

**Commack Union Free School District
Board of Education Meeting Minutes
Thursday, March 14, 2024
Generated by Debbie Virga**

Board Members Present: Justin Varughese, Sue Herman, Steve Hartman, William Hender, Gus Hueber

Board Members Absent: None

Administration Present: Dr. Jordan Cox, Laura Newman, Tim Russo, Scott Oshrin

Counsel Present: Eugene Barnosky, (Alyson Mathews, Ms. Emily Fallon, Executive Session only)

OPENING OF MEETING

Meeting called to order by Mr. Varughese at 6:05 p.m.

EXECUTIVE SESSION

- a) Negotiations conducted pursuant to the Taylor Law involving Commack Security Guard Association
- b) Issues involving a special education student
- c) Seeking legal advice from the Board's Attorney

Motion to approve executive session made by Steve Hartman, seconded by Sue Hermer and carried unanimously (5-0)

Motion to exit Executive Session and return to Public Meeting at 7:00 p.m.

Motion made by Steve Hartman, seconded by Bill Hender and carried unanimously (5-0).

A. OPENING OF MEETING - PUBLIC MEETING

Meeting called to order by Mr. Varughese at 7:04 p.m.

1. Pledge of Allegiance

B. OPENING CEREMONIES

1. Roll Call

C. ADMINISTRATIVE REPORT

None

D. COMMITTEE REPORTS

1. Multi-Cultural Committee
2. Legislative Advocacy

E. BOARD OF EDUCATION MEETING STATEMENT

F. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

- Questions regarding class sizes
- Statement regarding armed guards

G. CORRESPONDENCE

- Acknowledged Correspondence

H. DONATIONS

The Board accepted, on behalf of the District, donations by the following:

- North Ridge Primary School PTA - Donation of \$3,500.00 to North Ridge Primary School for a book vending machine - Deposit \$ 3,500.00 to CM 104007-2770.000-00

Motion made by Gus Hueber, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber
Final Resolution: Motion Carried (5-0)

I. MINUTES

Approved the Minutes from the February 15, 2024 Board of Education meeting.

Motion made by Sue Hermer, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber
Final Resolution: Motion Carried (5-0)

J. PERSONNEL

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel Matters.

Motion by Steve Hartman seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber
Final Resolution: Motion Carried (5-0)

K. CONSENT AGENDA-NEW BUSINESS

1. Approved Consent Agenda items as presented and/or amended 2-11
2. The Board of Education approved the following field trips:

a. Fox News Production
1211 Avenue of the Americas (47th St. and 6th Ave.)
New York, NY
March 18, 2024
Commack High School

b. MetLife Stadium
1 MetLife Stadium
East Rutherford, NJ 07073
March 26, 2024
Commack High School

3. The Board of Education approved the nomination for the Western Suffolk BOCES board for a three (3) year term for:

- Maryellen Cunningham
- Debbie Adams-Kaden

4. Upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the attached retainer agreement, and authorizes the Board President to sign said retainer agreement and consents to change attorney

5. Upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the attached Stipulation of Agreement among the Commack Union Free School District and Employee #10874, and authorizes the Board President to sign same.

6. The Board of Education approved the listed bids as recommended.

BID #	Name of Bid	Award Recommendation	Reason
24-2	Sale of Obsolete Vehicle	Wheels Used Cars	high bidder
24-4	Refuse & Recycling Collection	National Waste Service	low bidder

7. The Board approved the obsolescence and disposal of the damaged and unusable listed item.

a. Cabinet - Tag #96-04294 - located in Mandracchia-Sawmill Large Conference Room

8. The Board approved the contract with the listed provider for 2024-2025 IDEA Flow-Through Funds and authorize the President of the Board to sign same.

a. Eden II Programs

9. The Board approved the 2023-2024 contract for special education students who reside in the Commack UFSD and attend private/parochial schools in the listed district and authorize President of the Board to sign same.

a. Smithtown CSD

10. The Board approved the 2023-2024 contracts with the listed school districts for students who reside in the Commack UFSD and attend private/parochial schools in the listed school districts, and authorize the President of the Board to sign same.

a. Huntington UFSD

b. Northport-East Northport UFSD

11. The Board approved the contract, and rider where applicable, with the listed vendors for their services for the listed school year and authorize the President of the Board to sign same.

a. Access 7 Services - Nursing Services for Special Education (2024-2025)

b. All About Kids - Related Services for Special Education (2024-2025)

c. Christian Nursing Registry - Nursing Services for Special Education (2024-2025)

d. Dynamic Tutoring Services - Home Instruction/Tutoring (2024-2025)

e. Milestones in Home Care - Nursing Services for Special Education (2024-2025)

f. New York Therapy Placement - Related Services for Special Education (2024-2025)

g. The Therapy Spot - OT, PT & Speech Treatment (2024-2025)

h. Lentsch, Brenda - Public Relations Consultant (2023-2024)

i. Rockwin, Howard - School Concert Photography (2023-2024)

j. Chubb Streamlabs License Agreement - Flood Monitoring System (2023-2024)

Motion made by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

L. CONSENT AGENDA – LEGAL

None

M. ITEMS REMOVED FROM CONSENT AGENDA

1. Upon the recommendation of the Superintendent of Schools, the Board of Education appointed Brett Malamud to the position Website Specialist effective April 2, 2024 at the salary of \$70,000; and

BE IT FURTHER RESOLVED, the Board of Education approved the attached Terms and Conditions, and authorizes the Board President to sign the same.

Motion made by Steve Hartman, seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

2. Upon the recommendation of the Superintendent of Schools, the Board of Education approved the attached Agreement with Employee No. 00401, and authorizes the Board President to sign the same.

Motion made by William Hender, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)

N. NEW BUSINESS

None

O. BOARD BUSINESS

1. Acknowledged Statement rendered by Bond, Schoeneck, & King, PLLC for the month ending January 31, 2024 in the amount of \$44,813.56

2. Acknowledge receipt of the December 2023 Financial Reports.

- Budgetary Transfer
- Budget Status - Detail
- Budget Status – Function Code
- Revenue Status Reports
- Trial Balances
- Cash Flow Report
- CD Rates Report
- Treasurer Reports
- Collateral Statement Summary

3. Acknowledge receipt of the Internal Claims Auditor's Monthly Update, February 9th to February 23, 2024

4. Acknowledge receipt of Committee on Special Education: 2/16/24; 2/26/24; 2/27/24; 2/28/24; 2/29/24; 3/1/24; 3/4/24; 3/5/24; 3/6/24; 3/7/24; 3/11/24; 3/13/24; 3/14/24.

Acknowledge receipt of Committee on Preschool Special Education: 2/27/24; 2/28/24; 3/5/24; 3/6/24; 3/12/24; 3/13/24.

5. Announcement of upcoming Board Meeting

The Board of Education of the Commack Union Free School District shall hold Budget Workshop #2 on Thursday, April 4, 2024 at 7:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY.

- The Board of Education of the Commack Union Free School District shall hold an Audit Committee Meeting/Internal Audit Planning on Thursday, April 11, 2024 at 6:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY.
- The Board of Education of the Commack Union Free School District shall hold an Informal Budget Hearing on Thursday, April 11, 2024 at 7:00 p.m. at Hubbs Administration Center, 480 Clay Pitts Road, East Northport, NY.
- The Board of Education of the Commack Union Free School District shall hold its Regular Meeting/Budget Adoption on Thursday, April 18, 2024 at 6:30 p.m. at Hubbs Administration, 480 Clay Pitts Road, E. Northport, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 8:00 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

P. PUBLIC PARTICIPATION

- None

Q. ADJOURNMENT

Motion to adjourn meeting at 8:29 p.m.

Motion made by Sue Hermer, seconded by Steve Hartman

Aye: William Hender, Justin Varughese, Steve Hartman, Susan J. Hermer, Gus Hueber

Final Resolution: Motion Carried (5-0)