ X \$1.00 (dollar coins) = _____

_____ X \$.25 (quarters) = _____

_____ X \$.10 (dimes) = _____

_____ X \$.05 (nickels) = _____

_____ X \$.01 (pennies) = _____

Subtotal coins: _____

Prepared by: _____

Phone: _____ Email: _____

Treasurer's Use—Deposit into: _____ checking _____ saving