

**COMMACK UNION FREE SCHOOL DISTRICT**  
Commack, New York 11725

**North Ridge Primary School**  
Townline Road  
Commack, New York 11725

Katherine Rihm  
*Principal*

Tel: (631) 912-2190  
Fax: (631) 266-3586

September 5, 2019

Dear Parents/Guardians of New Entrants:

In our continuous quest to maintain a healthy environment for our students, our Health & Safety Committee has suggested that headphones for computer and classroom use be made available for the students of North Ridge. Our PTA will have these available for sale for \$8.00, (their cost). If purchased, these headphones will be kept in ZipLock bags and labeled with your child's name and housed in his/her classroom. Also note that these headphones will be returned to you at the end of the school year, so that your child may reuse them the following year, or so that you may pass them along to your child's sibling.

If you are interested in purchasing a set of headphones, please complete and return the form below with a **check** made payable to **North Ridge PTA in the amount of \$8.00 by October 4**. Please make sure to include your telephone number on your check. Please note that a \$15.00 service charge will be incurred for all returned checks.

Thank you.

Regards,  
*Katherine Rihm*  
Principal

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**Child's Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Teacher's Name:** \_\_\_\_\_