

Commack Middle School

**School-Based Management Team
Meeting Minutes
June 6, 2018**

Members and Membership Groups

<i>Administration</i>	<i>Community</i>	<i>Teaching Staff</i>
Anthony Davidson++	Vicki Ragavanis	Ed Cuff
Ali Glassman*	Jill Breslin	Randie Taylor*
	Laurie Schoenfeld	Susan Boyce
	Jennifer Fein	Mary Nerko*
<i>CTA</i>	<i>Support Staff</i>	Ann Marie Ferreri*
Carolyn Burton-Gajda	Veronica Plotke	

++Facilitator

***Absent**

Adoption of Minutes from May 2, 2018

The minutes from the May 2, 2018 meeting were adopted at 3:06pm.

Old Business

LGBTQ ongoing development: open to all students, antibullying curriculum, advocate, reflect, respond, educate.

Team supply lists completed and posted by end of year with communication sent to parents via Backpack News to locate specific teams.

Backpacks addressed at 5th and 6th grade orientation along with email to promote the health and welfare of our students:

- No more than 10-20% of child's weight
- Distribution of weight using both straps
- Encourage wide/thick straps
- Potential to add hooks in classrooms

Ask in September's meeting if backpacks still need to be addressed or sunset.

New Business

Time Management for new students:

- Ring the bells during student walk-throughs
- During orientations suggest/encourage the use of timers on phones for student walk-throughs

New Business Continued

Discuss and facilitate parent communication and/or survey to encourage parent engagement for opportunities to be addressed within SBMT.

Ancillary

A new SBMT facilitator is assigned each year.

Introduction of new and existing team members.

Anthony thanked members for their service and discussed training for new members.

Adjournment

Meeting adjourned at 3:26pm.

HAVE A GREAT SUMMER!!

Respectfully submitted by Vicki Ragavanis