



Commack Middle School

an International Baccalaureate World School



Late Bus Information

Dear Parents/Guardians,

We would like to ensure that all parents/guardians and our students are aware of our procedures regarding late buses at Commack Middle School. To this end, please be advised of the following:

- Late buses are scheduled to depart Commack Middle School at 3:40 p.m. and at 5:10 p.m. daily.
- Your child's late bus stop will differ from their regularly scheduled pick-up/drop off location.
- Students can find their late bus drop off locations in any of the following locations throughout the school building:
 - Main Office
 - At the "bubble," outside of the Main Office
 - Counseling Center
 - House Offices (C-House, D-House, and E-House)
 - Posted in the Main Lobby
 - Posted between the D-House and E-House (where students enter and exit the building daily)
 - Posted on the bulletin board across from the main gymnasium

Additionally, we would like to advise all parents/guardians and students that our clerical support staff, located throughout the building (Main Office, C-House, D-House, E-House, and Counseling Center) have access to late bus information. Our support staff is willing and available to support inquiries related to late buses throughout the school day.

Should any parent/guardian have any transportation related concerns we advise you to contact either:

- Mrs. Amanda Klvana, *Transportation Coordinator* at 631-912-2020
- Mr. Frank Agovino *Assistant Principal* at 631-858-3506
- Our Counseling Center at 631-858-3535

Further information regarding school transportation can be found on our district website:

- From the District Webpage, please select "District Office," and then access the Transportation link.
- Should a parent/guardian wish to request a change to their child's late bus drop off location, they can begin this process by accessing the following form:

<https://filecabinet4.eschoolview.com/0342523C-1FE3-434C-9AA3-FD74A03FF8C0/latebusgefrm.pdf>. Please be advised that this form can be found on the Transportation Department's website, following the steps included above.

Should you have any questions or concerns, please do not hesitate to contact either Commack Middle School 631-858-3500 or our Transportation Department at 631-912-2020



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